COUNCIL MINUTES
WOODLANDS COUNTY
February 3, 2015

The regular meeting of the Council for Woodlands County was held Tuesday, February 3, 2015, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 7:00 p.m.

MEMBERS PRESENT:
D. McQueen
D. Pritchard
J. Rennie
R. Govenlock
C. Merrifield
D. Kluin
S. Bonnett

IN ATTENDANCE:
L. Mercier, Chief Administrative Officer
S. Wharton, Recording Secretary
W. Lacasse, Director Infrastructure
J. Slootweg, Manager, Planning & Development
G. Frank, Director Planning & Community Services
S. Kaila, Stantec
N. Szoke, Stantec

CALLED TO ORDER:
The meeting was called to order by Mayor Rennie at 7:01 p.m.

ADOPTION OF AGENDA:
The following amendments were made to the agenda for this meeting:

New Business:
Add:
7.1 Invitations:
    3. WSI Request
7.14 Fireworks

Committee of the Whole:

Add:
10.1 General Operations Overview

C-15-066-15
MOVED by Councillor Kluin that Council adopt the February 3, 2015, agenda as amended.
UNANIMOUSLY CARRIED
ADOPTION OF MINUTES:  

REGULAR COUNCIL MEETING MINUTES OF JANUARY 20, 2015
C-15-067-15

MOVED by Councillor Govenlock that Council adopt the minutes of the January 20, 2015, regular Council meeting as presented.

UNANIMOUSLY CARRIED

SPECIAL COUNCIL MEETING MINUTES OF JANUARY 26, 2015
C-15-068-15

MOVED by Councillor Merrifield that Council adopt the minutes of the January 26, 2015, special Council meeting as presented.

UNANIMOUSLY CARRIED

DELEGATION(S):

STANTEC PRESENTATION – OPTIONS FOR DOMESTIC SEPTIC WASTE DISPOSAL

Nick Szoke and Suchit Kaila with Stantec gave a presentation regarding four options and the costs associated with those options for domestic septic waste disposal. Options included upgrading the current lagoons located in Blue Ridge and Fort Assiniboine, as well as building a new facility or to retrofit the Town of Whitecourt’s existing plant.

C-15-069-15

MOVED by Councillor Kluin that Council accept the Options for Domestic Septic Waste Disposal – Stantec presentation report as information.

UNANIMOUSLY CARRIED

PUBLIC HEARING: 7:30 P.M. – BYLAW 450/14 – AMENDMENTS TO LAND USE BYLAW

Mayor Rennie declared the public hearing for Bylaw 4502/14 open at 7:59 p.m.

Joan Slootweg, Manager Planning & Development, reported that there were no written submissions received.

Mayor Rennie opened the floor for verbal submissions on the proposed Bylaw 450/15.

Mayor Rennie declared the public hearing for Bylaw 450/14 be recessed at 8:05 p.m. until February 26, 2015.
RECESS: Mayor Rennie recessed the meeting at 8:01 p.m.

RECONVENED: Mayor Rennie reconvened the meeting at 8:05 p.m.

BYLAW(S): BYLAW 455/15 – MUNICIPAL PLANNING COMMISSION BYLAW

C-15-070-15

MOVED by Councillor Merrifield that Council give first reading to Bylaw 455/15 – Municipal Planning Commission Bylaw.

CARRIED UNANIMOUSLY

C-15-071-15

MOVED by Councillor Pritchard that Council give second reading to Bylaw 455/15.

CARRIED UNANIMOUSLY

C-15-072-15

MOVED by Councillor McQueen that Council proceed to third and final reading of Bylaw 455/15.

CARRIED UNANIMOUSLY

C-15-073-15

MOVED by Councillor Kluin that Council give third reading to Bylaw 455/15.

IN-FAVOUR: Mayor Rennie, Councillor Bonnett, Councillor McQueen, Councillor Pritchard, Councillor Merrifield, Councillor Kluin

OPPOSED: Councillor Govenlock

CARRIED
NEW BUSINESS:  COUNCIL INVITATIONS

C-15-074-15

MOVED by Councillor Pritchard that Council authorize the attendance of Councillors Bonnett and Govenlock to attend the 12th Annual Firefighters Valentines Ball on Saturday, February 14, 2015 at Anselmo Hall.

UNANIMOUSLY CARRIED

C-15-075-15

MOVED by Councillor McQueen that Council authorize the attendance of Council to attend the Whitecourt Fish & Game Association’s Wild Game Banquet and Dance on Saturday, March 21, 2015.

UNANIMOUSLY CARRIED

C-15-076-15

MOVED by Councillor McQueen that Council direct administration to invite staff and Council to help as stewards/assitances for the parade on Thursday, February 12, 2015 for the 2015 World Snowmobile Invasion.

UNANIMOUSLY CARRIED

TIME EXTENSION REQUEST – NE 28-58-13 W5M – 2013SUB03

C-15-077-15

MOVED by Councillor McQueen that Council approve the request for a time extension to register Subdivision Application 2013SUB03 to February 20, 2016.

UNANIMOUSLY CARRIED


C-15-078-15

MOVED by Councillor Merrifield that Council approve the request for a time extension to register Subdivision Application 2013SUB13 to February 3, 2016.

UNANIMOUSLY CARRIED

C-15-079-15

MOVED by Councillor Pritchard that Council approve the request for a time extension to register Subdivision Application 2007SUB28 to September 3, 2015 with no further time extensions being granted.

UNANIMOUSLY CARRIED


C-15-080-15

MOVED by Councillor Pritchard that Council approve the request for a time extension to register Subdivision Application 2009SUB18 to February 3, 2016.

UNANIMOUSLY CARRIED

LAC STE. ANNE COUNTY – SUBDIVISION REFERRAL – 001SUB2015

C-15-081-15

MOVED by Councillor Merrifield that administration write a letter to Lac Ste. Anne County that Woodlands County has no objection or concerns with Subdivision Application 001SUB2015 on the SW 19-58-9-W5M.

UNANIMOUSLY CARRIED

MEMORANDUM OF UNDERSTANDING WITH AESRD

C-15-082-15

MOVED by Councillor Kluin that Council enter into a Cooperation Memorandum of Understanding between Alberta Environment and Sustainable Resource Development Operation Division Upper Athabasca Region as attached.

UNANIMOUSLY CARRIED

COMMISSIONERS FOR OATHS

C-15-083-15

MOVED by Councillor Pritchard that Council accept the Commissioner for Oaths information and instruction pamphlet and discussion as information.

UNANIMOUSLY CARRIED
FORT ASSINIBOINE COMMUNITY ENHANCEMENT SOCIETY (FACES) CORRESPONDENCE

C-15-084-15

MOVED by Councillor McQueen that Council direct administration to draft a response to FACES for the next council meeting and that Mayor Rennie and Councillor Kluin attend the next FACES meeting.

UNANIMOUSLY CARRIED

WATER NORTH COALITION MEMBERSHIP REQUEST (WNC)

C-15-085-15

MOVED by Councillor Kluin that Council appoint Councillor McQueen as Woodlands County representative to the Water North Coalition and approve his attendance at the meeting scheduled for February 26, 2015 from 10 am to 2 pm in Slave Lake at Northern Lakes College Campus.

UNANIMOUSLY CARRIED

FOREST CAPITAL OF CANADA EVENT

C-15-086-15

MOVED by Councillor Merrifield that Council approve an unbudgeted expense of $1000 for the Forest Capital of Canada Event.

UNANIMOUSLY CARRIED

AAMDC 2015 SPRING CONVENTION

C-15-087-15

MOVED by Councillor McQueen that Council direct administration to confirm registration for Council at the AAMDC’s 2015 Spring Convention in Edmonton from March 16-18, 2015.

UNANIMOUSLY CARRIED

COUNTY OF BARRHEAD NO. 11 CORRESPONDENCE

C-15-088-15

MOVED by Councillor Bonnett that Council accept the letter dated January 22, 2015 from County of Barrhead No. 11 to the Town of Barrhead regarding the establishment of a new ad-hoc committee for the Barrhead Aquatic Centre as information.

UNANIMOUSLY CARRIED
FIREWORKS

C-15-089-15

MOVED by Councillor Kluin that Administration research and provide clarification on the provincial regulations for fireworks back to a future meeting.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-090-15

MOVED by Councillor Bonnett that Council accept:

- 5.1 – Options for Domestic Septic Waste Disposal - Stantec;
- 7.7 – Memorandum of Understanding with AESRD; and
- 7.11 – Forest Capital of Canada Event

as the points to capture from the February 3, 2015, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier’s report outlining correspondence received by Woodlands County.

C-15-091-15

MOVED by Councillor McQueen that Council accept the information package dated 23 January 2015 as circulated.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-092-15

MOVED by Councillor McQueen that Council accept the Councillor’s reports, as information.

UNANIMOUSLY CARRIED
RECESS: Mayor Rennie recessed the meeting at 8:57 p.m.

RECONVENED: Mayor Rennie reconvened the meeting at 9:00 p.m.

COMMITTEE OF THE WHOLE: C-15-093-15

MOVED by Councillor Merrifield that Council move to an in-camera session at 9:00 p.m.

UNANIMOUSLY CARRIED

C-15-094-15

MOVED by Councillor Bonnett that Council come out of camera at 9:02 p.m.

UNANIMOUSLY CARRIED

GENERAL OPERATIONS OVERVIEW

C-15-095-15

MOVED by Councillor Pritchard that Council accept the general operations overview report as information.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-096-15

MOVED by Councillor Kluin that Council adjourn the meeting at 9:02 p.m.

UNANIMOUSLY CARRIED

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Mayor                        Secretary