



3232 – Private Driveway Plowing & Grading

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1. PURPOSE

- 1.1 This policy establishes and outlines procedures for winter & summer grading of private driveways within Woodlands County.

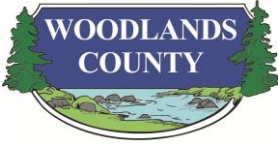
2. POLICY DETAILS

Winter Snow Clearing

- 2.1 Plowing of private driveways is only available to citizens of Woodlands County.
- 2.2 Clearing of private driveways will only occur after municipal roads have been cleared, except in emergencies to allow persons with medical conditions and/or persons with disabilities to exit their property.
- 2.3 Residents requesting private driveway snow plowing are required to:
 - a. Complete a waiver outlining existing driveway conditions and agree that Woodlands County is not liable and/or responsible for any damages;
 - b. Purchase a Snow Flag, in advance from the Municipal office for the fee as outlined in the current Schedule of Fees bylaw;
 - c. Acknowledge a snow flag will allow for a maximum of 300 meters of driveway to be cleared;
 - i. Should a driveway exceed 300m, an additional snow flag and associated paid fee are required;
 - d. Place the snow flag at the end of the driveway, in a visible location, indicating the request for driveway clearing;
 - i. Driveways will not be plowed without a visibly placed snow flag, unless authorized in advance, by the Area Supervisor.
- 2.4 Upon completion driveway snow plowing, the Operator will collect the snow flag and return the flag to the Area Supervisor.

Summer Driveway Grading

- 2.5 Grading of private driveways is only available to citizens of Woodlands County.
- 2.6 Grading of private driveways is only completed during the period of, April 1 to October 15, weather permitting.
- 2.7 Residents requesting summer grading of private driveways are required to:
 - a. Complete a waiver outlining existing driveway conditions and agree that Woodlands County is not liable and/or responsible for any damages;
 - b. Pay the required fee, as per the current Schedule of Fees bylaw;



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- c. Acknowledge grading allots for 30 minutes of service and in the circumstance that driveway grading exceeds 30 minutes, the property owner will be invoice to the next 30 minutes, upon completion.
 - i. Should driveway grading exceed 30 minutes, the Operator shall notify the Area Supervisor.

3. ROLES AND RESPONSIBILITIES

3.1 Area Supervisor

Shall notify Administrative Assistant, Infrastructure Services, in the event a service exceeds its purchased allowance to identify additional fees are to be invoiced.

3.2 Equipment Operator

Shall notify the Area Supervisor in the event a service exceeds its purchased allowance.

4. RELATED POLICIES AND DOCUMENTS

4.1 Draft Policy 3231 – Winter Operations

4.2 Schedule of Fees Bylaw