

Woodlands County Recreation Grant Application



Name of Organization:
(responsible for collecting funds) _____

Project Name: _____

Main Contact: _____

Daytime Contact (phone or cell #): _____

Email: _____

President / Chairperson: _____

Treasurer: _____

Applicant Signature (must have signing authority):

Print Name

Signature

Amount Being Requested: \$ _____

Financial Statements Attached?: ☐ Yes ☐ No

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PROJECT DESCRIPTION

Explain the purpose and outline the details:

(Please use a separate sheet of paper if required)

[illegible]

Does this project target children, youth or seniors? ☐ Yes ☒ No

Is this project new or unique to the area? ☐ Yes ☐ No

PROJECT COSTS

Please provide an itemized budget:

INCOME (list all sources ie: grants, in-kind and participant fee)	PROPOSED
INCOME TOTAL	
EXPENSES List all expenses eligible and ineligible (see policy for ineligible list)	PROPOSED
EXPENSES TOTAL	
REVENUE MINUS EXPENSE	

If there is a surplus (excess of revenue minus expense), share what your intended use is for these funds:

Is there a cost to the participant? ☐ Yes ☐ No

If Yes: How much and how did you calculate it?:

If No: Please tell us why you are not doing cost recovery:

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BENEFITS, MEASURABLES AND OUTCOMES

How does your project benefit Woodlands County residents?

How will you measure the success of your project?

What are your projected outcomes of this project?

BENEFITS, MEASURABLES AND OUTCOMES

How does your project align with Recreation Planning Foundation? (see applicants guide)

Do you have a financial sustainability plan for your event if you plan to offer it on an annual basis?

GENERAL INFORMATION

Number of volunteers from your organization: _____ From outside your organization: _____

What is the percentage of participants residing in Woodlands County? _____



REMINDERS AND HIGHLIGHTS

Deadline for applications is the last Friday in March, no exceptions. If there is a surplus of funds a second intake will be announced and the deadline will be at noon on the second Friday in September.

Please refer to the Recreation and Arts & Culture Grants Policy 7006, Applications Guide and Assessment Tool for eligibility, criteria, guidelines and examples.

Applicants agree by submission of their application, that if your application is successful Woodlands County may use the data submitted and any other photos provided in our marketing and publications (including but not limited to: newsletter, Facebook, website).

A Final Report is required to be filled out and submitted by December 31st of the year your project takes place.

For more information contact Woodlands County
at **1.888.870.6315** or online at **woodlands.ab.ca**

