

# 2025 Capital Budget

## Woodlands County Budget Discussions

### Wednesday, December 18, 2024

#### Capital Budget Category Description:

- **Category 1:** Requests to address critical needs related to assets, or the health and safety of ratepayers.
- **Category 2:** Requests to address present needs that shall not be delayed, otherwise service delivery may be interrupted.
- **Category 3:** Requests to address present needs that can be delayed, however, an increased cost for maintaining service delivery is expected.



**WOODLANDS COUNTY**

**Five (5) Year Capital Plan**

		Based on 2024 Cost Estimates										
Category	Ranking	Description	Funding Source	2023 Carry Forward (CF)	2024 Carry Forward (CF)	2025	2026	2027	2028	2029	2030	TOTAL
		<b>TRANSPORTATION</b>		<b>440,000</b>	<b>5,090,000</b>	<b>1,932,000</b>	<b>2,950,000</b>	<b>2,221,000</b>	<b>8,967,000</b>	<b>4,111,425</b>	<b>1,441,000</b>	<b>27,152,425</b>
		East Mountain Road (Highway 43 to RR120)	Debenture, Potential Grant		2,400,000							2,400,000
		West Mountain Road (Town Limit to TR592)	Debenture, Potential Grant		1,850,000							1,850,000
		West Mountain Road Bus Pullout	2024 Budget CF	30,000								30,000
1	18	Culvert Replacements (Urgent)	Capital Budget, Potential Grant			700,000						700,000
2	28	Culvert Replacements (Routine)	Capital Budget			150,000	150,000	50,000	50,000	50,000		450,000
1	17	Subdivision and Local Collector Cold Mix Road Reconstruction 2025 (McMillan Road, West Country Hills Road, TR591B, Campsite Road, Chip Seal Westridge, Chip Seal Gibson)	Capital Budget			627,000						627,000
2	29	Replacement of BF78525	2024 Budget CF, Grant, Capital Budget	75,000	460,000	205,000						740,000
2	30	Replacement of BF73605	2024 Budget CF, CCFC Grant	335,000		125,000						460,000
1	15	Crescent Drive Stormwater Line Rehabilitation	Capital Budget			25,000						25,000
		TWP Rd 584 (120 to 121)	Capital Budget		300,000				800,000			1,100,000
		Carlson Drive	Potential Grant, Capital Budget						300,000			300,000
		Airport Road Paving	2024 Budget CF		60,000							60,000
		RR110 Slide Repair	2024 Budget CF		20,000							20,000
2	23	Groat Creek Slide	Capital Budget			100,000						100,000
3	31	East Mountain Road Slide	Capital Budget, Potential Grant				2,000,000					2,000,000
		Subdivision and Local Collector Cold Mix Road Reconstruction 2026 (Miller Place, Donadt Road, Trigg Road, RR112 south of Aspen Drive)	Capital Budget				470,000					470,000
		Subdivision and Local Collector Cold Mix Road Reconstruction 2027 (RR121A, RR121B, TR592B, TR592C, St. Martin Road)	Capital Budget					251,000				251,000
		Subdivision and Local Collector Cold Mix Road Reconstruction 2028 (RR124B, TR594B, RR125A, RR125B)	Capital Budget						321,000			321,000
		Subdivision and Local Collector Cold Mix Road Reconstruction 2029 (Aspen Drive, Block Drive, TR590, Robinson Road, Melody Lane Estate, Northland Drive)	Capital Budget							722,425		722,425
		Subdivision and Local Collector Cold Mix Road Reconstruction 2030 (Beaver Creek)	Capital Budget							20,000	270,000	
		Replacement of BF74180	Potential Grant, Capital Budget				40,000	40,000	1,860,000			1,940,000
		Replacement of BF80802	Potential Grant, Capital Budget				40,000	40,000	786,000			866,000
		Replacement of BF74901	Potential Grant, Capital Budget					40,000	40,000	786,000		866,000
		Replacement of BF13512	Potential Grant, Capital Budget						40,000	40,000	531,000	611,000
		Replacement of BF80816	Potential Grant, Capital Budget						40,000	40,000	500,000	580,000
		Replacement of BF73646	Potential Grant, Capital Budget							40,000	40,000	80,000
3	38	Bridge Rehabilitations	Potential Grant, Capital Budget			-	150,000	100,000	100,000	100,000	100,000	550,000
		Old Blue Ridge Highway Rehabilitation (800m east of RR102 to RR102A)	Capital Budget				10,000	20,000	520,000			550,000
		East Mountain Road Rehabilitation (RR120 to Tower Road)	Capital Budget				20,000	20,000	810,000			850,000
		Cut Across Road Rehabilitation (RR121 to RR122)	Capital Budget				10,000	20,000	630,000			660,000
3	39	Tower Road Rehabilitation/Reconstruction	Capital Budget			-	40,000	1,580,000				1,620,000
		Bison Road Rehabilitation/Reconstruction	Capital Budget				20,000	20,000	2,630,000			2,670,000
		RR62, RR64, TR621 (West) Rehabilitation/Reconstruction	Capital Budget					20,000	20,000	593,000		633,000
		Deerfoot Road (East and West), TR592, Woodlands Estate Rehabilitation/Reconstruction	Capital Budget					20,000	20,000	1,720,000		1,760,000



**WOODLANDS COUNTY**

**Five (5) Year Capital Plan**

Based on 2024 Cost Estimates

Category	Ranking	Description	Funding Source	2023 Carry Forward (CF)	2024 Carry Forward (CF)	2025	2026	2027	2028	2029	2030	TOTAL
<b>RECREATION</b>				<b>38,000</b>	<b>65,375</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>123,375</b>
1	16	Blue Ridge Spray Park Computer Upgrade	Potential Grant, Capital Budget			20,000						20,000
		Hardluck Canyon	2023 Budget CF	38,000	65,375							103,375
<b>BUILDING</b>				<b>35,000</b>	<b>-</b>	<b>245,000</b>	<b>491,300</b>	<b>136,000</b>	<b>45,000</b>	<b>673,800</b>	<b>155,000</b>	<b>1,781,100</b>
2	26	Whitecourt Shop Mezzanine Floor Construction - Infrastructure	Capital Budget			70,000						70,000
2	24	Fort Assiniboine Office Building Envelope Upgrade (furnace, exterior, doors, floor, wall) - Infrastructure	Potential Grant, Capital Budget			30,000	88,300					118,300
2	25	Fort Assiniboine Museum Restoration - Community Services	Potential Grant, Capital Budget			40,000	37,500					77,500
2	22	Whitecourt Admin Building Office Development	Potential Grant, Capital Budget	35,000		105,000						140,000
		Vet Building Climate Control Upgrade (condenser, unit heater, electricals) - Ag	Potential Grant, Capital Budget				30,500					30,500
		Dynamite Magazine Replacement - Ag	Potential Grant, Capital Budget						45,000			45,000
		Fort Assiniboine Office Building Climate Control Upgrade (condenser, unit heater, water, fan, maintenance shop) - Infrastructure	Potential Grant, Capital Budget				93,500					93,500
		Fort Assiniboine Yard Fuel Storage Tanks Replacement - Infrastructure	Potential Grant, Capital Budget					136,000				136,000
		Fort Assiniboine Office Electrical and Exterior Walkway Upgrades - Infrastructure	Potential Grant, Capital Budget							282,800		282,800
		Fort Assiniboine Shed Interior and Exterior Upgrades - Infrastructure	Potential Grant, Capital Budget							137,600		137,600
		Fort Assiniboine Pesticide Heated Storage Interior and Exterior Upgrades - Ag	Potential Grant, Capital Budget							25,000		25,000
		Fort Assiniboine Pesticide Unheated Storage Interior and Exterior Upgrades - Ag	Potential Grant, Capital Budget							40,900		40,900
		Ag Services Vet Building Interior Upgrades	Potential Grant, Capital Budget							88,500		88,500
3	32	Whitecourt Admin Building Ventilation Upgrades (RTUs and circuit panel)	Potential Grant, Capital Budget				175,000					175,000
		Whitecourt Admin Building Electrical Upgrades (interior lighting, wiring, exhaust fans)	Potential Grant, Capital Budget				66,500					66,500
		Whitecourt Admin Building Windows Replacement	Potential Grant, Capital Budget							99,000		99,000
		Whitecourt Admin Building Elevator Replacement	Potential Grant, Capital Budget								100,000	100,000
		Vet Building Roof Replacement and Exterior Metal Panel Replacement	Potential Grant, Capital Budget								55,000	55,000
												<b>645,668</b>
<b>BUSINESS TECHNOLOGIES</b>				<b>-</b>	<b>415,668</b>	<b>206,667</b>	<b>11,667</b>	<b>11,667</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
1	3	ERP and Asset Management Business Systems Implementation	Budget CF /Capital Budget		415,668	180,000						595,668
3	43	New Phone System and Related Wiring	Capital Budget			11,667	11,667	11,667				35,000
3	44	Plotter Printer	Capital Budget			15,000						15,000
<b>GENERAL COUNTY</b>				<b>-</b>	<b>-</b>	<b>-</b>	<b>125,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>125,000</b>
		Gateway Signage	Budget CF /Capital Budget				125,000					125,000





**WOODLANDS COUNTY**

**Five (5) Year Capital Plan**

Category	Ranking	Description	Funding Source	Based on 2024 Cost Estimates								
				2023 Carry Forward (CF)	2024 Carry Forward (CF)	2025	2026	2027	2028	2029	2030	TOTAL

		<b>ENVIRONMENTAL</b>	-	-	<b>503,700</b>	<b>110,000</b>	<b>535,000</b>	<b>420,000</b>	<b>500,000</b>	-	<b>2,068,700</b>
1	1	Waterline Service Connection Replacements (State Avenue (2) and RR125 (1))	Capital Budget		100,000						100,000
1	9	State Avenue Manhole and Thompson Road Sewer line Rehabilitation (50m)	Capital Budget		150,000						150,000
		Swan Online Analyzers	Capital Budget		20,000						
		New Bin to replace old deteriorated one	Capital Budget		13,700						
1	2	Fort Assiniboine Water Treatment Plant Upgrade (backup generator and pump)	Capital Budget		100,000						100,000
1	12	Airport Water Reservoir SCADA Upgrade	Capital Budget		120,000						120,000
3	40	Blue Ridge Lagoon Enlargement	Capital Budget		-	40,000	20,000	20,000	500,000		580,000
3	41	Septic Dumping Stations Construction	Capital Budget		-	30,000	15,000	400,000			445,000
3	42	Blue Ridge Sewer Line & Air Releases Replacement	Capital Budget		-	40,000	500,000				540,000

		<b>FIRE HALLS</b>	-	<b>15,000</b>	<b>128,500</b>	-	<b>152,300</b>	<b>61,800</b>	<b>227,200</b>	-	<b>584,800</b>
1	10	Septic Field - Station 4	2024 Budget CF, Potential Grant, Capital Budget	15,000	20,000						35,000
1	11	County SPU Equipment - Station 3	Potential Grant, Capital Budget		37,000						37,000
1	13	SCBA filling station - Station 3	Potential Grant, Capital Budget		28,500						28,500
1	14	New SCBA Filling Station - Station 2	Potential Grant, Capital Budget		25,000						25,000
		Breathing air cascade system 4-bottle - Located at Station 4	Potential Grant, Capital Budget		18,000						
		Firehalls Electrical and Mechanical System Upgrades	Potential Grant, Capital Budget				152,300				152,300
		Firehalls Water and Sewer Upgrades	Potential Grant, Capital Budget					61,800			61,800
		Firehalls Interior and Exterior Upgrades	Potential Grant, Capital Budget						227,200		227,200



**WOODLANDS COUNTY**

**Five (5) Year Capital Plan**

Based on 2024 Cost Estimates

Category	Ranking	Description	Funding Source	2023 Carry Forward (CF)	2024 Carry Forward (CF)	2025	2026	2027	2028	2029	2030	TOTAL	
		<b>MACHINERY &amp; EQUIPMENT</b>		<b>82,000</b>	<b>-</b>	<b>1,855,000</b>	<b>3,228,000</b>	<b>2,035,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>13,200,000</b>	
		Alberta First Response Radio Comm System	2023 Budget CF	82,000								82,000	
1	4	Replace F111 Fire Engine	Potential Grant, Capital Budget			950,000						950,000	
1	7	Replace A417 Tandem Truck	Capital Budget			525,000						525,000	
1	8	Replace A150 Pickup	Potential Grant, Capital Budget			80,000						80,000	
1	6	Replace F213 Pickup	Potential Grant, Capital Budget			80,000						80,000	
1	5	Replace F126 Pickup	Potential Grant, Capital Budget			80,000						80,000	
2	21	Additional Handy Hitch roller (5)	Capital Budget			70,000	35,000	35,000				140,000	
2	27	Additional Asphalt Sprayer	Capital Budget			40,000						40,000	
2	19	Replace SM100 ATV rough cut mower	Potential Grant, Capital Budget			10,000						10,000	
2	20	Replace SM63 mower with zero turn mower	Potential Grant, Capital Budget			20,000						20,000	
3	37	Additional 6ft rough cut mower	Potential Grant, Capital Budget				10,000					10,000	
3	34	Additional Vacuum Truck	Capital Budget				240,000					240,000	
3	35	Additional CAT D5	Capital Budget				150,000					150,000	
3	46	Additional Tractor & Mower (2)	Capital Budget				650,000					650,000	
3	47	Additional Pickup for additional positions	Potential Grant, Capital Budget				80,000					80,000	
3	36	Additional Mulcher	Capital Budget				65,000					65,000	
3	45	Replace A131 magnum (pool unit)	Potential Grant, Capital Budget				50,000					50,000	
3	33	Replace A414 Garbage truck	Potential Grant, Capital Budget				250,000					250,000	
		Replace T106 Tractor	Capital Budget				100,000					100,000	
		Replace A160 Pickup	Potential Grant, Capital Budget				73,000					73,000	
		Replace A413 & S413 airport truck and sweeper	Capital Budget				800,000					800,000	
		Replace G156 Grader	Capital Budget				725,000					725,000	
		Future Equipment Budget (replacement schedule not complete)	Capital Budget					2,000,000	2,000,000	2,000,000	2,000,000	8,000,000	
<b>TOTAL</b>					<b>595,000</b>	<b>5,586,043</b>	<b>4,890,867</b>	<b>6,915,967</b>	<b>5,090,967</b>	<b>11,493,800</b>	<b>7,512,425</b>	<b>3,596,000</b>	<b>45,681,068</b>

**Category Description:**

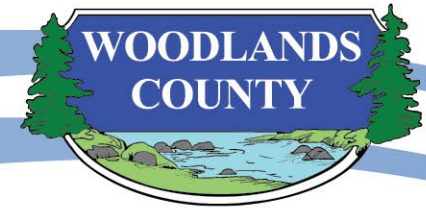
- Category 1: Requests to address critical needs related to assets, or the health and safety of ratepayers.
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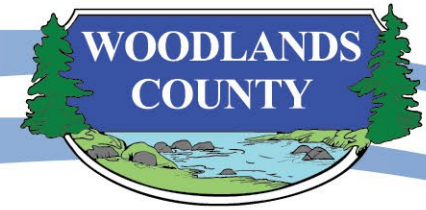
Category	Ranking	Description	Funding Source	2023 Carry Forward (CF)	2024 Carry Forward (CF)	2025 (New)	2026	2027	2028	2029	2030	TOTAL
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Excluded from Capital Budget

Runway 11-29 Civil/Electrical Upgrade	Potential Grant, Capital Budget			5,000,000								5,000,000
Old Ferry Road (Engineering) ... moved to operating	2024 Budget CF, DRP, Potential Grant			100,000								100,000
Cutbank Road (Engineering) ... moved to operating	2024 Budget CF, DRP, Potential Grant			250,000								250,000



# 2025 Budget Presentation



# 2025 County Overall

# 2025 Budget

# 10-11 County Overall

	2025 Capital Budget	2024 Capital Budget	2024 Capital YTD	2025 Ops Budget	2024 Ops Budget	2024 Ops YTD	2023 Actual
<b>Revenues</b>							
Municipal property taxes	-	-	-	31,671,437	31,187,309	30,169,050	29,654,690
Interest, investment and royalty income	-	-	-	1,283,500	1,616,042	1,254,940	1,918,933
Property tax penalties and recoveries	-	-	-	230,000	210,000	453,985	487,161
Other income and recoveries	-	-	-	427,600	551,329	534,603	773,832
User fees and sale of goods and services	-	-	-	279,900	269,275	348,698	386,703
Government and other transfers - operational	-	-	-	1,481,317	562,230	501,564	1,071,293
Rentals and leases revenue	-	-	-	186,000	186,828	131,217	200,912
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>35,559,754</b>	<b>34,583,013</b>	<b>33,394,057</b>	<b>34,493,524</b>
<b>Expenses</b>							
Infrastructure services							
Transportation services	8,549,000	10,278,306	4,063,747	8,896,650	8,236,217	7,294,102	6,319,028
Airport operations	-	240,000	161,719	951,155	929,058	757,995	796,951
Agriculture services	-	-	-	677,493	642,323	457,917	662,568
Administrative Services							
General operations	827,193	179,130	172,933	3,590,457	3,758,140	2,736,776	2,633,396
Property tax requisitions and incentive	-	-	-	6,152,965	6,089,255	6,067,549	5,538,322
Community and support services							
Intermunicipal services	-	-	-	2,502,800	2,321,461	1,516,829	2,552,706
Protective services	1,093,500	59,931	25,181	2,325,582	1,765,510	1,555,413	1,563,311
Recreation and culture	163,375	145,000	80,523	1,593,621	1,456,716	1,148,151	1,086,435
Planning and development	-	-	-	1,658,787	1,067,407	864,560	759,786
Community services	-	-	-	391,347	375,515	251,891	312,301
Utilities and Environmental Services							
Water supply and distribution	340,000	-	-	998,107	856,435	719,090	913,357
Solid Waste Services	163,700	-	-	727,598	777,903	408,623	619,592
Wastewater treatment and disposal	-	-	-	505,911	375,415	330,283	291,485
Legislative services	-	-	-	822,598	787,819	662,948	803,304
<b>Expenses, before other transactions</b>	<b>11,136,768</b>	<b>10,902,367</b>	<b>4,504,103</b>	<b>31,795,071</b>	<b>29,439,174</b>	<b>24,772,127</b>	<b>24,852,542</b>
<b>Revenue (deficit) over expenses</b>	<b>(11,136,768)</b>	<b>(10,902,367)</b>	<b>(4,504,103)</b>	<b>3,764,683</b>	<b>5,143,839</b>	<b>8,621,930</b>	<b>9,640,982</b>

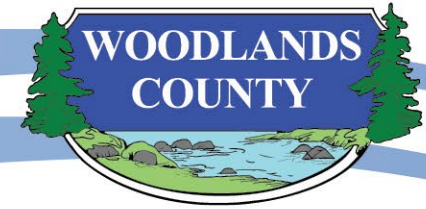
	2025 Capital Budget	2024 Capital Budget	2024 Capital YTD	2025 Ops Budget	2024 Ops Budget	2024 Ops YTD	2023 Actual
<i>Non-cash expenses</i>							
Valuation allowances				(500,000)	(990,134)	-	(25,980)
Amortization	(7,145,312)	(7,145,312)			-	-	(7,156,451)
Accretion on asset retirement obligations		-		(280,000)	(279,349)	-	(266,984)
<b>Surplus (deficit) before capital income</b>	<b>(18,282,080)</b>	<b>(18,047,679)</b>	<b>(4,504,103)</b>	<b>2,984,683</b>	<b>3,874,356</b>	<b>8,621,930</b>	<b>2,191,567</b>
<i>Capital revenues</i>							
Government and other transfers - capital	1,697,712	375,000	-		1,806,715	1,378,298	1,215,617
Debentures and other loans	4,250,000	4,250,000	-		-	-	
Revenue (expense) on disposal of assets	-				412,000	(1,000)	(12,612)
<b>Annual surplus (deficit), before transfers</b>	<b>(12,334,368)</b>	<b>(13,422,679)</b>	<b>(4,504,103)</b>	<b>2,984,683</b>	<b>6,093,071</b>	<b>9,999,228</b>	<b>3,394,572</b>
<i>Internal transfers</i>							
Transfer from reserves - operations	-			630,376	681,473	690,308	344,272
Transfer from current year - budget	3,193,155	3,505,000	3,505,000				
Transfer from reserves - capital	1,995,901	2,772,367	2,753,367	350,000			1,205,954
<b>Total transfers from reserves</b>	<b>5,189,056</b>	<b>6,277,367</b>	<b>6,258,367</b>	<b>980,376</b>	<b>681,473</b>	<b>690,308</b>	<b>1,550,226</b>
Transfer to reserves - operations				-	(2,257,544)	(2,257,544)	(1,674,362)
Transfer to reserves - capital				(771,904)	(1,012,000)	(1,012,000)	(300,000)
Transfer to current year - capital projects				(3,193,155)	(3,505,000)	(3,505,000)	(3,588,755)
<b>Total transfers to reserves</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(3,965,059)</b>	<b>(6,774,544)</b>	<b>(6,774,544)</b>	<b>(5,563,117)</b>
<b>Surplus (deficit), after internal transfers</b>	<b>(7,145,312)</b>	<b>(7,145,312)</b>	<b>1,754,264</b>	<b>-</b>	<b>-</b>	<b>3,914,992</b>	<b>(618,319)</b>
Amortization	7,145,312	7,145,312					
Transfer to reserves - capital	-	-					
	-	-					



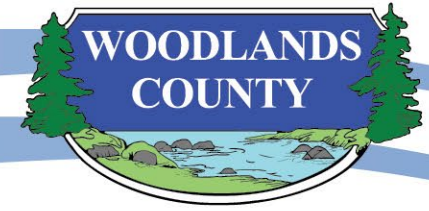
	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	<b>(35,559,754)</b>	<b>(34,583,013)</b>	<b>(33,394,058)</b>	<b>(34,493,523)</b>
Government and other transfers - operational	(1,481,317)	(562,230)	(501,564)	(1,071,293)
Interest, investment and royalty income	(1,283,500)	(1,616,042)	(1,254,940)	(1,918,933)
Municipal property taxes	(31,671,437)	(31,187,309)	(30,169,050)	(29,654,690)
Other income and recoveries	(427,600)	(551,329)	(534,603)	(773,832)
Property tax penalties and recoveries	(230,000)	(210,000)	(453,985)	(487,161)
Rentals and leases revenue	(186,000)	(186,828)	(131,217)	(200,912)
User fees and sale of goods and services	(279,900)	(269,275)	(348,698)	(386,703)

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>2. Expenses</b>	<b>31,795,070</b>	<b>29,439,174</b>	<b>24,772,126</b>	<b>24,852,541</b>
Accounting and legal fees	244,000	269,000	147,779	189,554
Advertising and promotion	208,910	142,092	128,638	114,022
Business travel, accommodation, subsistence	311,678	239,581	126,158	169,581
Catering, food and beverages	47,575	25,141	33,045	46,710
Conferences, dues, and memberships	217,591	160,703	147,538	167,336
Contracted and general services	4,803,699	4,779,677	4,276,152	2,672,197
County equipment cost allocation	19,656	40,339	56,022	39,616
<i>Debentures and other loans repayment</i>	<i>853,338</i>	<i>774,636</i>	<i>540,941</i>	<i>645,480</i>
Equipment and machinery leases	13,950	11,275	4,175	10,782
Facility rental and leases	6,550	5,950	1,125	1,469
Freight, courier and postage	38,825	36,715	26,022	36,662
General and operating insurance	352,885	344,293	57,613	328,513
General, medical, janitorial, office, and shop supplies	453,624	286,150	251,583	268,056
Grants and contributions	1,575,650	1,493,776	1,011,060	1,272,603
Honorarium and group benefits	824,933	787,704	667,788	757,182
Interest and bank charges	367,575	286,808	150,666	317,529
Intermunicipal services	2,502,800	2,321,461	1,516,829	2,552,706
Materials and goods	1,057,247	748,172	746,217	764,425
Policing services	489,648	489,262	485,449	329,853
<i>Property tax requisitions and incentive</i>	<i>6,152,965</i>	<i>6,089,255</i>	<i>6,067,549</i>	<i>5,538,322</i>
Recoverable expenses	72,300	82,100	68,581	15,196
Repair and maintenance	1,086,408	1,052,332	776,109	1,068,023
Safety and protective clothing	148,175	78,879	48,599	73,329
Salaries, wages and benefits	8,017,633	7,257,360	6,220,382	6,160,197
Small tools, office equipment, attractive item	351,120	163,147	166,563	145,035
Telephone and communications charges	147,090	134,285	103,879	114,915
Training, development, and education	229,495	151,371	73,868	83,196
Utilities	431,000	419,110	332,606	395,662
Vehicle Fuel	768,750	768,600	539,187	574,391

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>3. Non-cash expenses</b>	<b>7,925,312</b>	<b>8,414,795</b>	-	<b>7,449,415</b>
Accretion on asset retirement obligations	280,000	279,349	-	266,984
Amortization	7,145,312	7,145,312	-	7,156,451
Valuation allowances	500,000	990,134	-	25,980
<b>4. Capital revenues - external sources</b>	<b>(5,947,712)</b>	<b>(6,843,715)</b>	<b>(1,377,298)</b>	<b>(4,670,154)</b>
Debentures and other loans	(4,250,000)	(4,250,000)	-	(3,467,149)
Government and other transfers - capital	(1,697,712)	(2,181,715)	(1,378,298)	(1,215,617)
Revenue (expense) on disposal of assets	-	(412,000)	1,000	12,612
<b>5. Capital revenue - internal transfers</b>	<b>(5,539,056)</b>	<b>(6,277,367)</b>	<b>(6,258,367)</b>	<b>(4,706,505)</b>
Transfer from current year - budget	(3,193,155)	(3,505,000)	(3,505,000)	(3,500,551)
Transfer from reserves - Capital	(2,345,901)	(2,772,367)	(2,753,367)	(1,205,954)
Transfer from reserves - operations	-	-	-	-
<b>6. Capital expenses</b>	<b>11,136,768</b>	<b>10,902,367</b>	<b>4,504,103</b>	<b>8,137,063</b>
Cap Proj Bud Carryforward /Reserve Transfer	-	-	-	1,821,619
Capital Expense - Administrative Systems & Equipment	687,193	39,130	156,065	-
Capital Expense - Building	300,000	345,000	131,923	1,033,456
Capital Expense - Engineered Structures	7,647,000	7,152,314	719,314	4,225,594
Capital Expense - Land	-	30,000	4,500	-
Capital Expense - Land Improvement	103,375	-	49,600	-
Capital Expense - Machinery & Equipment	1,209,200	2,846,148	2,965,175	687,350
Capital Expense - Vehicles	1,190,000	489,775	477,526	369,045
<b>7. Internal transfers - from budget</b>	<b>3,334,683</b>	<b>6,093,071</b>	<b>6,084,236</b>	<b>5,218,845</b>
Transfer from current year - budget	-	-	-	-
Transfer from reserves - operations	(630,376)	(681,473)	(690,308)	(344,272)
Transfer to current year - capital projects	3,193,155	3,505,000	3,505,000	3,588,755
Transfer to reserves - capital	771,904	1,012,000	1,012,000	300,000
Transfer to reserves - operations	-	2,257,544	2,257,544	1,674,362
<b>Budget - Net</b>	<b>7,145,311</b>	<b>7,145,312</b>	<b>(5,669,257)</b>	<b>1,787,683</b>



# 2025 Operating Budget



# Departments



# Expense Changes From 2024 to 2025 Budget

Departmental Budget	Proposed 2025 Budget	2024 Budget	Change \$\$	% Change	Significant Changes Commentary
<b>INFRASTRUCTURE</b>					
Infrastructure Services - Administrative	\$3,453,754	\$2,934,378	\$519,375	17.70%	Add'l 2.25 FTE and related attractive items, engineering fees, new equipment, supplies
Infrastructure Services - Roads and Sidewalks	\$5,442,896	\$5,301,839	\$141,057	2.66%	Increase in material and goods, small tools and supplies
Airport Operations	\$951,155	\$929,058	\$22,097	2.38%	
Agriculture Services	\$677,493	\$642,323	\$35,170	5.48%	
<b>COMMUNITY &amp; SUPPORT SERVICES</b>					
Health and Safety	\$207,685	\$141,447	\$66,238	46.83%	Staff H&S new and updated training
Patrol Services	\$622,228	\$617,881	\$4,347	0.70%	
Emergency Management	\$34,750	\$26,000	\$8,750	33.65%	
Fire General	\$405,122	\$265,306	\$139,816	52.70%	Add'l .5 FTE, Fire service review, Sea can, engine mobile radio
Fire Whitecourt	\$40,900	\$4,838	\$36,062	745.39%	NFPA training
					New Fire fighting equipment, protective clothing, equipment maintenance, development, license & permits
Fire Fort Assiniboine	\$460,807	\$285,397	\$175,410	61.46%	
Fire Blue Ridge	\$229,059	\$202,743	\$26,316	12.98%	
Fire Anselmo	\$134,471	\$119,442	\$15,029	12.58%	
Fire Goose Lake	\$190,560	\$102,456	\$88,104	85.99%	New protective clothing, fire fighting supplies, equipment maintenance
Family & Community Support Services	\$376,847	\$354,515	\$22,332	6.30%	
Cemeteries	\$14,500	\$21,000	-\$6,500	-30.95%	
Library/Culture	\$371,375	\$362,042	\$9,333	2.58%	
Recreation Boards	\$427,760	\$362,878	\$64,882	17.88%	Increases are mostly due staffing to reinstate full rec dept and related
Recreation Parks & Facilities	\$794,486	\$731,796	\$62,690	8.57%	supplies, tools, and services.
Planning and Lands	\$943,355	\$660,247	\$283,108	42.88%	Dir. Salary and benefits, legal fees
Economic Development	\$715,432	\$407,160	\$308,272	75.71%	Add'l .5 FTE, increases in County Investment Attraction initiatives
Intermunicipal	\$2,502,800	\$2,321,461	\$181,339	7.81%	
<b>UTILITIES &amp; ENVIRONMENTAL</b>					
Wastewater Treatment and Disposal	\$505,911	\$375,415	\$130,496	34.76%	Mgr FTE increased to .33 FTE, % of Dir FTE, maintenance supplies
Water Supply and Distribution	\$998,107	\$856,435	\$141,672	16.54%	Mgr FTE increased to .33 FTE, % of Dir FTE, maintenance contract services
					Net of salary redistribution, Mgr FTE increased to .33 FTE, ash pile cleanup, and ramp replacement
Solid Waste Services	\$727,598	\$777,903	-\$50,305	-6.47%	
<b>LEGISLATIVE</b>					
Legislative Services	\$822,598	\$787,819	\$34,779	4.41%	Election and new Council equipment
<b>ADMINISTRATIVE</b>					
General Administrative Services	\$3,590,457	\$3,758,140	-\$167,683	-4.46%	
Property Tax Requisitions and Incentive	\$6,152,965	\$6,089,255	\$63,710	1.05%	
<b>Departmental Budget, with initiatives</b>	<b>\$31,795,070</b>	<b>\$29,439,174</b>	<b>\$2,355,896</b>	<b>8.00%</b>	
Remove Initiatives included in the budget	\$1,207,600	-\$1,805,531			
<b>Departmental Budget, excluding amortization</b>	<b>\$33,002,670</b>	<b>\$27,633,643</b>	<b>\$2,355,896</b>	<b>8.53%</b>	Budgeted Expenses excluding Initiatives
Transfer to current year - capital projects	\$3,193,155	\$3,505,000	-\$311,845		
Transfer to reserves - capital	\$771,904	\$1,012,000	-\$240,096		
Transfer to reserves - operations		\$2,257,544	-\$2,257,544		
Accretion on asset retirement obligations	\$280,000	\$279,349	\$651		
Valuation allowances	\$500,000	\$990,134	-\$490,134		
Add Amortization	\$7,145,312	\$7,145,312	\$0		
<b>Departmental Budget, including amortization &amp; transfer:</b>	<b>\$44,893,041</b>	<b>\$42,822,982</b>	<b>-\$943,072</b>	<b>-2.20%</b>	

## Department Summary

Guided by the Municipal Government Act and the needs of its population, Woodlands County Council reviews and implements its policies, programs, and services, ensuring outlined objectives are met and delivered.

Through the 2022 – 2025 Strategic Plan, Council has set their priorities, which allow the municipality to stride towards success:

1. Financial Understanding
2. Infrastructure & Asset Management
3. Regional Collaboration
4. Strategic Economic Development & Tourism
5. Organizational Excellence



## Department Summary

### **Woodlands County Mission Statement:**

We are a diverse and welcoming rural community that strives to provide exceptional opportunities for our families, business, and industries for the benefit of current and future generations.

Seven Councillors, representing over 4,500 individuals, within 7,668 square kilometers, is focused on fiscal stewardship, while enriching the lives of its citizens through service needs, agriculture support, economic development, and recreational opportunities.

In addition to supporting Council's governance regulation and compliance, Legislative Services oversees Woodlands County's bylaws, administrative policies and procedures, and legislative programs. The role is also responsible for conducting municipal election, by-elections, and municipal censuses. Records management, FOIP coordination, and providing Commissioner for Oaths services also fall within the Legislative Service portfolio.

Legislative Services is supported by one (1) coordinator, in which role is split with Communications.

## 2025 Priorities & Initiatives

As Council enters the final year of the term, key areas for Council & Legislative Services include:

1. Coordination of the 2025 Municipal Election and amendments from Bill 20.
2. Facilitate and complete a Municipal Census, which was carried forward from 2024.
3. Communicating municipal information to the public utilizing the Level of Service Report.
4. Develop innovative economic development strategies to attract new investment.
5. Support the new Chief Administrative Officer through their integration with the organization and senior management team.

## Changes in Budget 2025 from Budget 2024 (Combined)

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	-	-	<b>(3,224)</b>	<b>(1,538)</b>
Other income and recoveries	-	-	(3,224)	(1,538)
<b>2. Expenses</b>	<b>822,598</b>	<b>787,819</b>	<b>662,948</b>	<b>803,304</b>
Accounting and legal fees	5,000	5,000	14,397	3,002
Advertising and promotion	13,500	11,000	10,948	16,897
Business travel, accommodation, subsistence	79,043	70,833	53,646	71,156
Catering, food and beverages	3,000	2,500	3,397	8,527
Conferences, dues, and memberships	73,229	76,590	100,032	108,492
Contracted and general services	70,000	78,500	14,500	6,376
County equipment cost allocation	-	1,000	-	-
Facility rental and leases	500	500	-	668
Freight, courier and postage	-	1,500	-	-
General and operating insurance	1,000	992	157	945
General, medical, janitorial, office, and shop supplies	3,000	3,750	240	851
Grants and contributions	7,000	5,000	4,596	78,000
Honorarium and group benefits	507,526	479,354	445,634	475,787
Small tools, office equipment, attractive item	28,000	-	-	281
Telephone and communications charges	16,800	17,140	15,400	16,800
Training, development, and education	15,000	34,160	-	15,522
<b>7. Internal transfers - from budget</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>50,000</b>
Transfer from reserves - operations	(50,000)	(50,000)	(50,000)	-
Transfer to reserves - operations	-	-	-	50,000
<b>Grand Total</b>	<b>772,598</b>	<b>737,819</b>	<b>609,724</b>	<b>851,766</b>

## Changes in Budget 2025 from Budget 2024 (Council)

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	-	-	<b>(3,224)</b>	<b>(1,538)</b>
Other income and recoveries	-	-	(3,224)	(1,538)
<b>2. Expenses</b>	<b>787,598</b>	<b>782,819</b>	<b>662,948</b>	<b>803,304</b>
Accounting and legal fees	5,000	5,000	14,397	3,002
Advertising and promotion	8,500	11,000	10,948	16,897
Business travel, accommodation, subsistence	76,043	70,833	53,646	71,156
Catering, food and beverages	3,000	2,500	3,397	8,527
Conferences, dues, and memberships	73,229	76,590	100,032	108,492
Contracted and general services	60,000	73,500	14,500	6,376
County equipment cost allocation	-	1,000	-	-
Facility rental and leases	500	500	-	668
Freight, courier and postage	-	1,500	-	-
General and operating insurance	1,000	992	157	945
General, medical, janitorial, office, and shop supplies	1,000	3,750	240	851
Grants and contributions	7,000	5,000	4,596	78,000
Honorarium and group benefits	492,526	479,354	445,634	475,787
Small tools, office equipment, attractive item	28,000	-	-	281
Telephone and communications charges	16,800	17,140	15,400	16,800
Training, development, and education	15,000	34,160	-	15,522
<b>7. Internal transfers - from budget</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>50,000</b>
Transfer from reserves - operations	(50,000)	(50,000)	(50,000)	-
Transfer to reserves - operations	-	-	-	50,000
<b>Grand Total</b>	<b>737,598</b>	<b>732,819</b>	<b>609,724</b>	<b>851,766</b>

## Changes in Budget 2025 from Budget 2024 (Election)

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>2. Expenses</b>	<b>35,000</b>	<b>5,000</b>	-	-
Advertising and promotion	5,000	-	-	-
Business travel, accommodation, subsistence	3,000	-	-	-
Conferences, dues, and memberships	-	-	-	-
Contracted and general services	10,000	5,000	-	-
General, medical, janitorial, office, and shop supplies	2,000	-	-	-
Honorarium and group benefits	15,000	-	-	-
<b>Budget - Net</b>	<b>35,000</b>	<b>5,000</b>	-	-

## Department Summary

The Municipal Government Act requires municipalities to have a Chief Administrative Officer (CAO) leading the organization. Under Administration the Executive Assistant, Legislative Services, and Communications support the CAO to develop and implement Council's Strategic Plan through 2025 and share with the public, information pertaining to the vision of Council.

The CAO's leadership team is focused on reviewing its existing bylaws and policies to ensure compliance with legislation, engaging with the public to understand the needs of Woodlands County residents and providing internal support to the employees through the implementation of the Council's vision.

On hold, the Woodlands County Communications Plan is set to be finalized in 2025 which outlines the current state of the County's communications and acts as a guiding plan to improve communications internally and externally, focusing on transparency and through information sharing.

Other areas of focus will be alignment of the Service Levels to the Strategic Plan and resource requirements to ensure the County is set up for success in 2025 and beyond. This will include review and approval of 5-10 year capital plans for all asset categories along with an in depth review of the Reserve Policy.

## 2025 Priorities & Initiatives

As per the County's Strategic Plan or other directives, Administration will be working on the following:

1. Finalization and implementation of a Communications Plan to support public engagement and participation.
2. Continue to work through the development of Legislative Services registries, reviewing existing bylaws, policies, and agreements and develop or amend, where required.
3. Work with Council to further define municipal service levels, to allow for continued growth with asset management.
4. Development of 5-10 year capital plans for all departments.



## Department Summary

Corporate Services supports the organization, assisting internal and external customers. The department is responsible for the management of the municipality's financial affairs, including accounts payable, accounts receivable, budgeting, financial reporting, audit, treasury management, customer service, property assessment, asset management, human resources (HR), utilities, and taxation.

Contracted assessors determine the property values for residential, farmland, commercial, and industrial properties, and coordinate the receipt of assessment values for linear and designated industrial properties from the province. Property assessment and taxation fund most municipal services and supports the funding of public education.

Corporate Services has (9) staff- Director, Manager Finance, Manager Capital Assets, Asset Management Coordinator, Human Resources Coordinator, (2) Accounting Specialists (one vacancy), (3) Accounting Clerks (two part-time).

HR is responsible for all employment-related issues and the administration of the employee benefits programs. The department assists with the management of Information Technology (IT) and manages the financial software and hardware. The department is also responsible for managing agreements for electricity, natural gas, intermunicipal agreements, telephone services, office equipment leases, and other financial-related agreements.

## 2025 Priorities & Initiatives

As per the County's Strategic Plan or other directives, Community Services is focused on the following:

1. Implement Finance and Asset Management software ensuring a successful transition to modernize and streamline financial operations and support staff through training.
2. Maintain open communication channels with all involved stakeholders for transparency and support.
3. Conduct a comprehensive review of existing Corporate Services policies to align them with the new systems and future needs of Woodlands County.
4. Collaborate with other departments for a long-term financial strategy to develop a sustainable, collaborative financial strategy that supports the County's long-term growth and stability.
5. Set up regular review points throughout the year to monitor progress and address challenges.

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	<b>(33,002,837)</b>	<b>(32,754,121)</b>	<b>(31,840,345)</b>	<b>(32,096,555)</b>
Government and other transfers - operational	(145,000)	(62,500)	-	(442,806)
Interest, investment and royalty income	(900,000)	(1,231,042)	(1,148,551)	(1,456,574)
Municipal property taxes	(31,671,437)	(31,187,309)	(30,169,050)	(29,654,690)
Other income and recoveries	(40,000)	(44,845)	(48,232)	(37,055)
Property tax penalties and recoveries	(230,000)	(210,000)	(453,985)	(487,161)
User fees and sale of goods and services	(16,400)	(18,425)	(20,526)	(18,269)

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>2. Expenses</b>	<b>9,743,422</b>	<b>9,847,395</b>	<b>7,291,119</b>	<b>8,171,718</b>
Accounting and legal fees	85,000	156,000	48,282	62,242
Advertising and promotion	10,900	10,900	8,089	12,666
Business travel, accommodation, subsistence	54,496	52,629	10,175	14,526
Catering, food and beverages	15,075	8,875	12,517	11,318
Conferences, dues, and memberships	19,547	15,758	15,633	17,747
Contracted and general services	1,044,525	1,258,573	1,017,564	584,348
County equipment cost allocation	58,973	56,715	36,468	56,483
Facility rental and leases	900	800	-	111
Freight, courier and postage	16,700	15,540	8,968	13,435
General and operating insurance	203,133	193,460	(55)	185,081
General, medical, janitorial, office, and shop supplies	47,650	44,450	36,039	48,305
Grants and contributions	15,000	15,000	15,000	15,000
Interest and bank charges	15,200	11,550	8,220	101,257
Materials and goods	300	300	168	105
<i>Property tax requisitions and incentive</i>	<i>6,152,965</i>	<i>6,089,255</i>	<i>4,734,546</i>	<i>5,538,322</i>
Repair and maintenance	14,000	11,300	4,340	10,590
Salaries, wages and benefits	1,808,069	1,757,390	1,237,785	1,347,546
Small tools, office equipment, attractive item	79,750	51,125	39,131	82,685
Telephone and communications charges	39,000	38,790	25,504	30,296
Training, development, and education	24,100	22,915	9,249	6,996
Utilities	38,140	36,070	23,497	32,659

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>3. Non-cash expenses</b>	<b>863,530</b>	<b>1,353,013</b>	-	<b>367,261</b>
Accretion on asset retirement obligations	280,000	279,349	-	266,984
Amortization	83,530	83,530	-	74,297
Valuation allowances	500,000	990,134	-	25,980
<b>5. Capital revenue - internal transfers</b>	<b>(827,193)</b>	<b>(179,130)</b>	<b>(179,130)</b>	<b>(101,591)</b>
Transfer from current year - budget	(311,667)	(77,539)	(77,539)	(13,387)
Transfer from reserves - Capital	(515,526)	(101,591)	(101,591)	(88,204)
<b>6. Capital expenses</b>	<b>827,193</b>	<b>179,130</b>	<b>232,688</b>	<b>65,000</b>
Cap Proj Bud Carryforward /Reserve Transfer	-	-	-	65,000
Capital Expense - Administrative Systems & Equipment	687,193	39,130	215,820	-
Capital Expense - Building	140,000	140,000	16,869	-
Capital Expense - Engineered Structures	-	-	-	-
<b>7. Internal transfers - from budget</b>	<b>(203,859)</b>	<b>2,278,202</b>	<b>2,278,202</b>	<b>1,113,359</b>
Transfer from reserves - operations	(515,526)	(56,881)	(56,881)	-
Transfer to current year - capital projects	311,667	77,539	77,539	101,591
Transfer to reserves - capital	-	-	-	-
Transfer to reserves - operations	-	2,257,544	2,257,544	1,011,769
<b>Budget - Net</b>	<b>(22,599,744)</b>	<b>(19,275,511)</b>	<b>(22,217,464)</b>	<b>(22,480,808)</b>

## Department Summary

Under the guidance and regulation of the Occupational, Health & Safety Act, Regulation, and Code, Woodlands Health & Safety is responsible for monitoring, coaching, and measuring the safe work procedures, protocols and safety performance of all employees and contractors.

Collaborating with all individuals considered employees under OHS, Safety utilizes an online training platform, site observations, safety communications, and meetings at all municipal locations to support a positive safety culture, promote the internal responsibility system, and maintain compliance. Embracing the Deputy Director of Emergency Management (DDEM) role by completing training, attending exercises, and cultivating external relationships to support the organization's emergency management program.

Health & Safety is responsible for coordinating, developing, and maintaining the County's health and safety manuals, training, inspections, and incident investigations.

As of November 2024, there is one (1) full-time employee reporting to Manager, Protective Services.

Working with all divisions of operations and administration, Safety plays a key role in supporting positive organizational culture..

## Department Summary

### 2025 Priorities & Initiatives

As per the County's Strategic Plan or other directive, Health and Safety Coordinator is focused on the following:

1. Provide People Leader Training with a focus on Psychological Health and Safety for all staff in a supervisory or leadership role and general safety training for staff.
2. Introduce an ergonomic program for both office and field staff, with ongoing training and assessment.
3. Initiate annual safety presentation, exposing staff to presenters who can provide valuable insight into injury or incidents.
4. Implement various health and wellness initiatives that focus on the physical and mental activities supporting a positive organizational culture.
5. Complete 2025 COR Re-Certification audit with external auditor.



## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>2. Expenses</b>	<b>207,651</b>	<b>141,447</b>	<b>115,176</b>	<b>125,043</b>
Business travel, accommodation, subsistence	4,400	3,320	1,093	724
Catering, food and beverages	1,200	600	287	300
Conferences, dues, and memberships	3,300	1,310	650	-
Contracted and general services	38,240	14,375	8,610	13,536
General, medical, janitorial, office, and shop supplies	9,600	2,600	643	4,101
Safety and protective clothing	500	500	239	459
Salaries, wages and benefits	109,591	103,240	97,961	102,934
Small tools, office equipment, attractive item	7,400	9,317	4,464	1,734
Telephone and communications charges	720	720	424	571
Training, development, and education	32,700	5,465	805	684
<b>7. Internal transfers - from budget</b>	<b>-</b>	<b>(3,917)</b>	<b>(3,917)</b>	<b>3,917</b>
Transfer from reserves - operations	-	(3,917)	(3,917)	-
Transfer to reserves - operations	-	-	-	3,917
<b>Budget - Net</b>	<b>207,651</b>	<b>137,530</b>	<b>111,259</b>	<b>128,960</b>

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>2. Expenses</b>	<b>2,502,800</b>	<b>2,321,461</b>	<b>16,329</b>	<b>2,552,706</b>
Intermunicipal services	2,502,800	2,321,461	16,329	2,552,706
<b>Budget - Net</b>	<b>2,502,800</b>	<b>2,321,461</b>	<b>16,329</b>	<b>2,552,706</b>

## Department Summary

Protective Services supports four (4) volunteer fire departments located at Anselmo – Station 4, Blue Ridge – Station 3, Fort Assiniboine – Station 2, and Goose Lake – Station 5, and coordinates a contracted Peace Officer Agreement and program with Lac Ste. Anne County.

Protective Services main function is working with the County's fire departments on equipment purchasing, training requirements, incident command functions, incident documentation, fire department recruitment, and Standard Operating Guidelines (SOG) and procedure review.

As of November 2024, Protective Services has one (1) full-time manager, one (1) part-time administrator and 62 volunteer firefighters. The volunteer firefighters are considered employees of Woodlands County and are covered under Woodlands County WCB and the Volunteer Firemen's Insurance Services (VFIS).

## 2025 Priorities & Initiatives

As per the County's Strategic Plan or other directive, Safety & Protective Services will be working on the following:

1. Coordinate with AEMA, emergency management (ICS 300) in-person training for County staff, including fire department members.
2. Coordinate a full-scale third-party fire services review to include the Town of Whitecourt.
3. Revision of the current Standard Operating Guidelines (SOGs).
4. Coordinate and conduct regional FD (NFPA standard) training courses with all stations.
5. Update the fire equipment replacement plan and fire fleet capital plan.

## Changes in Budget 2025 from Budget 2024 (combined)

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>2. Expenses</b>	<b>2,325,582</b>	<b>1,765,510</b>	<b>1,555,413</b>	<b>1,563,311</b>
Accounting and legal fees	1,000	-	1,452	-
Advertising and promotion	12,900	7,960	9,152	4,359
Business travel, accommodation, subsistence	59,667	36,000	30,849	29,891
Catering, food and beverages	13,350	7,966	8,602	10,824
Conferences, dues, and memberships	42,105	9,905	3,860	3,669
Contracted and general services	350,529	249,607	208,266	310,243
County equipment cost allocation	16,500	16,229	9,467	16,229
Freight, courier and postage	1,300	1,200	1,127	1,088
General and operating insurance	25,202	28,820	5,155	27,949
General, medical, janitorial, office, and shop supplies	66,420	31,420	28,989	31,787
Grants and contributions	15,561	15,474	21,750	21,750
Honorarium and group benefits	270,247	271,962	203,434	253,674
Materials and goods	8,050	7,185	6,076	7,191
Policing services	489,648	489,262	485,449	329,853
Recoverable expenses	-	-	41,262	-
Repair and maintenance	159,015	62,889	50,685	61,192
Safety and protective clothing	131,120	64,074	35,977	57,365
Salaries, wages and benefits	357,318	302,610	287,971	288,543
Small tools, office equipment, attractive item	93,225	42,962	31,108	14,361
Telephone and communications charges	43,655	27,810	19,988	28,553
Training, development, and education	122,190	46,815	30,098	15,291
Utilities	29,130	28,380	21,224	26,390
Vehicle Fuel	17,300	16,850	13,471	23,106

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	<b>(53,900)</b>	<b>(37,984)</b>	<b>(58,951)</b>	<b>(248,490)</b>
Government and other transfers - operational	(62,800)	(20,000)	(14,390)	(126,997)
Other income and recoveries	8,900	(17,984)	(44,561)	(121,493)
<b>2. Expenses</b>	<b>1,460,953</b>	<b>980,182</b>	<b>774,828</b>	<b>840,862</b>
Accounting and legal fees	1,000	-	1,452	-
Advertising and promotion	11,900	7,960	5,816	4,359
Business travel, accommodation, subsistence	55,267	32,680	29,756	28,591
Catering, food and beverages	11,150	7,366	8,316	10,405
Conferences, dues, and memberships	38,805	8,595	3,210	3,669
Contracted and general services	160,200	89,800	65,558	55,155
County equipment cost allocation	16,500	16,229	9,467	16,229
Freight, courier and postage	300	200	81	168
General and operating insurance	25,202	28,820	5,155	27,949
General, medical, janitorial, office, and shop supplies	54,820	26,320	27,937	22,047
Grants and contributions	15,561	15,474	21,750	21,750
Honorarium and group benefits	270,247	271,962	203,434	253,674
Interest and bank charges	150	130	-	-
Policing services	11,109	10,723	7,947	10,563
Repair and maintenance	159,015	62,889	50,685	61,192
Safety and protective clothing	130,620	63,574	35,738	56,906
Salaries, wages and benefits	247,727	199,370	190,010	166,987
Small tools, office equipment, attractive item	85,825	33,645	26,644	12,627
Telephone and communications charges	33,085	21,680	16,810	24,631
Training, development, and education	84,490	36,350	29,293	13,801
Utilities	29,130	28,380	21,224	26,390
Vehicle Fuel	17,300	16,850	13,471	22,415

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>3. Non-cash expenses</b>	<b>220,232</b>	<b>220,232</b>	-	<b>245,917</b>
Amortization	220,232	220,232	-	245,917
<b>4. Capital revenues - external sources</b>	-	-	-	<b>(22,000)</b>
Government and other transfers - capital	-	-	-	(22,000)
<b>5. Capital revenue - internal transfers</b>	<b>(1,093,500)</b>	<b>(39,931)</b>	<b>(39,931)</b>	<b>(665,234)</b>
Transfer from current year - budget	(1,078,500)	(20,000)	(20,000)	(532,484)
Transfer from reserves - Capital	(15,000)	(19,931)	(19,931)	(132,750)
Transfer from reserves - operations	-	-	-	-
<b>6. Capital expenses</b>	<b>1,093,500</b>	<b>39,931</b>	<b>12,941</b>	<b>665,234</b>
Cap Proj Bud Carryforward /Reserve Transfer	-	-	-	19,931
Capital Expense - Engineered Structures	35,000	34,931	7,760	5,069
Capital Expense - Machinery & Equipment	108,500	5,000	5,181	640,234
Capital Expense - Vehicles	950,000	-	-	-
<b>7. Internal transfers - from budget</b>	<b>1,083,500</b>	<b>20,000</b>	<b>20,000</b>	<b>531,894</b>
Transfer from reserves - operations	-	-	-	(590)
Transfer to current year - capital projects	1,078,500	20,000	20,000	532,484
Transfer to reserves - capital	5,000	-	-	-
<b>Budget - Net</b>	<b>2,710,785</b>	<b>1,182,430</b>	<b>708,888</b>	<b>1,348,182</b>

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	<b>(702,000)</b>	<b>(1,500)</b>	<b>(134,775)</b>	<b>(16,848)</b>
Government and other transfers - operational	(700,000)	-	-	(15,564)
Other income and recoveries	-	-	(132,003)	-
User fees and sale of goods and services	(2,000)	(1,500)	(2,772)	(1,284)
<b>2. Expenses</b>	<b>34,750</b>	<b>26,000</b>	<b>60,967</b>	<b>145,555</b>
Advertising and promotion	1,000	-	3,335	-
Business travel, accommodation, subsistence	-	-	-	576
Catering, food and beverages	1,000	-	-	119
Contracted and general services	9,500	7,000	7,751	111,268
Freight, courier and postage	1,000	1,000	1,047	920
General, medical, janitorial, office, and shop supplies	2,000	2,500	410	4,227
Materials and goods	6,500	6,000	5,001	5,838
Recoverable expenses	-	-	41,262	-
Salaries, wages and benefits	-	-	-	18,622
Telephone and communications charges	8,750	4,500	2,162	2,486
Training, development, and education	5,000	5,000	-	807
Vehicle Fuel	-	-	-	692
<b>Budget - Net</b>	<b>(667,250)</b>	<b>24,500</b>	<b>(73,808)</b>	<b>128,707</b>

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	<b>(1,200)</b>	-	<b>(1,658)</b>	<b>(1,977)</b>
Other income and recoveries	-	-	-	-
User fees and sale of goods and services	(1,200)	-	(1,658)	(1,977)
<b>2. Expenses</b>	<b>622,228</b>	<b>617,881</b>	<b>604,441</b>	<b>451,846</b>
Contracted and general services	142,589	138,432	126,347	130,280
General, medical, janitorial, office, and shop supplies	-	-	-	1,412
Policing services	478,539	478,539	477,502	319,290
Telephone and communications charges	1,100	910	593	865
<b>3. Non-cash expenses</b>	<b>413</b>	<b>413</b>	-	<b>413</b>
Amortization	413	413	-	413
<b>5. Capital revenue - internal transfers</b>	-	<b>(20,000)</b>	<b>(20,000)</b>	-
Transfer from current year - budget	-	(20,000)	(20,000)	-
<b>6. Capital expenses</b>	-	<b>20,000</b>	<b>12,240</b>	-
Capital Expense - Machinery & Equipment	-	20,000	12,240	-
<b>7. Internal transfers - from budget</b>	-	<b>20,000</b>	<b>20,000</b>	-
Transfer from current year - budget	-	-	-	-
Transfer to current year - capital projects	-	20,000	20,000	-
<b>Budget - Net</b>	<b>621,441</b>	<b>638,294</b>	<b>615,024</b>	<b>450,283</b>



## Department Summary

Infrastructure Services is responsible for over 900 km of roadway within the municipal boundary. This includes over 1,800 km of ditches, 72 bridge structures on County roads, four (4) recreation foot bridges, 3,600+ culverts, and thousands of signs.

Annually, roadway maintenance programs include summer grading with five (5) grader beats, re-graveling, calcium stabilization, ditching, brushing, shoulder-pulling, culverts, cold mix placements, roadside mowing, pothole repairs, paved road line painting and crack sealing.

Winter snow plowing includes five (5) graders, five (5) snow plows, in addition to snow removal and ice control on roadways, Infrastructure Services also manages sidewalk snow clearing, hamlet snow removal, and driveway maintenance (Snow Flag Program).

General services within Infrastructure Services include County mobile fleet maintenance, building maintenance, capital project delivery, development engineering, gravel pit management and Road Use Agreement management.

Infrastructure staff responsible and support asset maintenance currently consists of a Director, two Area Supervisors, seventeen Equipment Operators, two Mechanics, seasonal staff, an Administrative Assistant and a Manager of Infrastructure Services.

## 2025 Priorities & Initiatives

As per the County's Strategic Plan or other directive, Infrastructure Services will be working on the following:

1. Improve the level of service of County gravel roads by focused investment on culvert, ditching, shoulder pulling, calcium stabilization, and re-graveling.
2. Continue to address the aging oiled, cold mix and hot mix roads.
3. Conduct a review of best practices for Infrastructure Services operations.
4. Ensure capital projects are tendered in a timely manner for optimum bid pricing.
5. Continue with the replacement of the fleet vehicles and equipment.

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	<b>(750,500)</b>	<b>(842,828)</b>	<b>(376,969)</b>	<b>(838,220)</b>
Government and other transfers - operational	-	-	-	(135,063)
Interest, investment and royalty income	(375,000)	(375,000)	(98,168)	(451,152)
Other income and recoveries	(358,000)	(450,000)	(260,566)	(232,153)
Rentals and leases revenue	(2,000)	(1,828)	(1,820)	(1,807)
User fees and sale of goods and services	(15,500)	(16,000)	(16,415)	(18,045)

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>2. Expenses</b>	<b>8,896,650</b>	<b>8,236,217</b>	<b>7,294,102</b>	<b>6,319,028</b>
Accounting and legal fees	40,000	45,000	40,688	38,726
Advertising and promotion	80,500	30,000	56,059	28,944
Business travel, accommodation, subsistence	22,000	11,750	11,595	21,714
Catering, food and beverages	5,000	2,500	3,679	13,791
Conferences, dues, and memberships	8,000	4,500	1,300	2,861
Contracted and general services	2,094,290	2,062,785	2,130,713	939,955
County equipment cost allocation	(548,827)	(503,660)	(264,111)	(503,790)
Debentures and other loans repayment	582,934	511,844	328,774	390,072
Equipment and machinery leases	7,200	5,000	3,246	3,729
Freight, courier and postage	12,500	12,500	9,939	13,445
General and operating insurance	82,547	79,699	15,403	77,861
General, medical, janitorial, office, and shop supplies	120,500	103,000	109,943	108,194
Interest and bank charges	300,697	217,616	105,442	151,348
Materials and goods	874,790	639,740	700,513	651,099
Recoverable expenses	70,000	80,000	23,186	13,935
Repair and maintenance	878,943	963,043	705,634	986,934
Safety and protective clothing	13,500	11,500	11,802	13,103
Salaries, wages and benefits	3,222,636	2,997,610	2,560,342	2,628,288
Small tools, office equipment, attractive item	100,460	55,860	84,192	44,788
Telephone and communications charges	21,000	20,680	15,638	13,180
Training, development, and education	45,000	27,000	26,635	27,283
Utilities	112,980	108,250	88,634	103,169
Vehicle Fuel	750,000	750,000	524,858	550,398

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>3. Non-cash expenses</b>	<b>5,983,288</b>	<b>5,983,288</b>	-	<b>5,984,130</b>
Amortization	5,983,288	5,983,288	-	5,984,130
<b>4. Capital revenues - external sources</b>	<b>(5,947,712)</b>	<b>(6,765,029)</b>	<b>(1,377,298)</b>	<b>(4,648,154)</b>
Debentures and other loans	(4,250,000)	(4,250,000)	-	(3,467,149)
Government and other transfers - capital	(1,697,712)	(2,103,029)	(1,378,298)	(1,193,617)
Revenue (expense) on disposal of assets	-	(412,000)	1,000	12,612
<b>5. Capital revenue - internal transfers</b>	<b>(2,951,288)</b>	<b>(5,653,306)</b>	<b>(5,634,306)</b>	<b>(3,842,650)</b>
Transfer from current year - budget	(1,239,288)	(3,072,461)	(3,072,461)	(2,857,650)
Transfer from reserves - Capital	(1,712,000)	(2,580,845)	(2,561,845)	(985,000)
Transfer from reserves - operations	-	-	-	-
<b>6. Capital expenses</b>	<b>8,549,000</b>	<b>10,278,306</b>	<b>4,063,747</b>	<b>7,309,799</b>
Cap Proj Bud Carryforward /Reserve Transfer	-	-	-	1,666,688
Capital Expense - Building	100,000	-	-	1,018,666
Capital Expense - Engineered Structures	7,462,000	6,937,383	633,966	4,220,525
Capital Expense - Land	-	30,000	4,500	-
Capital Expense - Machinery & Equipment	747,000	2,821,148	2,947,754	34,875
Capital Expense - Vehicles	240,000	489,775	477,526	369,045
<b>7. Internal transfers - from budget</b>	<b>1,856,192</b>	<b>3,563,786</b>	<b>3,563,786</b>	<b>3,675,324</b>
Transfer from reserves - operations	-	(520,675)	(520,675)	(3,000)
Transfer to current year - capital projects	1,239,288	3,072,461	3,072,461	2,857,650
Transfer to reserves - capital	616,904	1,012,000	1,012,000	300,000
Transfer to reserves - operations	-	-	-	520,675
<b>Budget - Net</b>	<b>15,635,630</b>	<b>14,800,434</b>	<b>7,533,063</b>	<b>13,959,257</b>

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>2. Expenses</b>	<b>3,453,754</b>	<b>3,035,359</b>	<b>3,125,480</b>	<b>2,530,462</b>
Accounting and legal fees	40,000	45,000	40,688	38,726
Advertising and promotion	15,500	12,500	9,102	13,401
Business travel, accommodation, subsistence	14,000	3,750	2,325	2,722
Catering, food and beverages	5,000	2,500	3,679	4,161
Conferences, dues, and memberships	8,000	4,500	1,300	2,861
Contracted and general services	447,205	460,228	291,859	121,737
County equipment cost allocation	(2,095,850)	(2,096,100)	(1,192,029)	(2,094,110)
<i>Debentures and other loans repayment</i>	<i>287,044</i>	<i>280,701</i>	<i>328,774</i>	<i>390,072</i>
Equipment and machinery leases	5,000	5,000	1,125	1,608
Freight, courier and postage	12,500	12,500	9,059	12,607
General and operating insurance	82,547	79,699	15,403	77,861
General, medical, janitorial, office, and shop supplies	118,750	101,250	107,754	99,537
Interest and bank charges	44,856	51,198	105,442	151,348
Materials and goods	182,000	152,000	113,934	169,522
Recoverable expenses	70,000	80,000	23,186	13,935
Repair and maintenance	878,943	963,043	705,634	986,934
Safety and protective clothing	13,500	11,500	11,084	13,103
Salaries, wages and benefits	2,295,319	1,904,300	1,807,658	1,785,640
Small tools, office equipment, attractive item	100,460	55,860	83,738	44,767
Telephone and communications charges	21,000	20,680	15,638	13,180
Training, development, and education	45,000	27,000	26,635	27,283
Utilities	112,980	108,250	88,634	103,169
Vehicle Fuel	750,000	750,000	524,858	550,398

## Changes in Budget 2025 from Budget 2024

<b>2. Expenses</b>	<b>5,442,896</b>	<b>5,200,858</b>	<b>4,168,622</b>	<b>3,788,566</b>
APPROACH CONSTRUCTION	35,744	11,000	40,924	897
BEAVER CONTROL	82,680	47,259	51,992	48,177
BRIDGE REPAIR	294,702	795,096	731,396	77,506
BRUSHING	161,046	179,360	90,306	89,642
CALCIUM STABILIZATION	113,000	38,890	4,958	7,000
CLEANUP - ROADSIDES & HAMLETS	37,235	39,873	35,686	39,455
COLD MIX ROAD REHABILITATION	7,961	1,850	6,750	1,251
COLD MIX TO GRAVEL	-	39,000	13,125	22,500
CRACKFILLING - LOCAL ROADS	89,050	89,050	46,081	74,613
CULVERT REPAIR	460,468	275,750	155,504	304,283
DITCH CLEANING	106,914	58,491	25,656	62,593
DUST CONTROL	66,099	35,899	69,364	40,119
EMERGENCY SERVICES	39,957	-	451,504	474,831
EROSION CONTROL	65,854	83,780	33,046	40,566
FENCING/DUST CONTROL COUNTRY SUBDIV	421	-	357	-
GRADING	455,908	541,772	390,167	470,622
GRAVEL PIT MAINTENANCE	35,950	24,543	31,542	(24,991)
GUARDRAIL MAINTENANCE	54,138	2,179	694	1,771
HAMLET SIDEWALK MAINTENANCE	3,493	4,310	19,591	3,858
HAMLET STREET MAINTENANCE	16,447	18,000	11,029	16,598
LINE PAINTING	55,000	55,000	4,743	27,730
MOWING	220,000	252,266	216,604	176,225
PATCH GRAVEL	47,166	119,013	60,801	167,121
PATCHING - COLD MIX ROADS	122,111	93,205	92,222	75,751
PATCHING PAVEMENT	34,121	15,477	38,375	4,901
REGRAVEL	696,255	613,370	721,881	256,444
RESIDENTIAL DUST CONTROL	29,508	34,730	7,508	33,383
ROAD REHABILITATION	352,164	-	2,191	315
ROADSIDE SPRAYING	1,500	2,800	-	-
SHOULDER PULL	100,000			
SNOW REMOVAL	996,348	1,212,641	726,200	1,182,098
SOFT SPOT REPAIR	26,706	33,868	13,445	16,226
SIGNS	83,218	84,825	74,980	97,080
<i>DEDENTURE LOAN AND INTEREST</i>	<i>551,731</i>	<i>397,561</i>		

## Department Summary

It is the CYZU Airport's goal to provide a safe and consistent environment for the variety of private and commercial aviators utilizing this space. CYZU is a certified facility and works together with Transport Canada and Nav Canada.

Consistently among the top 10 busiest airports by movements in Alberta, CYZU works hard to maintain the movement areas for incoming and outgoing aircraft. The airport's current leadership has learned from previous practices and is making great headway to improving and continues in a direction that works towards sustainability.

Three (3) full-time employees, along with a seasonal winter operator, strive to provide the best and safest possible experience for pilots year-round. Our trained and qualified employees understand the responsibility laid out in Canadian Aviation Regulations (CARs) Part III and work hard to fulfill the requirements..



## Department Summary

### 2025 Priorities & Initiatives

As per the County's Strategic Plan and Airport Master Plan, CYZU Airport is focused on the following:

1. CYZU is pursuing grant funding opportunities for its important runway civil and electrical system rehabilitation and upgrade.
2. Continue with certification requirements, QU audits (TP 312 e5, ERP, SMS, AOM) and Tabletop emergency exercises.
3. Update of the CYZU Master Plan.
4. Address deficiencies identified in audits and emergency exercises.
5. Pursue the development of a CYZU website and other promotional opportunities..

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	<b>(220,000)</b>	<b>(220,000)</b>	<b>(246,345)</b>	<b>(206,393)</b>
Government and other transfers - operational	(40,000)	(40,000)	(78,684)	-
Other income and recoveries	-	-	(33,466)	(12,865)
Rentals and leases revenue	(180,000)	(180,000)	(123,753)	(193,460)
User fees and sale of goods and services	-	-	(10,443)	(69)
<b>2. Expenses</b>	<b>951,155</b>	<b>929,058</b>	<b>757,995</b>	<b>796,951</b>
Accounting and legal fees	5,000	5,000	11,887	18,146
Advertising and promotion	10,000	6,500	5,968	6,051
Business travel, accommodation, subsistence	2,000	4,620	30	562
Catering, food and beverages	500	500	417	387
Conferences, dues, and memberships	6,500	5,380	250	3,052
Contracted and general services	107,000	278,355	236,337	135,273
County equipment cost allocation	261,842	241,842	141,075	241,842
Freight, courier and postage	750	250	385	467
General and operating insurance	13,250	13,953	2,315	13,456
General, medical, janitorial, office, and shop supplies	6,300	5,630	5,969	5,601
Materials and goods	70,750	20,750	15,132	23,896
Repair and maintenance	12,000	-	-	-
Safety and protective clothing	1,500	1,500	604	1,952
Salaries, wages and benefits	389,283	288,780	300,647	296,101
Small tools, office equipment, attractive item	10,500	500	1,552	1,367
Telephone and communications charges	7,200	7,820	6,414	7,969
Training, development, and education	6,500	7,338	345	3,935
Utilities	40,280	40,340	28,668	36,895

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>3. Non-cash expenses</b>	<b>296,925</b>	<b>296,925</b>	-	<b>296,925</b>
Amortization	296,925	296,925	-	296,925
<b>4. Capital revenues - external sources</b>	-	<b>(78,686)</b>	-	-
Government and other transfers - capital	-	(78,686)	-	-
<b>5. Capital revenue - internal transfers</b>	-	<b>(240,000)</b>	<b>(240,000)</b>	<b>(14,790)</b>
Transfer from current year - budget	-	(240,000)	(240,000)	(14,790)
Transfer from reserves - operations	-	-	-	-
<b>6. Capital expenses</b>	-	<b>240,000</b>	<b>161,719</b>	-
Capital Expense - Building	-	130,000	65,732	-
Capital Expense - Engineered Structures	-	110,000	77,587	-
Capital Expense - Land Improvement	-	-	18,400	-
<b>7. Internal transfers - from budget</b>	<b>150,000</b>	<b>240,000</b>	<b>240,000</b>	<b>4,877</b>
Transfer from reserves - operations	-	-	-	(90,229)
Transfer to current year - capital projects	-	240,000	240,000	14,790
Transfer to reserves - capital	150,000	-	-	-
Transfer to reserves - operations	-	-	-	80,316
<b>Budget - Net</b>	<b>1,178,080</b>	<b>1,167,297</b>	<b>673,369</b>	<b>877,571</b>

## Department Summary

Water Wastewater operates two (2) water treatment plants and two (2) lagoons in the hamlets of Blue Ridge and Fort Assiniboine. One (1) reservoir plant at the airport takes water from the Town of Whitecourt and distributes it to the Airport and Old Ferry area. Sak du Wah and Deer Park Estates are a small extension of the Town of Whitecourt system that the County services.

Solid waste services consist of three (3) transfer sites at Doris Creek, Goose Lake, and Anselmo. Services provided include local pickup of garbage in the Blue Ridge and Fort Assiniboine Hamlets, pick up of recycling at the transfer sites and in both Hamlets.

Water & Wastewater Services has two (2) full-time employees.

## 2024 Priorities & Initiatives

As per the County's Strategic Plan or other directive, Environmental Services is focused on the following:

1. Upgrading SCADA system and replacing the backup pump in Fort Assiniboine Water Treatment Plant.
2. Replacement of three (3) service waterlines on State Avenue, Fort Assiniboine.
3. Replacement of a service waterline on RR125 near CYZU Airport.
4. Replacement of a plant analyzer in the Airport Reservoir.
5. Rehabilitating manhole on State Ave. and Crescent Drive stormwater line in Fort Assiniboine.

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	<b>(220,300)</b>	<b>(212,550)</b>	<b>(272,780)</b>	<b>(330,078)</b>
Interest, investment and royalty income	(8,500)	(10,000)	(8,222)	(11,207)
Other income and recoveries	(3,500)	(3,500)	(3,665)	(5,341)
User fees and sale of goods and services	(208,300)	(199,050)	(260,893)	(313,530)
<b>2. Expenses</b>	<b>2,231,616</b>	<b>2,009,753</b>	<b>1,457,996</b>	<b>1,824,434</b>
Advertising and promotion	4,000	5,350	1,072	1,067
Conferences, dues, and memberships	2,000	2,000	162	1,071
Contracted and general services	440,915	353,557	307,527	324,890
County equipment cost allocation	93,081	92,343	53,867	92,463
Debentures and other loans repayment	270,404	262,792	212,167	255,408
Equipment and machinery leases	450	-	879	167
Freight, courier and postage	6,900	5,050	5,295	7,932
General and operating insurance	14,476	14,340	3,008	13,983
General, medical, janitorial, office, and shop supplies	98,775	12,936	20,733	13,283
Grants and contributions	366,573	366,573	-	211,526
Interest and bank charges	51,528	57,512	37,005	64,923
Materials and goods	44,450	23,650	20,079	40,514
Recoverable expenses	2,300	2,100	4,133	1,260
Repair and maintenance	16,750	9,900	9,003	8,376
Salaries, wages and benefits	609,314	607,040	620,777	598,060
Small tools, office equipment, attractive item	8,500	700	547	1,007
Telephone and communications charges	12,850	11,670	13,208	10,352
Training, development, and education	2,500	2,710	953	5,233
Utilities	185,850	179,530	147,581	172,918

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>3. Non-cash expenses</b>	<b>425,068</b>	<b>425,068</b>	-	<b>422,067</b>
Amortization	425,068	425,068	-	422,067
<b>5. Capital revenue - internal transfers</b>	<b>(503,700)</b>	-	-	<b>(12,241)</b>
Transfer from current year - budget	(503,700)	-	-	(12,241)
Transfer from reserves - Capital	-	-	-	-
<b>6. Capital expenses</b>	<b>503,700</b>	-	-	<b>27,031</b>
Capital Expense - Building	-	-	-	14,790
Capital Expense - Engineered Structures	150,000	-	-	-
Capital Expense - Machinery & Equipment	353,700	-	-	12,241
<b>7. Internal transfers - from budget</b>	<b>503,700</b>	-	-	<b>(62,759)</b>
Transfer from reserves - operations	-	-	-	(75,000)
Transfer to current year - capital projects	503,700	-	-	12,241
<b>Budget - Net</b>	<b>2,940,084</b>	<b>2,222,271</b>	<b>1,185,216</b>	<b>1,868,453</b>

## Department Summary

Community Services provides the municipality with FCSS funding, recreation, arts & culture programs, post-secondary and apprenticeship bursaries, libraries, cemeteries, volunteer appreciation, senior celebrations, Memorial Tree, and administering the County's Benefits Program. The Community Services Coordinator liaises with external service providers and groups for the region. Community Services manages all aspects of the FCSS funding from the Province and cost-sharing with neighbouring municipalities.

Community Services manages multiple grant programs, including the Rural Community Connections grant, YES! Program, operating and capital grant funding for community groups- three (3) agricultural societies, four (4) community groups and the Fort Assiniboine Curling Club.

Parks & Recreation, previously within Community Services, was minimized with the 2019 organization restructure. Maintenance of recreation sites have been managed by Infrastructure Services (see Parks & Recreation summary for 2025 details).

Community Services provides support to the Woodlands County Emergency Support Services (ESS) team.

This function is overseen by the Community Services Coordinator, reporting to the Director, Community Services & Planning.



## 2025 Priorities & Initiatives

As per the County's Strategic Plan or other directives, Community Services is focused on the following:

1. Coordinate with Woodlands County Library Board on programming agreement.
2. Increase programming with a Community Programmer role. In the 2019 organizational restructure, this position was compressed, and programming was reduced due to limited staff resources and funding.
3. Reintegrate Parks & Recreation within the Community Services business group.
4. Increased marketing efforts for Community Services grants and programs to increase intakes.
5. Continue capacity building with community groups and external stakeholders..

## Changes in Budget 2025 from Budget 2024 - Combined

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	<b>(128,270)</b>	<b>(128,870)</b>	<b>(126,743)</b>	<b>(125,704)</b>
Government and other transfers - operational	(128,270)	(128,270)	(126,743)	(125,329)
User fees and sale of goods and services	-	(600)	-	(375)
<b>2. Expenses</b>	<b>387,435</b>	<b>375,515</b>	<b>248,456</b>	<b>312,301</b>
Advertising and promotion	12,500	17,712	1,119	11,489
Business travel, accommodation, subsistence	4,240	1,777	454	2,736
Catering, food and beverages	2,000	-	-	45
Conferences, dues, and memberships	1,240	1,240	-	450
Contracted and general services	20,000	13,600	15,520	14,079
General, medical, janitorial, office, and shop supplies	7,500	11,970	4,002	717
Grants and contributions	299,400	287,046	198,720	239,539
Honorarium and group benefits	10,320	4,800	1,920	8,640
Salaries, wages and benefits	30,235	35,690	26,691	32,977
Telephone and communications charges	-	930	(45)	906
Utilities	-	750	74	723
<b>Budget - Net</b>	<b>259,165</b>	<b>246,645</b>	<b>121,713</b>	<b>186,597</b>

## Changes in Budget 2025 from Budget 2024 - FCSS

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	<b>(128,270)</b>	<b>(128,270)</b>	<b>(126,743)</b>	<b>(125,329)</b>
Government and other transfers - operational	(128,270)	(128,270)	(126,743)	(125,329)
<b>2. Expenses</b>	<b>376,847</b>	<b>354,515</b>	<b>242,247</b>	<b>302,654</b>
Advertising and promotion	12,500	17,712	1,119	11,489
Business travel, accommodation, subsistence	4,240	1,777	454	2,736
Catering, food and beverages	2,000	-	-	45
Conferences, dues, and memberships	1,240	1,240	-	450
Contracted and general services	20,000	13,600	15,520	14,079
General, medical, janitorial, office, and shop supplies	5,000	3,800	3,052	595
Grants and contributions	291,400	281,046	192,870	235,139
Honorarium and group benefits	10,320	4,800	1,920	8,640
Salaries, wages and benefits	30,147	28,860	27,283	27,852
Telephone and communications charges	-	930	(45)	906
Utilities	-	750	74	723
<b>Budget - Net</b>	<b>248,578</b>	<b>226,245</b>	<b>115,505</b>	<b>177,325</b>

## Changes in Budget 2025 from Budget 2024 - Cemeteries

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	-	(600)	-	(375)
User fees and sale of goods and services	-	(600)	-	(375)
<b>2. Expenses</b>	<b>14,500</b>	<b>21,000</b>	<b>9,644</b>	<b>9,647</b>
General, medical, janitorial, office, and shop supplies	2,500	8,170	950	122
Grants and contributions	8,000	6,000	6,000	4,400
Salaries, wages and benefits	4,000	6,830	2,694	5,125
<b>Budget - Net</b>	<b>14,500</b>	<b>20,400</b>	<b>9,644</b>	<b>9,272</b>

## Department Summary

Planning & Development manages a variety of land use matters guided by plans and documents at both the provincial and municipal levels. The department supports the processing and decision-making for submissions related to development, subdivision, compliance, and land use from ratepayers, potential land purchasers, industry representatives, and real estate agents.

Planning & Development consists of three (3) employees: a Manager/Supervisor, a Development Officer, and an Administrative Assistant. The department oversees the revision of statutory plans and policies, ensuring that these documents comply with provincial policy and regulation. It also liaises with Council and Council-appointed boards, such as the Municipal Planning Commission, the Pride Valley Aggregate Oversight Committee, and the Subdivision and Development Appeal Board. Additionally, the department collaborates with various government agencies on land use matters relating to public land and lands adjacent to public land.

As of 2024, the numbers for Development Permits (57 applications) and Subdivision Applications (10 applications) are relatively consistent with 2023 figures. One Land Use Amendment Application to the Land Use Bylaw was considered and passed by Council, with a second new application awaiting consideration.

Administration continues to engage with the public on the proposed Land Use Bylaw (LUB) and aims to bring the LUB forward for public hearing and consideration for Council's adoption in 2025. Additionally, funds will be carried forward into 2025 to complete the County GIS Contours project with the Geodesy Group. P&D will also continue to engage with the Pembina Hills School District regarding a JUPA agreement.

## 2025 Priorities & Initiatives

For the 2024 season the Planning Department will be striving to meet the following goals;

1. Continue assisting the public with all planning-related matters.
2. Prioritize the Intermunicipal Development Plan with the Town of Whitecourt and initiate Area Structure Plans for the County's hamlet communities. This includes developing terms of reference, conducting public engagement, holding public hearings, and adopting the plans.
3. Retain an engineer annually to provide expertise on slope and environmental regulations, ensuring informed decisions on development in sensitive areas.
4. Upgrade to the Catalis PWL Software, replacing the outdated and unsupported Munisight Software, which has been used for over a decade..

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	<b>(31,000)</b>	<b>(31,000)</b>	<b>(27,519)</b>	<b>(382,292)</b>
Other income and recoveries	(12,000)	(12,000)	(8,798)	(363,387)
User fees and sale of goods and services	(19,000)	(19,000)	(18,722)	(18,905)
<b>2. Expenses</b>	<b>943,355</b>	<b>660,247</b>	<b>602,660</b>	<b>509,185</b>
Accounting and legal fees	108,000	58,000	27,244	66,064
Advertising and promotion	26,860	26,360	16,635	16,789
Business travel, accommodation, subsistence	31,323	7,462	4,788	1,346
Catering, food and beverages	1,500	-	-	-
Conferences, dues, and memberships	12,580	4,875	2,595	1,990
Contracted and general services	225,750	250,000	146,459	121,219
Facility rental and leases	1,000	300	180	90
Freight, courier and postage	100	100	-	49
General, medical, janitorial, office, and shop supplies	550	550	171	343
Honorarium and group benefits	5,760	5,760	2,400	3,840
Safety and protective clothing	500	250	126	-
Salaries, wages and benefits	512,267	302,870	398,871	293,598
Small tools, office equipment, attractive item	10,835	250	-	-
Telephone and communications charges	1,500	1,230	1,050	1,182
Training, development, and education	4,830	2,240	2,140	2,675
<b>7. Internal transfers - from budget</b>	<b>-</b>	<b>(40,000)</b>	<b>(48,836)</b>	<b>(123,130)</b>
Transfer from reserves - operations	-	(40,000)	(48,836)	(163,130)
Transfer to current year - capital projects	-	-	-	-
Transfer to reserves - operations	-	-	-	40,000
<b>Budget - Net</b>	<b>912,355</b>	<b>589,247</b>	<b>526,304</b>	<b>3,763</b>

## Department Summary

Agriculture Services, through the Woodlands County Agriculture Services Board (ASB), promotes diverse and innovative agriculture by providing valuable programs and services to rural residents within the municipality. The County's leading-edge ASB supports the rural community, ratepayers, and families and promotes agriculture by making sound decisions and providing education and service with friendly, helpful, and knowledgeable staff. The local agricultural community is advised of modern farming practices, thereby increasing production and profitability and further enhancing farming in the area.

Through the Manager, Agriculture Services, the team, including Ag Services Technician, Administrative Assistant, and two seasonal staff, operate the key ongoing programs including vegetation management, beaver flood control, VSI Program, producer education and workshop, Tall Buttercup and Ox Eye Daisy control incentive program, pesticide container recycling, pest inspection, and equipment rentals.



## 2025 Priorities & Initiatives

As per the County's Strategic Plan or other directives, Agriculture Services is focused on the following:

1. Vegetation management program through spraying and mowing.
2. Continued use of MuniSight Ag Mobile for weed & pest inspection programs and transitioning to the new PSD Citywide as it becomes available.
3. Extension activities include sponsorship of two farm couples to attend an Alberta conference, agriculture bursary, the recognition of Ag Pioneers and Rural Beautification awards, as well as workshops (potential topics – beekeeping, horticulture production, water well management).
4. Maintain partnerships with Yellowhead County, Farming Forward and Gateway Research Organization, as well as other neighbouring municipalities.
5. Monitoring and/or control of various pests such as clubroot (and other crop pests as necessary), wild boar and beaver. Continue wild boar trapping partnership and potentially enhance monitoring using eDNA.
6. Maintain equipment rental fleet; two rental depots in Fort Assiniboine and Blue Ridge.
7. Host the annual Agriculture Services Appreciation supper on February 28, 2025, at the Fort Assiniboine Legion Hall. The Agriculture Pioneers and Rural Beautification Award winners are recognized at the annual supper.
8. The VSI Program will continue with 50% support for eligible veterinary expenses.
9. Continue pesticide container and used oil recycling programs. Expansion of the recycling program to include twine and grain bags.

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	<b>(216,747)</b>	<b>(214,547)</b>	<b>(216,506)</b>	<b>(239,261)</b>
Government and other transfers - operational	(201,247)	(201,247)	(201,247)	(225,534)
Other income and recoveries	-	-	(289)	-
Rentals and leases revenue	(4,000)	(5,000)	(5,470)	(5,645)
User fees and sale of goods and services	(11,500)	(8,300)	(9,500)	(8,082)

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>2. Expenses</b>	<b>677,493</b>	<b>642,323</b>	<b>457,917</b>	<b>662,568</b>
Advertising and promotion	5,050	6,210	10,000	2,209
Business travel, accommodation, subsistence	19,671	20,930	4,983	8,427
Catering, food and beverages	650	350	377	574
Conferences, dues, and memberships	12,300	10,300	7,307	7,910
Contracted and general services	56,540	57,091	29,928	158,376
County equipment cost allocation	73,708	73,591	42,928	73,589
Equipment and machinery leases	6,000	6,000	-	6,000
Facility rental and leases	1,400	900	795	600
Freight, courier and postage	300	300	50	48
General and operating insurance	6,177	6,080	521	2,586
General, medical, janitorial, office, and shop supplies	9,654	10,919	5,405	5,002
Grants and contributions	68,000	68,000	57,000	66,200
Honorarium and group benefits	9,000	9,000	6,360	6,000
Materials and goods	49,242	49,242	24	29,363
Repair and maintenance	5,700	5,200	3,046	931
Safety and protective clothing	355	355	-	86
Salaries, wages and benefits	337,461	299,760	276,031	279,360
Telephone and communications charges	1,240	2,090	903	2,122
Training, development, and education	1,875	1,875	463	1,122
Utilities	11,720	12,380	10,938	11,177
Vehicle Fuel	1,450	1,750	858	886
<b>3. Non-cash expenses</b>	<b>46,344</b>	<b>46,344</b>	<b>-</b>	<b>43,191</b>
Amortization	46,344	46,344	-	43,191
<b>7. Internal transfers - from budget</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(42,314)</b>
Transfer to current year - capital projects	-	-	-	-
Transfer to reserves - operations	-	-	-	(42,314)
<b>Budget - Net</b>	<b>507,090</b>	<b>474,120</b>	<b>240,854</b>	<b>424,184</b>

## Department Summary

Economic Development supports the local economy and businesses and pursues new opportunities for retention, diversification, and sustainable growth. The County's Economic Development strategic goals include partnering with local business associations and regional neighbours to identify and pursue new economic opportunities for the region, building relationships with industry in strategic sectors to understand development opportunities, working with post-secondary institutions to ensure the region is employment-ready, and developing a business retention strategy.

The Economic Development Officer (EDO) reports to the Director, Community Services and also coordinates the Economic Development Committee. In 2024, a half-time administration assistant position was on-boarded to assist the EDO. It is being recommended in 2025 that the administrative position be made a full-time assistant and not shared with Manager, Protective Services. It is proposed that each department will have its own administrative assistant.

The EDO liaises on behalf of the County to a number of outside agencies, boards, and committees, including the Growth REDA, Wild Alberta and the Golden Triangle.

## 2025 Priorities & Initiatives

As per the County's Strategic Plan or other directive, Economic Development is focused on the following:

1. The Economic Development Committee has been a valuable tool and to ensure the ongoing engagement and involvement of the Members at Large, the budget for holding meetings, attendance at conferences and outside meetings has been increased.
2. Supporting the Barrhead/Pembina Hills Career Expo, and funding new initiatives for the Whitecourt Chamber and Community Futures have been added.
3. The overall advertising budget has been increased to include a presence in the EDA Invest Alberta Program and the use of tools focused on virtual/remote workers who could live in the County and for investment attraction.
4. Use of the SCOP and NRED programs have been included with the intent to apply for the maximum amount for each program to support business retention and expansion programs and our investment attraction activities.
5. Continue the ongoing commitment to strengthening connections and fostering collaboration with the identified "Pathway to Indigenous Inclusion" initiative by the Council.

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	<b>(190,000)</b>	<b>(80,500)</b>	<b>(80,500)</b>	-
Government and other transfers - operational	(190,000)	(80,500)	(80,500)	-
<b>2. Expenses</b>	<b>715,432</b>	<b>407,160</b>	<b>261,900</b>	<b>250,601</b>
Advertising and promotion	31,200	11,200	6,796	10,325
Business travel, accommodation, subsistence	24,660	21,562	9,293	16,062
Catering, food and beverages	6,200	2,200	2,819	1,186
Conferences, dues, and memberships	27,890	20,170	13,752	16,442
Contracted and general services	292,500	102,005	29,404	18,805
County equipment cost allocation	5,000	4,870	2,841	5,391
Facility rental and leases	2,750	3,450	-	-
Freight, courier and postage	-	-	15	-
General, medical, janitorial, office, and shop supplies	24,000	22,700	9,323	24,355
Grants and contributions	52,050	32,300	26,524	14,535
Honorarium and group benefits	18,240	10,840	8,040	9,240
Materials and goods	-	-	3,354	799
Safety and protective clothing	200	200	-	-
Salaries, wages and benefits	221,522	170,970	145,318	129,329
Small tools, office equipment, attractive item	4,000	-	990	-
Telephone and communications charges	720	720	571	686
Training, development, and education	4,500	3,973	2,861	3,445
<b>3. Non-cash expenses</b>	<b>1,778</b>	<b>1,778</b>	-	<b>1,778</b>
Amortization	1,778	1,778	-	1,778
<b>7. Internal transfers - from budget</b>	<b>(55,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>5,297</b>
Transfer from reserves - operations	(55,000)	(10,000)	(10,000)	(4,703)
Transfer to reserves - operations	-	-	-	10,000
<b>Budget - Net</b>	<b>472,210</b>	<b>318,438</b>	<b>171,400</b>	<b>257,675</b>

## Department Summary

Prior to the 2019 organizational restructure, Parks & Recreation was within the Community Services department with three (3) full-time staff and five (5) seasonal team members. The department consisted of a Manager, Parks & Recreation, Community Liaison & Program Coordinator, and Parks & Open Spaces lead hand. Following 2019, Parks & Recreation moved to Infrastructure Services with one (1) full-time supervisor and four (4) seasonal team members to facilitate site grass cutting, tree clearing and pruning, and other services to ensure recreation sties are clean and safe for public use.

Community Services, per the direction from the Community Services Committee, has begun to incorporate plans to re-establishing Parks & Recreation. With the initial onboarding of a Recreation Coordinator and bringing the Parks and Open Spaces Supervisor and seasonal team members within that business group.

## Department Summary

### 2025 Priorities & Initiatives

As per the County's Strategic Plan or other directive, Parks & Recreation is focused on the following:

1. Continue to maintain existing recreational facilities as in previous years.
2. Establish a Recreation Coordinator role and facilitate onboarding and integration of Parks & Recreation.
3. Review and renew recreational leases held under disposition by Woodlands County through the Province.
4. Review the 2016 Recreation Master Plan and 2023 Recreation Survey and coordinate for 2026 budget new initiatives identified and revive some recreation programming.
5. Coordinate with the GoA on the Blue Ridge Recreation Area potential expansion and Centre of Alberta projects.



## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>1. Revenues</b>	<b>(23,000)</b>	<b>(23,000)</b>	-	-
Other income and recoveries	(23,000)	(23,000)	-	-
<b>2. Expenses</b>	<b>427,760</b>	<b>362,878</b>	<b>351,754</b>	<b>339,534</b>
Contracted and general services	7,000	-	7,721	-
Grants and contributions	390,612	333,838	316,865	312,242
Salaries, wages and benefits	30,147	29,040	27,168	27,293
<b>7. Internal transfers - from budget</b>	<b>(9,850)</b>	-	-	<b>(7,620)</b>
Transfer from reserves - operations	(9,850)	-	-	(7,620)
<b>Grand Total</b>	<b>394,910</b>	<b>339,878</b>	<b>351,754</b>	<b>331,914</b>

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>2. Expenses</b>	<b>794,486</b>	<b>731,796</b>	<b>449,313</b>	<b>431,849</b>
Accounting and legal fees	-	-	-	1,375
Advertising and promotion	1,500	8,900	2,364	3,227
Business travel, accommodation, subsistence	14,579	12,018	112	3,160
Catering, food and beverages	300	250	231	57
Conferences, dues, and memberships	12,200	9,985	2,648	3,651
Contracted and general services	51,650	34,400	9,024	19,702
County equipment cost allocation	59,379	57,409	33,489	57,409
Equipment and machinery leases	300	275	50	886
Freight, courier and postage	275	275	242	198
General and operating insurance	4,300	4,216	809	1,662
General, medical, janitorial, office, and shop supplies	68,525	37,725	28,995	28,630
Grants and contributions	46,454	66,545	71,176	54,045
Honorarium and group benefits	3,840	5,988	-	-
Materials and goods	9,665	7,055	872	11,459
Repair and maintenance	-	-	1,725	-
Safety and protective clothing	1,000	1,000	90	823
Salaries, wages and benefits	495,469	463,180	282,600	237,792
Small tools, office equipment, attractive item	15,850	11,750	8,746	546
Telephone and communications charges	2,000	4,280	2,417	1,842
Training, development, and education	3,000	2,345	141	1,694
Utilities	4,200	4,200	3,580	3,691

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>3. Non-cash expenses</b>	<b>74,017</b>	<b>74,017</b>	-	<b>74,017</b>
Amortization	74,017	74,017	-	74,017
<b>5. Capital revenue - internal transfers</b>	<b>(123,375)</b>	<b>(145,000)</b>	<b>(145,000)</b>	<b>(70,000)</b>
Transfer from current year - budget	(20,000)	(75,000)	(75,000)	(70,000)
Transfer from reserves - Capital	(103,375)	(70,000)	(70,000)	-
<b>6. Capital expenses</b>	<b>123,375</b>	<b>145,000</b>	<b>80,523</b>	<b>70,000</b>
Cap Proj Bud Carryforward /Reserve Transfer	-	-	-	70,000
Capital Expense - Building	20,000	75,000	49,323	-
Capital Expense - Engineered Structures	-	70,000	-	-
Capital Expense - Land Improvement	103,375	-	31,200	-
<b>7. Internal transfers - from budget</b>	<b>20,000</b>	<b>75,000</b>	<b>75,000</b>	<b>70,000</b>
Transfer to current year - capital projects	20,000	75,000	75,000	70,000
<b>Budget - Net</b>	<b>868,503</b>	<b>844,100</b>	<b>452,812</b>	<b>569,324</b>

## Changes in Budget 2025 from Budget 2024

	2025_Ops Budget	2024_Ops Budget	2024_Actual YTD	2023_Actual
<b>2. Expenses</b>	<b>371,375</b>	<b>362,042</b>	<b>347,084</b>	<b>315,052</b>
Contracted and general services	43,000	41,204	36,745	38,931
General and operating insurance	2,800	2,733	574	4,990
General, medical, janitorial, office, and shop supplies	750	1,100	543	987
Grants and contributions	315,000	304,000	299,279	259,766
Materials and goods	-	250	-	-
Salaries, wages and benefits	-	2,420	2,175	1,311
Telephone and communications charges	1,125	1,125	1,067	1,028
Utilities	8,700	9,210	6,701	8,040
<b>3. Non-cash expenses</b>	<b>13,717</b>	<b>13,717</b>	<b>-</b>	<b>13,717</b>
Amortization	13,717	13,717	-	13,717
<b>5. Capital revenue - internal transfers</b>	<b>(40,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>
Transfer from current year - budget	(40,000)	-	-	-
Transfer from reserves - operations	-	-	-	-
<b>6. Capital expenses</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
Capital Expense - Building	40,000	-	-	-
<b>7. Internal transfers - from budget</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
Transfer to current year - capital projects	40,000	-	-	-
<b>Grand Total</b>	<b>425,092</b>	<b>375,759</b>	<b>347,084</b>	<b>328,770</b>