

EMPLOYMENT OPPORTUNITY WOODLANDS COUNTY



Equipment Operator, Airport - Competition No: 2025-22

Woodlands County has an exciting opportunity for a seasonal **Equipment Operator, Airport**.

Under the general direction of the Manager of Airport, this position is responsible for performing various airport duties assigned, including but not limited to, operating equipment and general labour duties, as well as maintenance of all County owned property and equipment.

Duties & Responsibilities

- As a member of the airport maintenance team this position will be responsible for operating assigned heavy equipment and performing general labourer duties as required.
- Maintain all buildings and County facilities at the Airport in a neat and tidy manner as directed by the Manager of Airport.
- Perform vehicle pre trips, work orders, inspections, including safety inspections on property, buildings, and equipment. Record on Enterprise Asset Management and Enterprise Resource Planning Systems, or other systems.
- Service and maintain assigned airport equipment and perform minor operational repairs. May be required to assist the mechanic in major repairs.
- Respond to customer/stakeholder inquiries and service requests in a courteous and professional manner and report to the Airport Manager.
- Report all deficiencies on equipment and scheduled services to the Manager of Airport immediately.
- Adhere to the County's confidentiality requirements, including the appropriate use of information and maintaining the security of all acquired information relating to employees, businesses, and/or residents of Woodlands County.
- Maintain knowledge of and comply with relevant legislation, policies, and procedures, while continually seeking learning opportunities to enhance knowledge in relevant fields of work.
- Participate, in good faith and to the best of their ability, in all training and development programs, as assigned by Woodlands County.
- Maintain knowledge of and comply with all Occupational Health and Safety legislation, as well as the County's Occupational Health and Safety policies; comply with all safe work procedures and OH&S requirements; monitor compliance with OH&S regulations and participate in the internal responsibility system by reporting any non-compliance to supervisor/manager.

Qualification & Education Requirements

- Grade 12 Diploma or equivalent.
- A valid class 3 driver's license required with air brake endorsement.
- Experience operating trucks, backhoe, tractor, snow blower, mowers (Batwings to push type)
- First Aid, Fire Extinguisher, TDG, WHMIS, SMS, Ground Disturbance, Defensive Driving, certificates would be an asset.
- Able to work various shifts, weekends, and/or on-call.
- Mechanical and electrical aptitude is an asset.
- Experience in an aviation environment is considered an asset.
- Ability to work alone.
- Ability to obtain certification in various safety and airport related training.

POSITION TYPE

Full-time
Seasonal

HOURS OF WORK

Friday to Tuesday
7:00am – 3:30pm

WAGE RANGE

\$25.75/hr to \$33.60/hr

COMPETITION CLOSE DATE

Until suitable candidate is
selected

HOW TO APPLY

**Submit your cover letter and
resume email to:**

hr@woodlands.ab.ca

Please reference the competition
number.

We thank all applicants for their
interest. Only those selected for
interviews will be contacted.

ABOUT OUR MUNICIPALITY

Woodlands County is a rural municipality approximately 150 kilometers northwest of Edmonton, with an area of 7,668 square kilometers. The County surrounds the Town of Whitecourt and includes the hamlets of Blue Ridge, Goose Lake, and Fort Assiniboine. With a population of over 5,250 people, Woodlands County is a thriving natural playground, welcoming families, businesses, and tourists alike to experience and enjoy all there is to offer.

CONTACT US

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