

# BLOCK PARTY APPLICATION

## Applicant Information

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

## Event Information

Location of Event: \_\_\_\_\_

Registered Owner of Land: \_\_\_\_\_

Phone/cell: \_\_\_\_\_

Block Party Date: \_\_\_\_\_

Time: From \_\_\_\_\_ to \_\_\_\_\_

Applicant phone number during event: \_\_\_\_\_

Number of Participants expected \_\_\_\_\_

## Weather Contingency Plans

☐ Proceed with full event ☐ Cancel ☐ Alternate Location

If alternate location, provide address: \_\_\_\_\_

## Activities Planned

Entertainment/Amplified Music/Speeches: \_\_\_\_\_

Sale/Offering of Food/Beverage: \_\_\_\_\_

Sponsor Signs/Banners: \_\_\_\_\_

Temporary Structures (tents/stage/portable toilets/bounce house) \_\_\_\_\_

Additional Activities: (bounce house, slides, livestock (petting zoo/pony ride etc.) on public property? Yes No

If YES please describe: \_\_\_\_\_

Do you plan to have a fire? \_\_\_\_\_

Would you like a Council representative to attend? Yes No

## Neighbourhood Support

Have Property owners/occupants impacted by hosting this Block Party been informed of this and event and a majority are in support? \_\_\_\_\_

## Traffic Management

Does your plan include road or street closures? \_\_\_\_\_

If YES, name of the roads/streets requested for full or partial closure and specifics of time frame.

\_\_\_\_\_

## Map of Area or Site Plan

Please draw a rough map of the block party area. Please indicate where if you are planning to block the road.

## Terms and Conditions

1. Attendees must be predominantly owners/residents in the block/area of Block Party location.
2. The Block Party Applicant must assume responsibility for being the contact person in charge of the function and be present at all times during set-up, tear down and during the event. This person must have the authority to make decisions on behalf of the event and must be accessible to County staff, police etc. via cell phone.
3. Emergency access must be permitted and available at all times during the event (Fire, ambulance or police vehicles or personnel).
4. The applicant is responsible for cleaning up the area to the condition it was prior to the function.
5. No unauthorized fires are permitted on county roads or public property.
6. Alcohol is not permitted on county roads or public property.
7. Noise levels must remain within limits acceptable to neighbouring property owners.
8. The applicant is responsible for arranging for barricades on the street during the time of the function and removal of the barricades at the conclusion of the function. Barricades must be placed at each end of the block adequately warning vehicles of the street closure. The County will provide barricades free of charge. The applicant is responsible for the safe return of barricades and will be invoiced for any damaged barricades. If barricades are not available from the County, the applicant must rent barricades from a private vendor. Barricades must be illuminated after dark.
9. The applicant understands that there are risks and liability associated with holding a Block Party. To protect the applicant and the participating parties, it is recommended that the applicant contact their insurance provider relative to insurance coverage for this event. Woodlands County offers no personal liability protection for the participants.
10. The applicant agrees to hold harmless Woodlands County/its agents, officials, directors, employees, volunteers, contractors, servants or representatives from all injury and damage to any person(s) and property which is caused by any activity, conditions, or events arising out of the Block Party(as stated on this application).

I acknowledge I have read, understand and agree to abide by the terms and conditions listed above.

Applicant's signature: \_\_\_\_\_

Date: \_\_\_\_\_