



4301 – Operation of Transfer Stations

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**1. PURPOSE**

1.1 To establish rules and regulations for the operation of transfer stations within Woodlands County.

**2. POLICY DETAILS**

**Transfer Stations**

- 2.1 The hours of operation are Tuesday, Wednesday, Saturday, and Sunday from 10am to 4pm.
- 2.2 Designated areas are allocated to ensure the separation of clean wood, metal, wire, tires, batteries, used oil, used oil containers and E-waste, with signage in place identifying the designated drop-off areas.
- 2.3 Woodlands County desires to offer Take-It-Or-Leave-It areas at its Waste Transfer Facilities. Items must be in good condition.

a) Prohibited Items (this list is a guide and may change over time):

Air Conditioners	Bedding incl. Pillows	Car Seats
Clothing and Footwear	Construction Debris	Cribs
Furniture	Hairbrushes/ Combs	Hazardous Materials/ Products
Helmets	Large Appliances	Mattresses
Opened Hygiene & Body Products	Protective Gear/ Under Clothing	

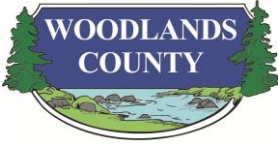
- b) Items that are not in good condition are not accepted at the Take-It-or-Leave-It and must be placed in the transfer station's waste bin.
- c) Any material placed in the municipal solid waste bins, metal site, appliance site, tire area, or wood areas may not be transferred to the Take-It-Or-Leave-It area.
- d) Items must be clean and in reasonably good condition, and minor repairs may be required.

**Discretion**

- 2.4 The Site Attendant shall have final discretion regarding which items are acceptable and they may refuse any item for any reason.
- 2.5 Items that have been left in the Take-It-Or-Leave-It area for more than thirty-five (35) days shall be disposed of by any means of recycling or salvaging, as a last resort of waste disposal.

**Responsibility**

- 2.6 The County is not liable or responsible for any items taken from the Take-It-Or-Leave-It area.



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2.7 All items obtained from the Take-It-Or-Leave-It area are the sole responsibility of the person who takes them.

**Transfer Site ID Cards**

2.8 Residents can obtain a card at either Woodlands County municipal office by providing proof of residence.

2.9 Woodlands County issued Transfer Site I.D. Cards are mandatory for usage of all County operated transfer sites. Signs shall be in place stipulating Transfer Station usage is restricted to Woodland County residents only.

2.10 ID Cards must be shown to the Transfer Site Operator before obtaining access to the site.