

# EMPLOYMENT OPPORTUNITY WOODLANDS COUNTY



## Seasonal Positions

### Capital Assets Data Collector – Competition No. 2026-05

*We need your help collecting important data on County Assets!* Be part of creating data that supports decision-making to benefit our County. Duties Include: Collecting and recording asset data at County sites. Assets include various types of operating and mobile equipment, building components, amenities at recreation sites, and roadway structures. Input data digitally using a mobile device into the County's asset management software and create barcodes for tracking assets. Provide labour and support to the Asset Management department as required. This position will require working alone in the field in all weather conditions, and an enthusiastic self-starter to complete a variety of tasks and data-collection activities. Preference is given to applicants with experience in data collection using mobile devices. Applicants must have a valid Alberta Class 5 License and be able to begin duties on May 4, 2026.

### Community Ambassador – Competition No. 2025-27

The Woodlands County ambassador is a unique role that requires an outgoing, media savvy, engaging individual that is willing to represent the County and connect with our communities' residents. Duties Include: Gathering survey data, meeting with community stakeholders and small businesses, attend events and create a catalog of photos and videos to share on social media platforms. Preference given to applicants that have a background in public relations, communications or graphic design. Applicants must have a valid Alberta Class 5 License and be able to begin duties by May 4, 2026.

### Parks & Recreation Seasonal Labourer – Competition No. 2025-28

Duties include: Maintenance of all Woodlands County day-use and campground facilities including cutting grass, whipper snipping, cleaning outhouses, picking up garbage, painting buildings, installation of signs, picnic tables and fire rings, and the planting and maintenance of flower beds. Provide labour and support during the construction and maintenance of park facilities as required. Preference may be given to applicants with experience operating lawn maintenance equipment. Applicants must have a valid Alberta Class 5 License and be able to begin duties by May 4, 2026.

### Infrastructure Services Seasonal Labourer – Competition No. 2025-29

Duties include: Grounds and road maintenance including sign replacement, pothole patching, operating small equipment and other various labour duties. Provide flagging and traffic control when directed on road and bridge maintenance projects. Provide support to equipment operators and drivers when required. Preference may be given to applicants with experience operating light duty equipment. Applicants must have a valid Alberta Class 5 License and be able to begin duties by May 4, 2026.

### Agriculture Services Seasonal Labourer – Competition No. 2025-30

Duties include: identifying and reporting prohibited and noxious weeds, communicating weed control responsibilities to residents, and issuing enforcement notices as required under the Alberta Weed Control Act. Manual weed control and assistance with pesticide application, record keeping, data entry, and other various labour duties as required within the scope of the position. Preference may be given to applicants with working knowledge of the Alberta Weed Control Act. Applicants must have a valid Alberta Class 5 License and be able to begin duties by May 4, 2026.

#### POSITION TYPE

Full-time (40 hours/week)  
Temporary/Seasonal

#### HOURS OF WORK

Monday to Friday  
Some evenings & weekends required

#### COMPETITION CLOSE DATE

Until suitable candidate is selected

#### HOW TO APPLY

Submit your cover letter and resume email to:  
[hr@woodlands.ab.ca](mailto:hr@woodlands.ab.ca)

Please reference the competition number in your application.

We thank all applicants for their interest. Only those selected for interviews will be contacted.

#### ABOUT OUR MUNICIPALITY

Woodlands County is a rural municipality approximately 150 kilometers northwest of Edmonton, with an area of 7,668 square kilometers. The County surrounds the Town of Whitecourt and includes the hamlets of Blue Ridge, Goose Lake, and Fort Assiniboine. With a population of over 5,250 people, Woodlands County is a thriving natural playground, welcoming families, businesses, and tourists alike to experience and enjoy all there is to offer.

## CONTACT US

P: 1-888-870-6315 | E: [hr@woodlands.ab.ca](mailto:hr@woodlands.ab.ca) | PO Box 60, 1 Woodlands Lane, Whitecourt, AB T7S 1N3