

**STATUTORY DECLARATION**


<p>CANADA</p> <p>PROVINCE OF ALBERTA</p> <p>TO WIT:</p>	<p>) In the Matter of an Arbitration before</p> <p>) Arbitrator Deborah Howes, between the</p> <p>) Town of Whitecourt and Woodlands</p> <p>) County regarding an Intermunicipal</p> <p>) Collaboration Framework</p>
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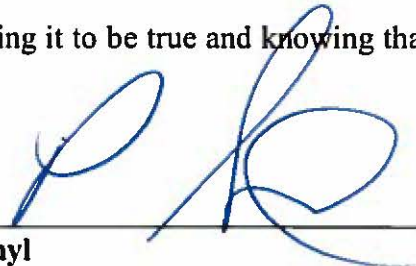
I Peter Smyl, of the Town of Whitecourt, DO SOLEMNLY DECLARE THAT:

1. I am the Chief Administrative Officer, employed by the Town of Whitecourt.
2. Attached as **Exhibit A** is my sworn statement of evidence with respect to arterial and collector roads, for use in the arbitration between the Town of Whitecourt and Woodlands County regarding an Intermunicipal Collaboration Framework between those parties. I solemnly declare that, to the best of my knowledge, the information contained in Exhibit A is true and accurate.

I MAKE this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED before me  
 at Whitecourt,  
 in the Province of Alberta  
 this 28 day of June, 2021

  
 \_\_\_\_\_  
 A Commissioner for Oaths in and for  
 Alberta

  
 \_\_\_\_\_  
 Peter Smyl

**W.K. Grimstad-Davidson**  
 Commissioner for Oaths - Alberta  
 Expiry Date: April 18, 2023

This is Exhibit " A " referred to in the affidavit of Peter Smyl  
sworn before me this 28 day of June A.D. 2021  
W.K. Grimes-Davidson  
A Commissioner for Oaths in and for the Province of Alberta  
**W.K. Grimes-Davidson**  
**Commissioner for Oaths - Alberta**  
**Expiry Date: April 18, 2023**

1. By default, the Town will be the main location for all recreation, social services, emergency, and other religious and non-profit support services. All day-to-day business and personal transactions occur within the Town – from banking & financial to schools & healthcare to fuel & food. The Town carries all spillover costs associated with being this hub including maintaining and upgrading roads used by daily commuters and providing social services for low income and disadvantaged people.
2. Whitecourt is the commercial, professional and educational service centre for the region. With 80% of Woodlands County residents (3,715 people) living within a 20-25 kilometre radius of Whitecourt, Woodlands County residents visit our community frequently for a variety of reasons – using local connector roadways, attending schools, and utilizing social service programs. With most of the current and future growth in Woodlands County anticipated to occur in the area immediately surrounding Whitecourt, Woodlands County residents' use of our infrastructure and services will only increase. See attached **Appendix 1: Statistics Canada 2016 Population and Dwelling Map 1; Appendix 2: Statistics Canada 2016 Population and Dwelling Map 2; and Appendix 3: Statistics Canada 2016 Population and Dwelling Map 3.**
3. A map showing approximate drive times from various locations in the County to the Town, along with the County populations that reside in those areas, is attached at **Appendix 4: AUMA/AMSC Catchment Map.**
4. In 1988, a Public Highway Agreement was signed between the Town of Whitecourt and Ministry of Transportation and Utilities (see attached **Appendix 5: October 24, 1988 Public Highway Agreement**) which governed the responsibility for management, maintenance and construction of certain fringe roads. Under the agreement, the Town became responsible for the management, maintenance and construction activities on a portion of Flats Road located outside Town boundaries, and the Ministry became responsible for the management, maintenance and construction of West Mountain Road (Govenlock Road) and Tower Road located within Town boundaries. The agreement was later amended in 1993 – Bylaw 1003, and is still in effect. (See attached **Appendix 6: Bylaw 1003.**)
5. In general, the Public Highway Agreement requires the municipalities to perform winter road maintenance, and other required road improvements and maintenance for specific roads as identified in the Agreement.
6. In 1994, the Municipal District of Woodlands was formed, and with this change responsibility for West Mountain Road and Tower Road was transferred from the Ministry to the County. As a result of this, the Ministry's previous responsibilities under the Public Highway Agreement were transferred to the Municipal District.

7. In 2012, Woodlands County completed road base construction at Tower Road and West Mountain Road as part of the 2012 Engineering Projects Update as indicated in **Appendix 7: Summer 2012 Woodlands Communicator Newsletter**. This road primarily serves County residents and provides access to County residential properties in the area. In 2014, Woodlands County completed the paving project at Tower Road. The decision to improve this portion of road was made by Woodlands County without consultation or cost sharing by the Town.
8. In general, the level of service provided by the County on West Mountain Road / Govenlock Road and Tower Road exceeded what the Town would have provided to those roads (had the Town been responsible for them), as those roads are used almost exclusively by County residents in the fringe area surrounding the Town. The Public Highway Agreement gave the County the exclusive authority to control, manage and construct these roads without the Town's approval or consent.
9. Under the Town's management, West Mountain Road and Tower Road would be considered and managed as rural collector roads. A rural collector road is defined under current design standards as an open ditch gravel road. The level of service along West Mountain Road and Tower Road was enhanced at Woodlands County's sole discretion (paved), and this level of service would not be provided or maintained by the Town.
10. Blue Ridge Road is another collector road within the Town's boundaries which primarily services County residents. It is currently maintained by the Town as a rural collector road. See attached **Appendix 8: Excerpt from February 16, 2011 Joint Liaison Committee Minutes** and **Appendix 9: January 17, 2011 RFD Re: Old Blue Ridge Highway Rebuild** showing the Town and County's discussions on the road.
11. In 2020, Whitecourt annexed the portion of Flats Road that it was responsible for under the original agreement.
12. Maps showing West Mountain / Govenlock Road, Tower Road, Flats Road and Blue Ridge Road are attached at **Appendix 10: Fringe Road Map** and **Appendix 11: Fringe Road Map showing County Population Areas**. All of these roads are located within the Town's municipal boundaries, but primarily service County residents who use these roads to commute to and from their homes located just outside the Town's boundaries.
13. In addition to the fringe roads covered by the Public Highway Agreement, the Town is responsible for maintaining and constructing other roadways within its municipal boundaries. Approximately 44% of the Town's road system is classified as "arterial" roads. The Town of Whitecourt maintains collector and arterial roadways to commercial areas and other service sites (schools, churches, provincial buildings, hospital, etc.) that are used not only by Town residents, but also those that live in Woodlands County immediately surrounding Whitecourt. When traffic studies are completed to determine the level of service that should be provided on that roadway, traffic from outside the municipal area is accounted for along with local traffic demands.

14. Since the Town is an urban municipality, the standard of construction for its roads is higher than for most rural areas. For example, there are increased costs associated with curbs and gutters, catch basins, paved sidewalks, and culverts.
15. Under the previous Cost Sharing Agreement, a portion of the annual linear contribution to the Town was allocated to collector road improvements, to recognize that County residents regularly use and benefit from the Town's collector and arterial roads.

#### **A. Life Cycle Planning**

16. The Town has prepared a 20-year life cycle and capital plan with respect to expected upgrades and road construction projects over that period of time. The life cycle and capital plan includes an allocation in 2021 to complete a culvert extension and ditch improvements, drainage, erosion and road improvements along 41 Avenue/Blue Ridge Road. See attached **Appendix 12: Arterial and Collector Roads Life Cycle and Capital Plan**.

#### **B. Budget Summary**

17. The Road Budget Summary 2019 – 2021 and Sub function budget reports for 2019 and 2020 actuals, and 2019-2021 budget has been attached at **Appendix 13: Arterial and Collector Roads Budget Summary 2019-2021**.

#### **C. Administrative Overhead**

18. The Town's Administration provides overall administrative support and direction to the operation and maintenance of the arterial and collector roads. The Town has provided a spreadsheet estimating administrative overhead costs associated with the operation and maintenance of the arterial and collector roads. See **Appendix 14: Arterial and Collector Roads Administrative Overhead**.

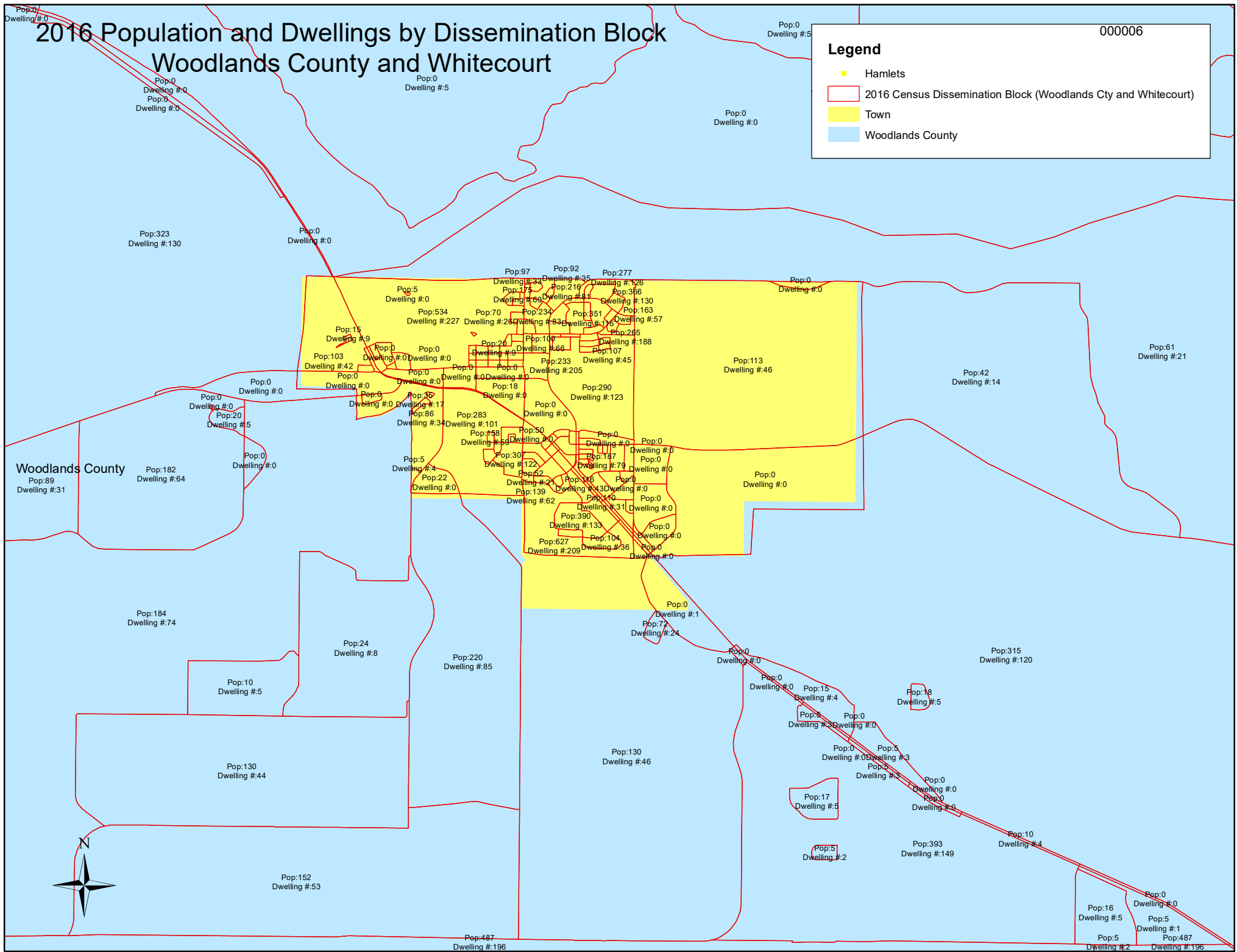


# 2016 Population and Dwellings by Dissemination Block Woodlands County and Whitecourt

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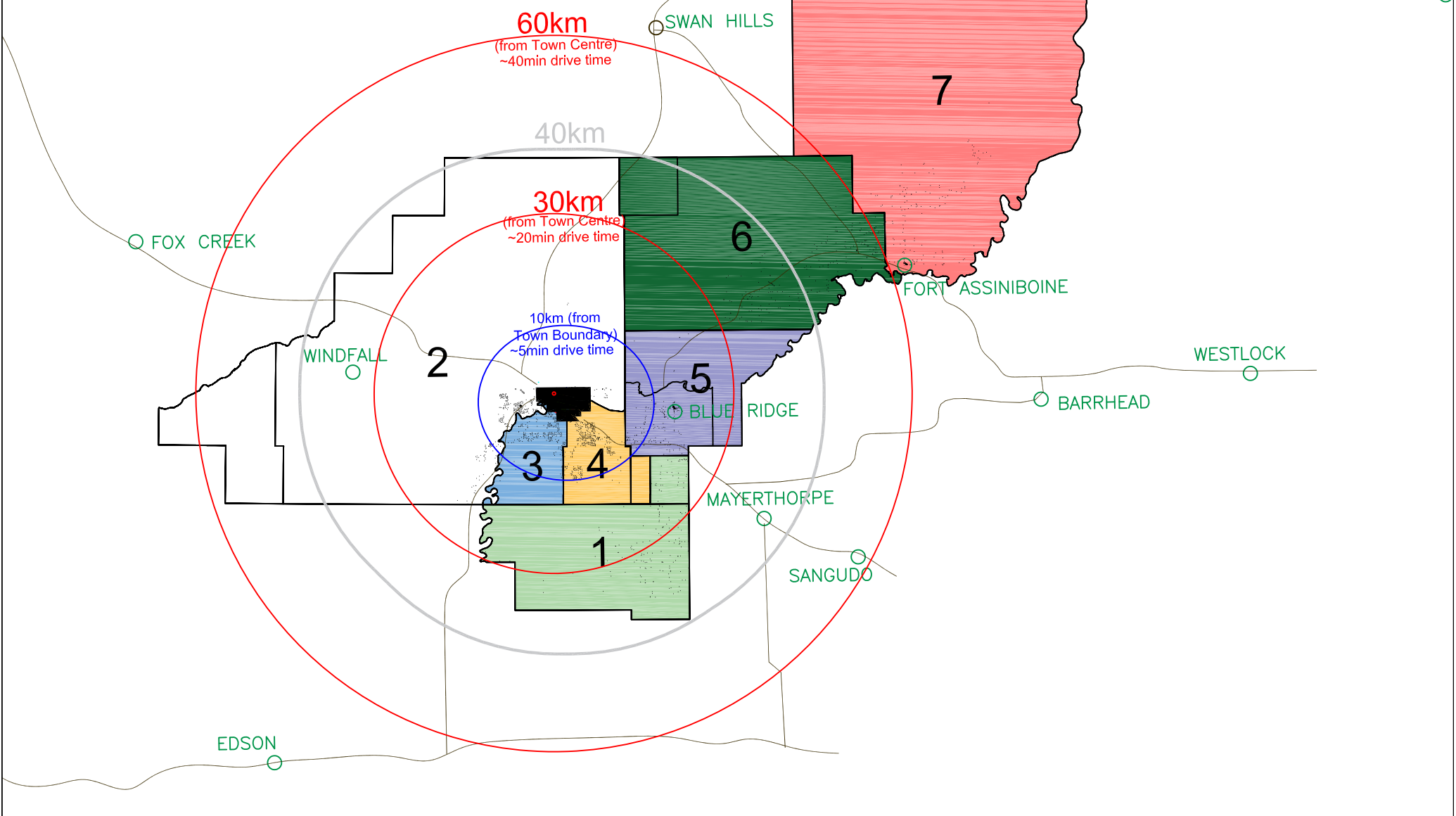
## Legend

- Hamlets
- 2016 Census Dissemination Block (Woodlands Cty and Whitecourt)
- Town
- Woodlands County





Electoral District	Population	30km Radius (% of Population)	60km Radius (% of Population)	10km Radius (% of Population)
1 - Anselmo	460	60%	100%	0%
2 - Whitecourt West	868	100%	100%	80%
3 - Whitecourt Central	748	100%	100%	100%
4 - Whitecourt East	1157	100%	100%	100%
5 - Blue Ridge	661	80%	100%	20%
6 - Goose Lake	403	15%	100%	0%
7 - Fort Assiniboine	457	0%	0%	0%
<b>Total</b>	<b>4754</b>	<b>3772</b>	<b>4297</b>	<b>2558</b>



OF THE FIRST PART

and

Her Majesty the Queen in right of the Province of Alberta, as represented by the Minister of Transportation and Utilities

OF THE SECOND PART

**WHEREAS** under Section 172 of the Municipal Government Act the title to all public highways is vested in the Crown in right of Alberta; and

**WHEREAS** a Council has the control and management of public highways within the municipality; and

**WHEREAS** the Minister of Transportation and Utilities retains control and management of public highways within Improvement Districts; and

**WHEREAS** the Minister of Transportation and Utilities has control and management of that portion of highway commencing at a point 1202 feet West of the North East corner of North East 35-59-12-W5 thence Easterly to a point 488.34 feet to the East of the Westerly limit of Road Plan No. 792-1397 along the North boundary of the NW 31-59-11-W5; and

**WHEREAS** the Council of the Town of Whitecourt has control and management of those portions of highways firstly: a portion of Road Plan 3635 E.U. commencing at the North/South road allowance along West South West 26-59-12-W5 thence South Easterly to the East/West road allowance along the North of Section 23-59-12-W5, a distance of 3318.71 feet. Secondly: The North/South road allowance commencing at the Southerly boundary of Road Plan 3360 J.Y. thence Southerly to the North East corner of the North East Section 22-59-12-W5, a distance of 3794.2 feet. The total distance transferred from the Town to Alberta Transportation and Utilities will be 7112.9 feet; and

**WHEREAS** the parties hereto are desirous of defining and mutually adjusting their respective rights, duties and liabilities in respect of the said highways.

2/.....

construction, of the highway commencing at a point 1202 feet West of the North East corner of North East 35-59-12-W5 thence Easterly at a point 488.34 feet to the East of the Westerly limit of Road Plan No. 792-1397 along the North boundary of the NW 31-59-11-W5, will be transferred to the Council of the Town of Whitecourt.

2. The control and management, including all maintenance and construction, of the highways, firstly: a portion of Road Plan 3635 E.U. commencing at the North/South road allowance along West South West 26-59-12-W5 thence South Easterly to the East/West road allowance along the North of Section 23-59-12-W5, a distance of 3318.71 feet. Secondly: The North/South road allowance commencing at the Southerly boundary of Road Plan 3360 J.Y. thence Southerly to the North East corner of the North East Section 22-59-12-W5, a distance of 3794.2 feet, will be transferred to the Minister of Transportation and Utilities.

3. Both parties assume full responsibility for actions and presence on the exchanged highways and agree to indemnify and save harmless each other in respect of claims, actions, damages and liabilities that may arise through the terms of the Agreement.

THIS AGREEMENT shall be binding upon and ensure to the benefit of the parties hereto and each of them their respective successors and assigns.

IN WITNESS WHEREOF the parties hereto have severally executed and delivered these presents, all as of the day, month and year first above written.

TOWN OF WHITECOURT

Alvin Krinner  
Mayor

[Signature]  
Municipal Manager

Sharon Reid  
Witness

ALBERTA TRANSPORTATION AND UTILITIES

[Signature]

Barb Dawson  
Witness

\_\_\_\_\_

BY A RESOLUTION OF THE TOWN OF WHITECOURT AS THE  
PROVINCE OF ALBERTA TO AUTHORIZE THE MUNICIPAL  
COUNCIL OF THE SAID TOWN TO ENTER INTO AN  
AGREEMENT WITH ALBERTA TRANSPORTATION FOR  
EXCHANGING RESPONSIBILITY FOR CERTAIN ROADS

000011

WHEREAS, the Town of Whitecourt deems it desirable to exchange responsibility for certain roads outside of the Town corporate limits for certain roads within the Town corporate limits; and

WHEREAS, an Agreement has been reached between Alberta Transportation and the Town to facilitate such exchange of responsibility for certain roads as per Schedule "A" attached hereto.

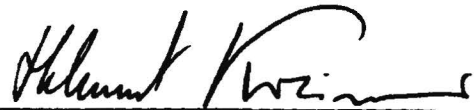
NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF WHITECOURT, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That the Town of Whitecourt enter into an Agreement with Alberta Transportation to provide for exchange of responsibility for certain roads as per Schedule "A" attached hereto.
2. That the Mayor and Municipal Manager be authorized to execute an agreement on behalf of the Town of Whitecourt.
3. That an executed copy of the said Agreement be attached to and form a part of this By-Law.
4. That this By-Law take effect on the date of final passing thereof.


READ a first time this 24th day of October, 1988

READ a second time this 24th day of October, 1988

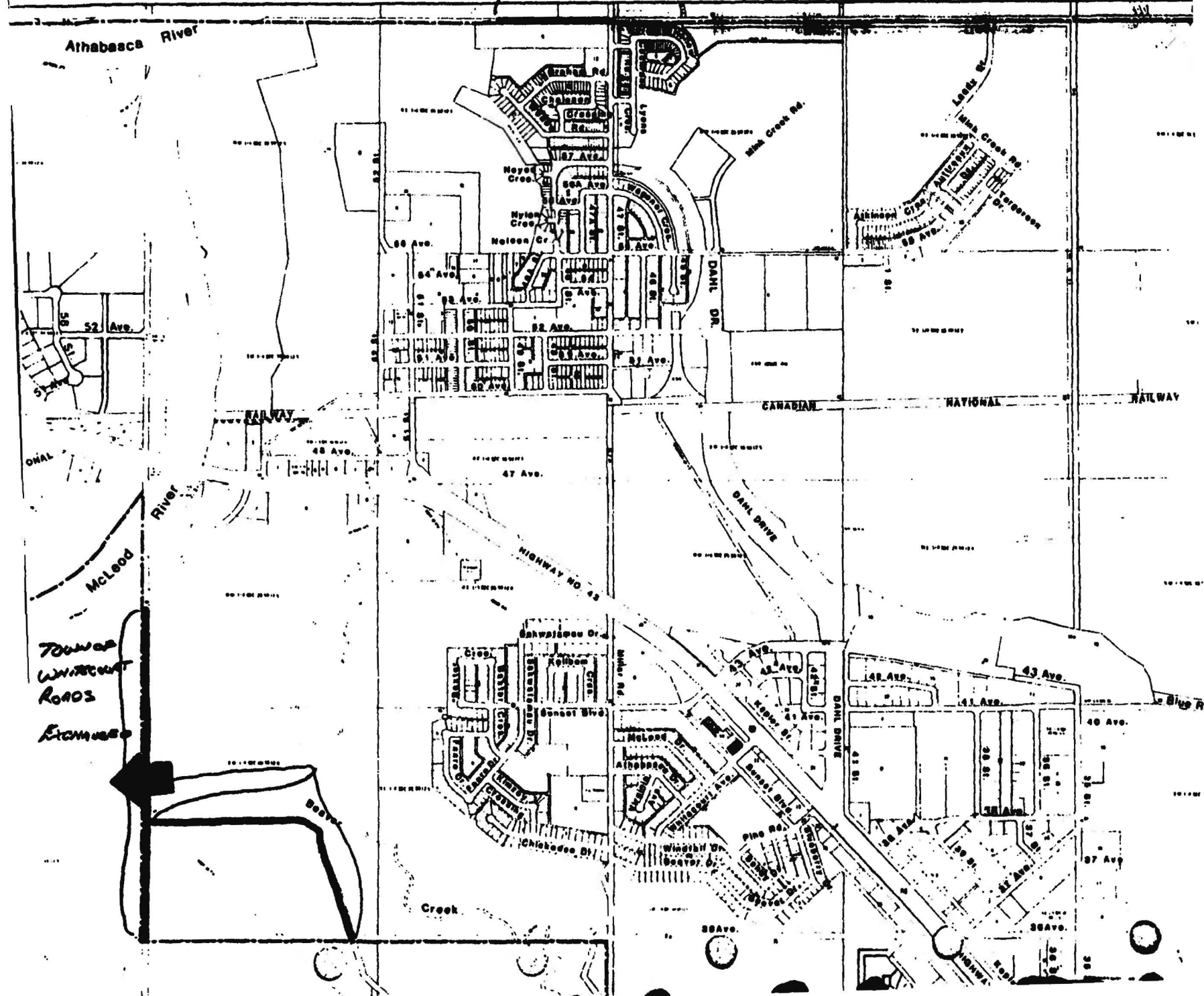
READ a third and final time this 24th day of October, 1988 and finally passed.



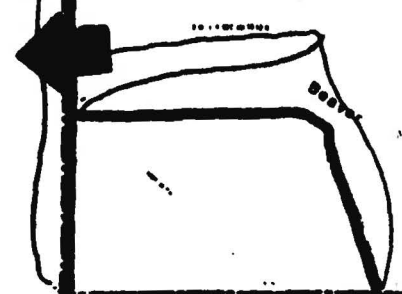
Mayor



Municipal Manager



TOWN OF  
WHITEOAK  
ROADS  
EXCHANGE



BY-LAW NO. 1003

A BY-LAW OF THE TOWN OF WHITECOURT, IN THE PROVINCE OF ALBERTA, AUTHORIZING THE ENTERING INTO OF AN AGREEMENT WITH HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF ALBERTA, AS REPRESENTED BY THE MINISTER OF TRANSPORTATION AND UTILITIES.

WHEREAS, Council deems it expedient and proper to enter into an agreement with the Minister of Transportation and Utilities for the purpose of transferring the responsibility of maintenance and control of a portion of West Mountain Road to the Minister of Transportation and Utilities and the maintenance and control of a portion of Flats Road to the Town of Whitecourt.

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 1980, and amendments thereto, the Municipal Council of the Town of Whitecourt, in the Province of Alberta, duly assembled, enacts as follows:

1. That the Mayor and Municipal Manager be authorized to execute, under the corporate seal of the Town, an agreement with the Minister of Transportation and Utilities for the purpose of transferring the responsibility of maintenance and control of a portion of West Mountain Road to the Minister of Transportation and Utilities and the maintenance and control of a portion of Flats Road to the Town of Whitecourt, attached to this By-Law and marked as Appendix "A."
2. That this By-Law shall take effect on the date of final passing thereof.

READ a first time this 14th day of December , 1992.

READ a second time this 14th day of December , 1992.

READ a third and final time by Unanimous Consent and finally passed this 14th day of December, 1992.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Municipal Manager

PUBLIC HIGHWAY AGREEMENT

MEMORANDUM OF AGREEMENT made this *04* day of *JANUARY* A.D., 1993

BETWEEN

The Town of Whitecourt

OF THE FIRST PART

and

Her Majesty the Queen in right  
of the Province of Alberta, as  
represented by the Minister of

Transportation and Utilities

OF THE SECOND PART

WHEREAS under Section 172 of the Municipal Government Act the title to all public highways is vested in the Crown in right of Alberta; and

WHEREAS a Council has the control and management of public highways within the municipality; and

WHEREAS the Minister of Transportation and Utilities retains control and management of public highways within Improvement Districts; and

WHEREAS the Minister of Transportation and Utilities has control and management of that portion of highway commencing at a point 366 meters West of the Northeast corner of North East 35-59-12-5 thence Easterly to a point 344 meters to the East of the Northeast corner of the North East 36-59-12-5, along the North boundary of Township 59-12-W5M and 59-11-W5M; and

WHEREAS the Council of the Town of Whitecourt has control and management of those portions of highways firstly: a portion of the North/South road beginning at the South boundary of Road Plan 882-2873, thence Southwesterly to the Southwest corner of the South West 26-59-12-W5M, a distance of 1520 meters. Secondly: the portion of road commencing at the point where it joins the road described above in the South West 26-59-12-5, thence Southeasterly to the East/West road allowance, along the North of Section 23-59-12-W5M, a distance of 799 meters. The total distance transferred from the Town to Alberta Transportation and Utilities will be 2,319 meters.

WHEREAS the parties hereto are desirous of defining and mutually adjusting their respective rights, duties and liabilities in respect of the said highways.

ALBERTA TRANSPORTATION DISTRICT 8 EDSON DEC 29 1992
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NOW THEREFORE, THIS AGREEMENT WITNESSETH that in consideration of the mutual agreements hereinafter contained, the parties agree as follows:

1. The control and management including all maintenance and construction, of the highway commencing at a point 366 meters West of the Northeast corner of North East 35-59-12-5 thence Easterly to a point 344 meters to the East of the Northeast corner of North East 36-59-12-5, along the North boundary of Township 59-12-5 and 59-11-5, will be transferred to the Council of the Town of Whitecourt.

2. The control and management, including all maintenance and construction, of the highways firstly: a portion of the North/South road beginning at the South boundary of Road Plan 882-2873, thence Southwesterly to the Southwest corner of the South West 26-59-12-5, a distance of 1,520 meters. Secondly: the portion of road commencing at the point where it joins the road described above in the South West 26-59-12-5 thence Southeasterly to the East/West road allowance, along the North of Section 23-59-12-W5M, a distance of 799 meters, will be transferred to the Minister of Transportation and Utilities.

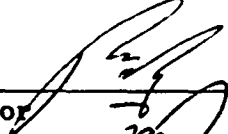
3. Both parties assume full responsibility for actions and presence on the exchanged highways and agree to indemnify and save harmless each other in respect of claims, actions, damages and liabilities that may arise through the terms of the Agreement.

THIS AGREEMENT shall be binding upon and ensure to the benefit of the parties hereto and each of them their respective successors and assigns.

THIS AGREEMENT is in substitution for a prior agreement made between the parties hereto dated the 8th day of December, 1988; and the said prior agreement is hereby revoked.

IN WITNESS WHEREOF the parties hereto have severally executed and delivered these presents, all as of the day, month and year first above written.

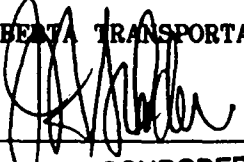
TOWN OF WHITECOURT


  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Municipal Manager

\_\_\_\_\_  
Witness

ALBERTA TRANSPORTATION AND UTILITIES

  
\_\_\_\_\_  
JOHN H. SCHRODER  
REGIONAL DIRECTOR

  
\_\_\_\_\_  
Joanie Turpin

ALBERTA TRANSPORTATION  
DISTRICT 5 EDSON  
DEC 23 1988  
RECEIVED

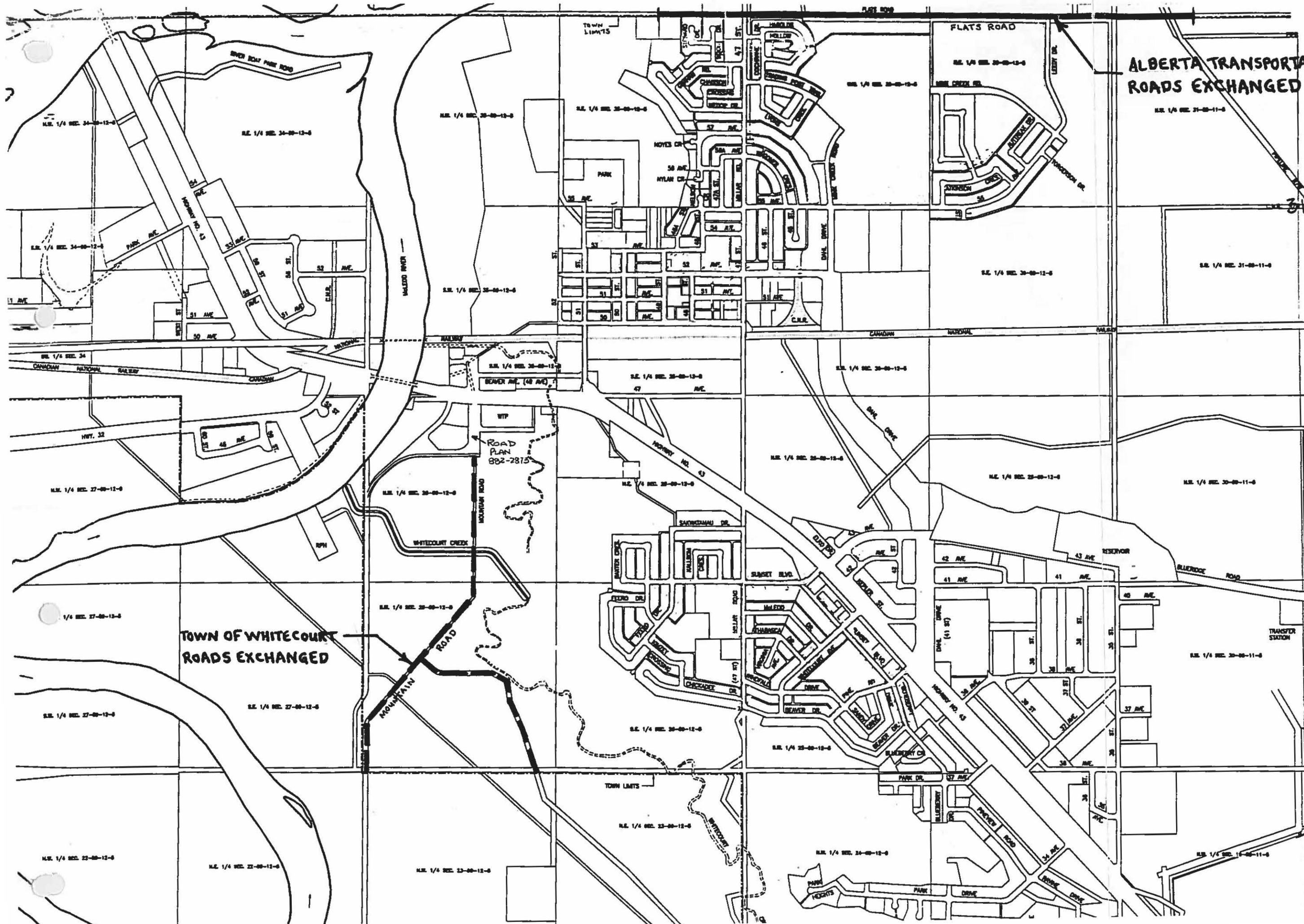


# ALBERTA TRANSPORTATION ROADS EXCHANGED

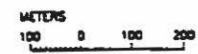
## TOWN OF WHITECOURT



### SCHEDULE "A" Bylaw 1003

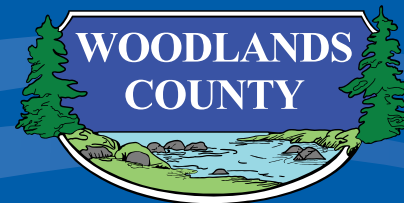


- WWTP WASTE WATER TREATMENT PLANT
- RPH RAW WATER PUMPHOUSE
- WTP WATER TREATMENT PLANT



# Woodlands Communicator

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A quarterly newsletter published by Woodlands County

Summer 2012

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### Woodlands County

Box 60, #1 Woodlands Lane  
Whitecourt, AB T7S 1N3  
P: 780.778.8400  
F: 780.778.8402

OR

### Woodlands County

Box 33  
Fort Assiniboine, AB T0G 1A0  
P: 780.584.3866  
F: 780.584.3988

For more information about this newsletter, or any other communications, contact Heather Anderson, Economic Development Officer, at 780.778.8400 or [heather.anderson@woodlands.ab.ca](mailto:heather.anderson@woodlands.ab.ca)

[www.woodlands.ab.ca](http://www.woodlands.ab.ca)



Schuman Lake

## Mayor's Message

It is with pleasure that I present the Woodlands Communicator Summer 2012 issue. The Communicator helps keep County residents informed of events, projects and changes taking place throughout the County.

Inside this issue are details on the recent Icon Passport Launch in Fort Assiniboine, updates regarding the paving projects for West Mountain, Tower Road and the Airport Runway as well as information on upgrades to our recreation sites. Further details of these events and projects as well as others can also be found on our county website at [www.woodlands.ab.ca](http://www.woodlands.ab.ca).

Be sure to check out page 3 for details on how to enter a draw to win an iPad.

Watch for our next issue coming out in October where you will find details on how Woodlands County supports our community groups and information with respect to inter-municipal agreements entered into with our municipal partners which make Woodlands County a great place to live.

## Upcoming County Events

### Fort Assiniboine Hamlet Hoedown August 17 and 18

Fireworks, parade and more! The Fort Assiniboine Agricultural Society have a great weekend planned. Call Dale Kluin for more information at 780.584.2610.

### Blue Ridge Recreation Area Grand Opening! | August 23 | 4-7 pm.

Activities, guided tour and refreshments. Call 780.778.8400 for more information

### Anselmo Bench Show & Exhibit August 25

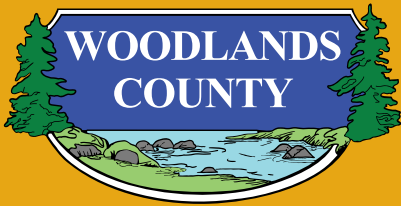
Call Marie 780.786.4665 for more information.

### CMRC Provincial Race

Hosted by Whitecourt Motocross Association at Whiteridge MX Park (just north of Blue Ridge on Hwy 658.) Go to [www.whitecourtmx.com](http://www.whitecourtmx.com) for more information.

### Party in the Park | September 1 & 2

Rotary Park in Whitecourt. Contact 780.778.3433 or go to [www.RUBORED.ca](http://www.RUBORED.ca) for more information.



## Scholarships and Bursaries from Woodlands County

Woodlands County offers programs to recognize the outstanding academic and community-oriented achievements of students in the region.

### Bursaries

Students will receive up to a \$3,000 bursary for each of year one and year two of their selected program.

If a graduating high school student takes up to three school years off prior to attending a post secondary institution, the student would still be eligible for the bursary.

### Scholarships

The Woodlands County scholarship program is open to students whom attended high school at the Fort Assiniboine School before beginning post secondary studies.

Students will receive up to a \$3,000 scholarship for each of year one and year two of their selected program.

Applications can be downloaded from the Woodlands County Website at [www.woodlands.ab.ca](http://www.woodlands.ab.ca).

The link can be found on our home page.

## Alberta Icons kicks off 2012 by saying "We have an APP for that!"

Travellers encouraged to use passport to earn "stamps" and enter to win money!

The Alberta Community Icons program which is spearhead by Woodlands County kicked off the 2012 Season in Fort Assiniboine with over 600 people through the doors to meet Terry Grant "The Real Mantracker." Grant talked about his time on the show and answered questions and then signed autographs for over 3 and half hours! It was a great way to showcase Fort Assiniboine and Woodlands County's Icon: the World's Largest Wagon Wheel and Pick.

This year the program also launched a Facebook page (Alberta Community Icons) and a free Icons App for iPhone and Android smart phones. Through the app, users get a "virtual" stamp when visiting any participating Community Icon then they can submit electronically into the contest for a chance to win \$2000! Travellers can still use the paper passports to get stamps and enter the contest, these can be found at Visitor Information Centres across the province or by downloading from [www.albertaicons.com](http://www.albertaicons.com)

The program was the brainchild of Mayor Jim Rennie and began 3 years ago and has been a great success. The Alberta Community Icons program is an initiative which includes 35 other communities in Alberta. Travellers are encouraged to use the passport to earn "stamps" and enter to win money! More details on the program and bios of each community can be found at [www.albertaicons.com](http://www.albertaicons.com)

A big thank you to The Fort Assiniboine Agricultural Society, Dale Kluin, Bessie Stevens, and Peggy Mitchell!



Councillor Alan Deane, Chairman of the Woodlands County Economic Development Committee presenting The Real Mantracker, Terry Grant with a thank you gift for coming to speak in Fort Assiniboine.

# VOLUNTEER AWARDS



Those who can , do. Those who can do more... **Volunteer!**

Woodlands County held our annual Volunteer Appreciation night on April 20 at the Westward Community Centre. There were approximately 150 people attending from multiple community organizations in Woodlands County. Alberta Country singer, Tiffany Dowhan and her band entertained the crowd after a fabulous meal and awards ceremony. The Following awards were presented:

**Golden Heart Award:** Bey and Florence Wildeboer, Toni Meyer, Dale Kluin, Louise Ralston, Susanne Davison, Helen Pollard and Mabel Baxter.

**Civic Award:** Corbett Creek Good Neighbours Ladies Club (pictured left has members of the club and from left to right, Councillor Dale McQueen, Councillor Chad Merrifield, MLA George Vanderburg and Woodlands County Mayor Jim Rennie)

## Business Visitation Survey

The Town of Whitecourt and Woodlands County will be conducting a Business Visitation Survey during the months of July, August and September 2012. The focus of the Business Visitation Survey will help us develop stronger relationships with our businesses, determine the service gaps in our business community, anticipate labour shortages and required skills training that could be offered in our region.

### Anticipate Changes

Changes in market demand, cost of production, new technologies or products, and other supply factors are seldom controllable at the local level. By identifying these developments early on, local economic developers and businesses are in a better position to react constructively. This in turn will help companies overcome these challenges more quickly and build a more resilient and sustainable business community.

### Filing in the Gap / Increase the Competitiveness of Local Firms

By assisting and strengthening existing businesses, the community also strengthens its own economic position. A satisfied and healthy business is more likely to expand its current operations in its existing location, rather than move elsewhere.

### Identify New Opportunities

A business visitation survey can generate new ideas for local development projects and activities. It also identifies areas where we have extra capacities and potential for expansion.

Please visit [www.woodlands.ab.ca](http://www.woodlands.ab.ca) or [www.whitecourt.ca](http://www.whitecourt.ca) for a complete FAQ form.

## Take our Consumer Survey and be entered to win an iPad!!

The Town of Whitecourt and Woodlands County has developed an on-line survey as a first step to better understanding what influences our residents to shop outside the region. This data will be used to develop strategies to help local business offer products and services that better match the needs of our residents. The link to the survey is at both [www.woodlands.ab.ca](http://www.woodlands.ab.ca) and [www.whitecourt.ca](http://www.whitecourt.ca). It will take less than 10 minutes to fill in the survey, and you have a chance to win an iPad! Your responses will remain 100% confidential. Paper copies of the survey and drop boxes for completed surveys are available at both the Town of Whitecourt and Woodland County offices, the Forest Interpretive Centre, the Allan and Jean Millar Centre and other locations throughout the Town of Whitecourt.

Thank you in advance for your participation in this important project, and we encourage you to forward this survey to other residents of Whitecourt and Woodlands County. Helping local businesses strengthens our community!

Blue Ridge Recreation Area

# Berry Nice Spray Park

Hours of Operation  
9 am to 9 pm.  
June to September  
weather permitting.



## Rec Sites: **Enjoy the County!**



### Blue Ridge Recreation Area

How often can you find everything you need in one place? The Blue Ridge Recreation area in Woodlands County has it all for you nature lovers. You can go hiking, biking, bird watching, fishing, snowshoeing and cross country skiing, this site is for non-motorized activities only. The 3 km of trails provide the perfect path for you to release your energy and be the power behind what you want to do.

Woodlands County partnered with Alberta Sustainable Resource Development and Alberta Transportation to convert this depleted gravel pit into a recreation area that offers year

round opportunities for local residents and visitors to enjoy.

Fishing enthusiasts will be intrigued to know that in 2011 the south lake was stocked with 2,100 15-20 cm long trout from the Cold Lake fishing hatchery and it is now managed as a "quality stocked trout fishery".

The Recreation area was named for its close proximity to the vibrant community of Blue Ridge which is just a short drive off Highway 43. Just 4 km north of Blue Ridge this fabulous opportunity to connect with nature awaits you.

## BLUE RIDGE RECREATION AREA GRAND OPENING

Woodlands County invites you to the grand opening of the  
Blue Ridge Recreation Area

Thursday, August 23, 2012 | 4 - 7 pm

Ribbon Cutting Ceremony  
Activity and Guided Tour  
Hotdogs and Beverages

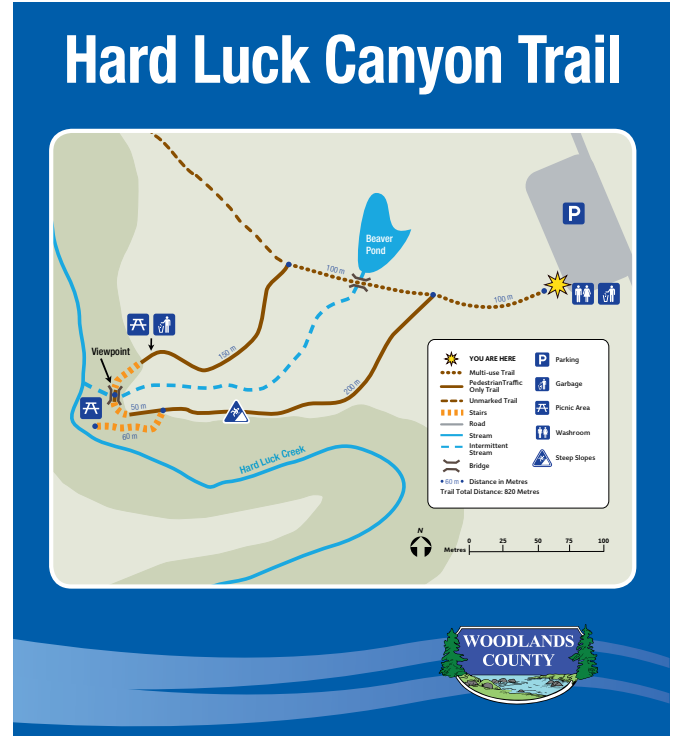
For further information visit [www.woodlands.ab.ca](http://www.woodlands.ab.ca) or call 780.778.8400

# Hard Luck Canyon

An adventure sure to inspire!

No matter what motivates you to connect with mother nature, let Hard Luck Canyon inspire you! Carved by Hard Luck Creek through the sandstone layers of the Paskapoo Formation, Hard Luck Canyon is a unique geological feature within Woodlands County. Follow the hiking trail to the bridge located at the canyon's edge for the best view. The bridge spans the falls, which are fed from a beaver pond that typically overflows in the spring. Venture down the series of stairs and paths to the canyon floor to get a closer look at Hard Luck Creek and the canyon walls.

No matter if you are an avid hiker or a leisurely stroller, you will find what you are looking for at Hard Luck Canyon. Just park your car and take to the trails, you won't be disappointed. The picnic areas provide the perfect spot for you to take a break from exploring and eat outdoors. Take an adventure and come visit this spectacular site just a short drive off Highway 43.



For more information on the Hard Luck Canyon Trail, scan this QR code with your smart phone.

# Groat Creek

Groat Creek gets a face lift!

If you have driven by Groat Creek recreation area, you have seen the trucks and tractors hard at work. The site is having a complete overhaul. Soon to open is a group camping opportunity. The loop road and campsites have been constructed. Parks and Recreation staff are working on the finishing touches such as installing the picnic tables and fire rings, final landscaping and seeding. There will be a few other unique features that will make this site a must stay for our County residents and visitors. This site will be rented out as a group campground only. There will be 10 individual campsites located around the loop road with a large common area. Construction is currently ongoing, watch our website for an opening date!





# Infrastructure Updates

## July 2012 Seasonal Road Maintenance & Engineering Projects Update

County staff and equipment will be working on your roads performing dust control, oiling, shoulder pulls and various road constructions. Because of this activity, road conditions may be unfavourable. Please slow down and proceed with caution when approaching road crews and equipment. Observe posted speed in construction zones.

For further information, please check our website [www.woodlands.ab.ca](http://www.woodlands.ab.ca)

Program	Whitecourt Area		Fort Assiniboine Area	
	Start	Finish	Start	Finish
Residential Dust Control	Completed		Completed	
Roadway Dust Control	Completed		Completed	
Roadway Oiling Operations	July 16	August 7	July 16	August 7
Shoulder Pulls	July 30	September 28	August 1	September 28

*Please note that the above dates are approximate and are dependent upon weather conditions.*

## 2012 Engineering Project Update

Airport Runway Lighting Project	Tentative start date of Mid-August
Tower Road Paving Project	July 6: construction of road base
West Mountain Paving Project	July 16: construction of road base
Roadside Brushing Contract	Tentative start date of August 1
Airport Runway Paving Project	Tender Bid Opening: July 17
Old Ferry Loop: Water Spur Line Project	Tender publications: July 18
Fort Assiniboine: Shop Expansion Project	Tender publication: End of July
TWP 590 & Eagle Ridge Slope Repair Project	Tender Bid Opening: July 26

For more information contact William LaCasse, Director, Infrastructure Services:

Phone 780.778.8400

Toll free 1.888.870.6315

Email [william.lacasse@woodlands.ab.ca](mailto:william.lacasse@woodlands.ab.ca)

## Attention Woodlands County Residents

Are you planning to Construct a New Residence, Garage, Shed or move a Mobile Home, Manufactured or Modular Home or start a Home Based or Transport Contractor Business?

Did you know that a Development Permit is a requirement by Woodlands County for any new development or change in use of land within the County per the Woodlands County Land Use Bylaw?

Having a development permit ensures that the proposed structure or use of the land does not conflict with surrounding uses. It will also ensure that the development is setback the appropriate distances from property lines. Setbacks are required to ensure that the development is located in a safe place so that it isn't too close to road right-of-ways, water courses, steep banks or oil and gas facilities.

Development Permit applications are available at both Woodlands County Offices or online at [www.woodlands.ab.ca](http://www.woodlands.ab.ca)

**Woodlands County Whitecourt Municipal Office**  
#1 Woodlands Lane, Whitecourt, AB T7S 1N3  
Telephone: 780.778.8400

**Woodlands County Regional Municipal Office**  
Hwy #33, Box 33, Fort Assiniboine, AB T0G 1A0  
780.584.3988

**Please be sure to apply for your development permit well in advance of starting your project!**

A Development Permit will become valid a **MINIMUM** of 3 weeks after it has been submitted so apply early to avoid delays in your project.

**If you have questions regarding whether your project requires a development permit application, please feel free to contact Richard Warren, Development Officer at the Whitecourt Office 780.778.8400.**



## Public Information Session Open House

### Draft Pride Valley Area Structure Plan | September 10

You are invited to a Public Information Session and Open House to review and comment on the Pride Valley Area Structure Plan (ASP) that was developed in consultation with the Pride Valley Area Structure Plan Steering Committee and Woodlands County. The draft ASP includes an outline of the policies and guiding principles for the ongoing development in the Pride Valley area near Fort Assiniboine. This is an important opportunity for you to have a say in the Draft Area Structure Plan on the development of gravel extraction, the future land use and transportation routes in the area.

The Public Information Session will include presentations from Woodlands County on the Draft Document, Alberta Environment and Sustainable Resource Development on the aggregate approval's process and on the Flood Hazard Study in the area. Alberta Transportation will also be in attendance to provide insight into concerns with accessing the major transportation corridors. You will have opportunity to ask questions and comment on the draft Area Structure Plan.

### Open House

**Monday, September 10, 2012**  
**Legion Hall, Fort Assiniboine**  
**7:00 pm**

If you are unable to attend the Information Session/Open House, the draft ASP will be posted on the counties website ([www.woodlands.ab.ca](http://www.woodlands.ab.ca)). Copies of the draft ASP will also be available for viewing at the Woodlands County Offices in Whitecourt and Fort Assiniboine during regular business hours.

For more information please contact:

**Joan Sloomweg, Subdivision Officer**  
**Woodlands County**  
**780.778.8400 or 1.888.870.6315**  
[joan.sloomweg@woodlands.ab.ca](mailto:joan.sloomweg@woodlands.ab.ca)

## Woodlands County Council Members



**DARYL YAGOS**

Councillor for Anselmo  
Electoral Division - Division 1  
daryl.yagos@woodlands.ab.ca  
780.786.2417



**CHAD MERRIFIELD**

Councillor for Whitecourt  
West Electoral Division - Division 2  
chad.merrifield@woodlands.ab.ca  
780.706.2065



**ALAN DEANE**

Councillor for Whitecourt  
Central Electoral Division -  
Division 3  
alan.deane@woodlands.ab.ca  
780.778.5168



**JIM RENNIE**

Woodlands County Mayor  
Councillor for Whitecourt East  
Electoral Division - Division 4  
jim.rennie@woodlands.ab.ca  
780.778.0202



**DANIEL PRITCHARD**

Councillor for Blue Ridge  
Electoral Division - Division 5  
dan.pritchard@woodlands.ab.ca  
780.648.2149



**DALE MCQUEEN**

Councillor for Goose Lake  
Freeman River  
Electoral Division - Division 6  
dale.mcqueen@woodlands.ab.ca  
780.584.2619



**OLAF NIESLONY**

Councillor for Fort Assiniboine/  
Timeu Electoral  
Division - Division 7  
olaf.nieslony@woodlands.ab.ca  
780.584.2154

## Spring and Summer 2012 Council Highlights

### APRIL

#### Alberta Transportation Funding – Airport Runway Paving

Woodlands County has received a grant of approximately \$2,066,750 for the pavement overlay of the runway, apron and primary taxiway at the Whitecourt Airport. A ribbon cutting was held on Tuesday, April 3 at the airport in celebration of getting this project underway with the Honourable George VanderBurg in attendance as well as Mayor Jim Rennie and Deputy Mayor Darlene Chartrand with the Town of Whitecourt and other airport stakeholders.

#### Policy 5102 – Senior Citizens and Handicapped Person Transportation Grant and Snow Clearing Services

Policy 5102 was discussed by Council and revised in order to include changes to allow for a waiver of the dust control fees for medical and financial reason.

#### Zamboni Acknowledgement



*From left to right: Dale Kluin, Fort Assiniboine Agriculture Society, Whitecourt Councillor Chartrand and Woodlands Mayor Jim Rennie.*

Whitecourt Town Council has been invited to attend the Woodlands County volunteer appreciation supper so that the Fort Assiniboine Agriculture Society could thank the Town for the used Zamboni that they donated to the society.

### MAY

#### Bylaw 394/12 – 2012 Mill Rate

Council passed bylaw 394/12 which set the 2012 Mill Rate for Woodlands County at 2.4367 residential and 7.6654 non-residential linear. The mill rate was adjusted accordingly as the Alberta School Foundation Fund requisitioned \$5,353,116.50 and the Seniors' Foundation requisitioned \$527,971.68.

#### Airport Master Plan - Update

Council has approved the recommendation given by the Airport Advisory Committee and has awarded the Airport Master Plan Project to Airbiz Aviation Strategies Ltd.

### JUNE

#### West End Bus Program

Council made a motion that Woodlands County participate in the West End Bus program by contributing 25% of the capital cost and a 1/3 share of the operating cost as proposed by the West End Bus Committee. The West End Bus Program provides transportation services through the Auxiliary hospital, Pleasant View Lodge and Extencicare as well as private bookings and are planning on adding a Senior's Excursion program.

#### Fort Assiniboine Hamlet Beautification Project

Council has approved the Fort Assiniboine Hamlet Beautification Project. This project is in the hamlet on main street by the post office along the Athabasca River. It will have a walking path, along with plants, shrubs and trees as well as a raised platform to view the river with picnic tables to enjoy a leisurely lunch.

### JULY

#### Northwest Hydraulic Consultants

Council had the opportunity to meet the project Manager Dan Healy and Jan Eaket, Modelling Lead and Assistant Project Manager with Northwest Hydraulics Consultants who will be preparing the McLeod / Athabasca Flood Hazard Identification Study. They will be looking for any historical information that they can find with regard to past flooding events in the Woodlands County area. If residents have any information regarding past flooding events please contact Joan Sloomweg at **780.778.8400** with details.

#### Card Lock Systems

Council has directed administration to install a new key lock system at the Agricultural Wells in Fort Assiniboine and Anselmo to help ensure that the systems are not over extended out by unauthorized use. Residents are asked to watch for further information regarding when the new keys will be available for pick up at the Regional and Municipal County offices.

#### Community Infrastructure Improvement Fund

There are funding grants available to rehabilitate and improve community facilities through the Community Infrastructure Improvement Fund. Council has directed administration to apply for a grant for the Blue Ridge Spray Park change rooms and bathrooms project, the Woodlands County recreational projects and the project which will aid all Woodlands community groups further develop their facilities.

**For more details on these and other Council agenda items - All Council minutes are available on our website at [www.woodlands.ab.ca](http://www.woodlands.ab.ca)**

#### 4.4 WINGS OVER WHITECOURT

The Wings Over Whitecourt Committee is requesting the Town of Whitecourt and Woodlands County help to cover the deficit incurred from its last event. The committee did not feel there was enough financial information presented at the meeting and requested more information.

MOVED by Mayor Rennie that administration will request the Wings Over Whitecourt Committee to provide its June 2010 financials, as well as information regarding the committee's future plans and potential fundraisers and bring that information back to the next Joint Liaison Committee meeting.

CARRIED.

#### 4.5 WHITECOURT & DISTRICT CHAMBER OF COMMERCE REPRESENTATIVE FOR JETC

The Committee expressed interest in discussing the Chamber of Commerce's role on JETC, as well as future support for the Chamber and services provided. It was requested that topic of discussion be placed on the next meeting agenda.

MOVED by Mayor Rennie that Gayle Mombourquette continues to be the Whitecourt and District Chamber of Commerce representative on the Joint Economic and Tourism Committee.

CARRIED.

#### 4.6 OLD BLUE RIDGE HIGHWAY PAVING

Woodlands County is planning to pave more of the Old Blue Ridge Highway. As the highway connects to a Town of Whitecourt street and a portion of that street is not paved, the County was inquiring what plans the Town had for the paving of that street.

Mayor Thain suggested that the planners from both the Town and County should meet to compare future paving plans.

MOVED by Mayor Rennie that Woodlands County administration forward the Old Blue Ridge Highway construction plans to the Town of Whitecourt once they become available.

CARRIED.

## Request For Decision (RFD)

Meeting:	<b>Joint Liaison Committee</b>
Meeting Date:	January 17, 2011
Originated By:	Luc Mercier, Woodlands County CAO
Title:	<b>Old Blue Ridge Highway Rebuild</b>

### PROPOSAL & BACKGROUND:

Woodlands County Council is discussing extending the pavement on the Old Blue Ridge Highway to meet up with the Town of Whitecourt's town limits.

### DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS:

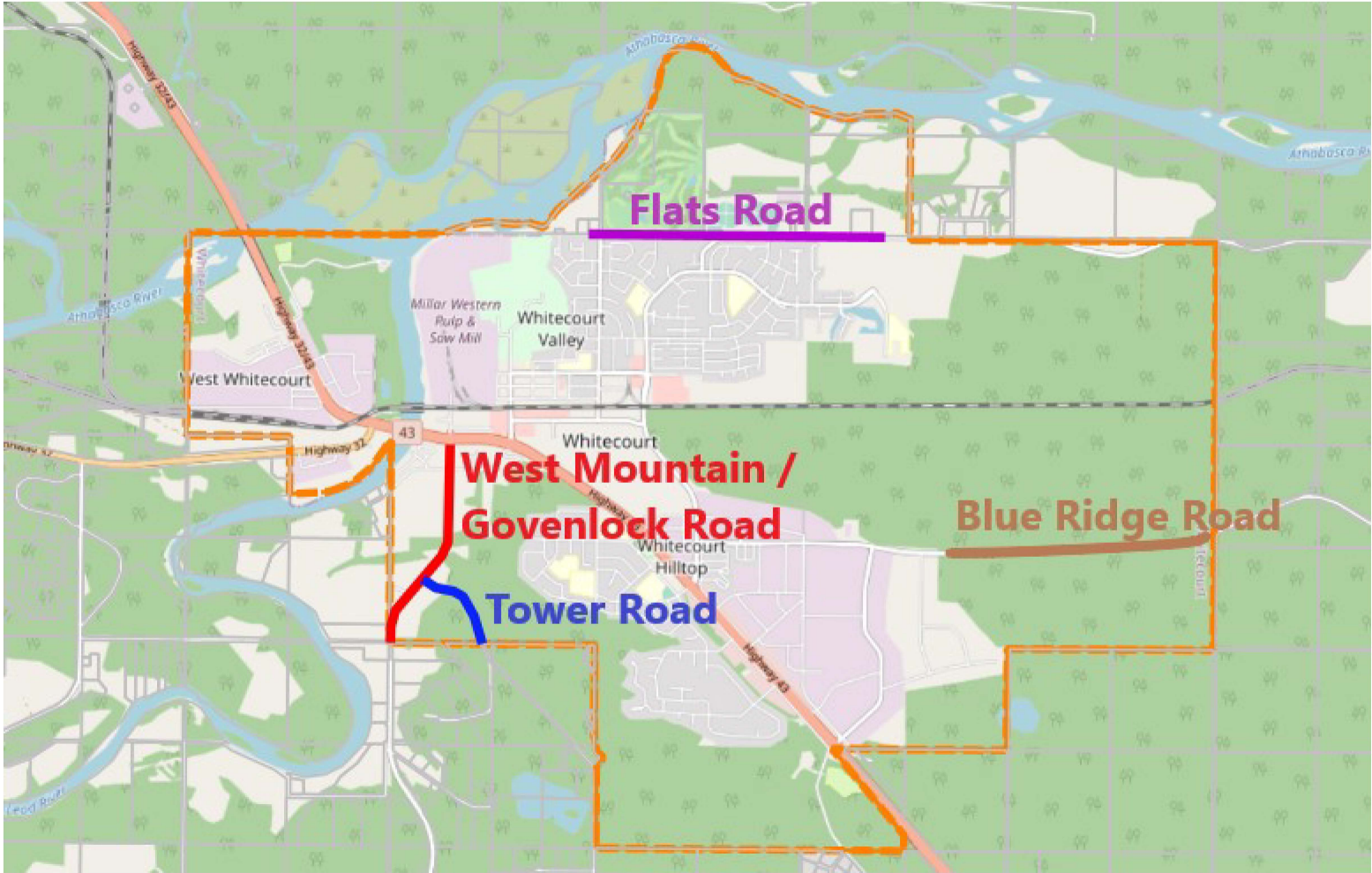
The County would like to discuss options of the Town of Whitecourt's potential involvement in the project to allow for the Town's portion to be paved also.

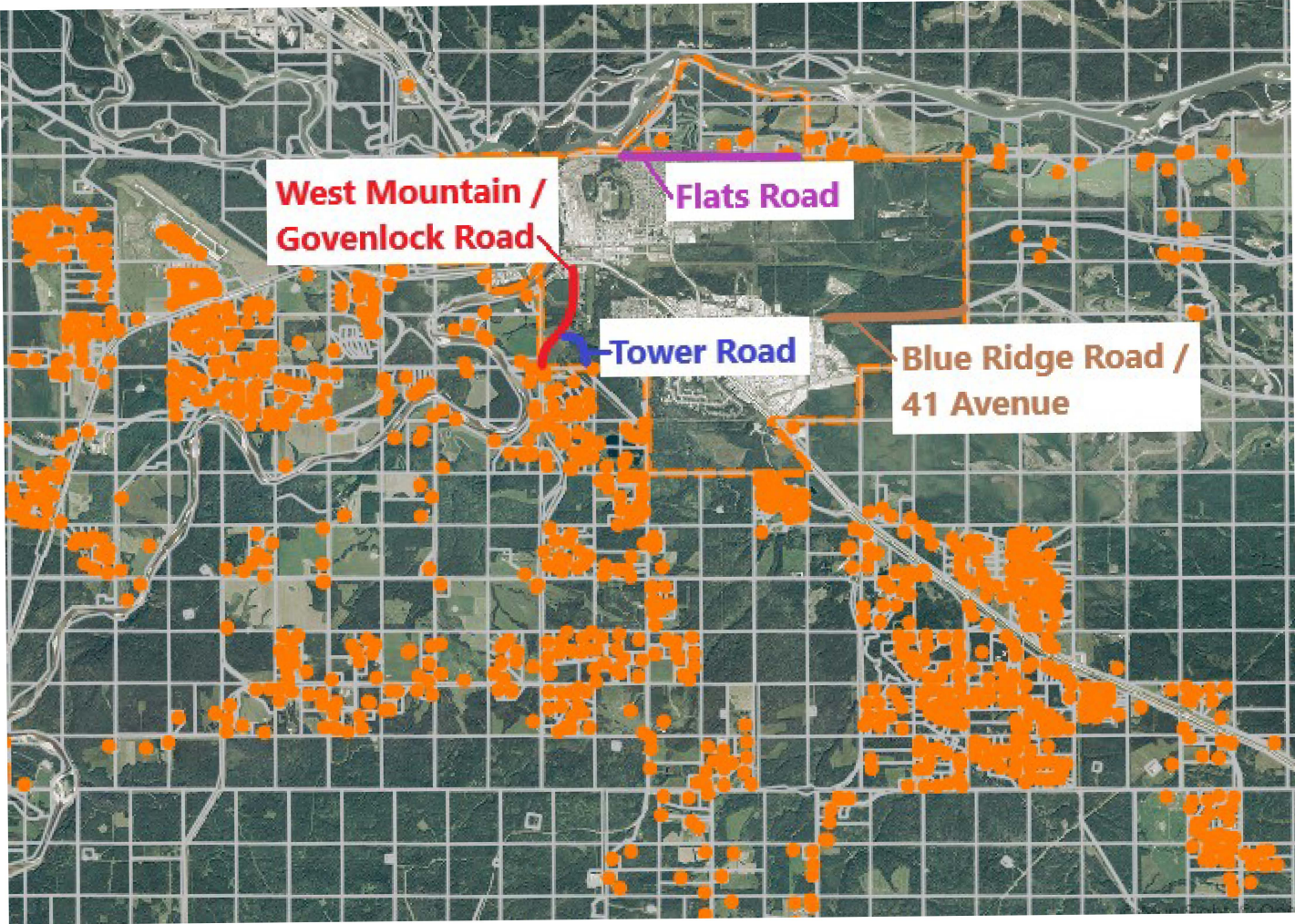
### COSTS & SOURCE OF FUNDING:

N/A.

### RECOMMENDED ACTION:

<b>Initials</b>		<b>CAO Comments</b>
Dept. Head:	CAO: <i>LM.</i>	







**2021 Summary**  
**Function: 32 - Road Transport**

		2019	2020	2021
		Budget	Budget	Budget
<b>Revenue</b>				
Road Maintenance	1-32-01	30,000	30,000	40,000
Snow and Ice Removal	1-32-04	86,175	-	3,000
Boulevards and Buffers	1-32-05	8,000	10,000	15,000
Street Lighting	1-32-06	7,000	7,000	7,000
Christmas Lighting	1-32-08	20,000	10,000	10,000
Fiscal Services	1-32-09	111,643	-	-
Street Improvement	1-32-10	2,066,985	1,786,711	3,131,786
Capital	5-32-01	1,219,539	17,000	158,014
<b>Total Revenue:</b>		<b>3,549,342</b>	<b>1,860,711</b>	<b>3,364,800</b>
<b>Expenditures</b>				
Road Maintenance	2-32-01	370,240	354,632	447,642
Sidewalks, Curbs and Gutters	2-32-02	68,148	67,629	47,140
Street Cleaning	2-32-03	140,273	144,257	152,640
Snow and Ice Removal	2-32-04	870,149	805,891	823,638
Boulevards and Buffers	2-32-05	388,911	385,982	436,012
Street Lighting	2-32-06	345,867	378,494	373,746
Street Traffic Controls	2-32-07	83,935	81,740	59,364
Christmas Lighting	2-32-08	41,886	39,008	36,628
Fiscal Services	2-32-09	137,049	-	-
Street Improvement	2-32-10	2,126,985	1,846,711	3,191,786
Capital	6-32-01	1,219,539	17,000	158,014
<b>Total Expenditures:</b>		<b>5,792,982</b>	<b>4,121,343</b>	<b>5,726,609</b>
<b>Net Gain/Loss from Operations:</b>		<b>(2,243,639)</b>	<b>(2,260,632)</b>	<b>(2,361,809)</b>
Less: Transfers from Reserves and Capital				
	Subfunction 32-04	3000		
	Subfunction 32-05	15000		
	Subfunction 32-06	7000		
	Subfunction 32-08	10000		35,000
Less: Annual Railway Maintenance		18852		18,852
Add: Transfers from Reserves				
	Subfunction 32-01	15000		-15000
Add: Street Improvement Net Deficit		60000		-60000
<b>Adjusted Road Transport Operating Expenditures</b>				<b>(2,382,957)</b>
<b>Arterial/Collector Roads - Cost Share Amount</b>				<b>-1048501</b>

# 2021 Summary

## Function: 32 - Road Transport

### Sub Function: 32-01 - Road Maintenance

	Account	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>Revenue</b>						
Recovered Costs	1-415	15,000	15,059	15,000	44,185	25,000
Sale of Water	1-416	-	8	-	-	-
Concrete	1-424	15,000	21,220	15,000	8,866	15,000
Transfer from Reserve	1-920	-	2,512	-	688	-
<b>Total Revenue:</b>		<b>30,000</b>	<b>38,799</b>	<b>30,000</b>	<b>53,739</b>	<b>40,000</b>
<b>Expenditures</b>						
Wages	2-121	94,921	198,075	89,061	143,451	162,064
Overtime Wages	2-122	3,000	5,190	3,000	6,720	3,000
Employee Benefits	2-135	18,370	31,710	18,267	27,164	35,130
Travel / Training	2-210	700	801	700	446	700
Freight	2-215	1,200	1,424	1,300	845	1,300
Advertising	2-221	1,000	103	500	358	500
Other Fees	2-239	250	-	250	1,625	250
Contracted Services	2-251	61,800	43,767	60,571	72,199	62,394
Land Rental	2-261	1,250	1,250	1,250	1,250	1,250
Equipment Rental	2-263	800	2,900	800	81	800
Materials & Supplies	2-519	27,880	17,404	22,880	7,547	22,880
Consumable Tools	2-524	600	899	600	526	600
Gravel & Sand	2-534	19,000	2,437	16,000	225	10,000
Pavement Materials	2-535	20,072	18,475	20,072	22,683	21,022
Transfer to Capital	2-762	-	45,947	-	3,483	-
Transfer to Reserve	2-764	15,000	21,220	15,000	8,866	15,000
Equipment Charges	2-960	104,397	110,048	104,382	95,170	110,752
<b>Total Expenditures:</b>		<b>370,240</b>	<b>501,650</b>	<b>354,632</b>	<b>392,640</b>	<b>447,642</b>
<b>Net Gain/Loss:</b>		<b>(340,240)</b>	<b>(462,851)</b>	<b>(324,632)</b>	<b>(338,901)</b>	<b>(407,642)</b>

# 2021 Summary

Function: 32 - Road Transport

Sub Function: 32-02 - Sidewalks, Curbs and Gutters

	Account	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>Expenditures</b>						
Wages	2-121	8,438	1,665	9,788	1,788	1,815
Overtime Wages	2-122	540	27	540	-	540
Employee Benefits	2-135	2,054	557	2,387	409	440
Contracted Services	2-251	30,000	30,000	30,000	28,344	30,000
Materials & Supplies	2-519	10,000	1,781	7,800	2,285	6,750
Equipment Charges	2-960	17,116	1,004	17,114	1,707	7,595
<b>Total Expenditures:</b>		<b>68,148</b>	<b>35,033</b>	<b>67,629</b>	<b>34,532</b>	<b>47,140</b>
<b>Net Gain/Loss:</b>		<b>(68,148)</b>	<b>(35,033)</b>	<b>(67,629)</b>	<b>(34,532)</b>	<b>(47,140)</b>

# 2021 Summary

Function: 32 - Road Transport

Sub Function: 32-03 - Street Cleaning

	Account	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>Revenue</b>						
Recovered Costs	1-415	-	1,118	-	-	-
<b>Total Revenue:</b>		<b>0</b>	<b>1,118</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures</b>						
Wages	2-121	34,521	43,597	37,707	49,066	46,272
Overtime Wages	2-122	-	174	-	-	-
Employee Benefits	2-135	8,447	10,572	9,258	11,875	11,210
Equipment Charges	2-960	97,306	92,248	97,292	86,367	95,158
<b>Total Expenditures:</b>		<b>140,273</b>	<b>146,591</b>	<b>144,257</b>	<b>147,308</b>	<b>152,640</b>
<b>Net Gain/Loss:</b>		<b>(140,273)</b>	<b>(145,473)</b>	<b>(144,257)</b>	<b>(147,308)</b>	<b>(152,640)</b>

# 2021 Summary

## Function: 32 - Road Transport

### Sub Function: 32-04 - Snow and Ice Removal

	Account	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>Revenue</b>						
Recovered Costs	1-415	86,175	84,888	-	-	-
Transfer from Reserve	1-920	-	-	-	-	3,000
<b>Total Revenue:</b>		<b>86,175</b>	<b>84,888</b>	<b>0</b>	<b>0</b>	<b>3,000</b>
<b>Expenditures</b>						
Wages	2-121	251,577	181,684	240,004	245,403	229,983
Overtime Wages	2-122	26,000	34,993	26,000	41,615	26,000
Employee Benefits	2-135	57,513	39,318	55,374	51,308	52,023
Travel / Training	2-210	1,900	1,870	1,900	1,568	1,900
Advertising	2-221	1,000	560	1,000	574	1,000
Contracted Services	2-251	35,250	56,628	35,250	53,417	35,250
Purchased Bldg Maint	2-252	2,000	34	2,000	2,105	2,000
Materials & Supplies	2-519	1,675	3,622	4,675	1,645	4,675
Gravel & Sand	2-534	231,000	154,557	157,500	70,041	157,500
Transfer to/from Other Functions	2-761	(14,700)	-	(14,700)	(14,700)	(14,700)
Transfer to Reserve	2-764	-	-	-	3,000	-
Equipment Charges	2-960	276,934	361,223	296,887	426,683	328,007
<b>Total Expenditures:</b>		<b>870,149</b>	<b>834,489</b>	<b>805,891</b>	<b>882,659</b>	<b>823,638</b>
<b>Net Gain/Loss:</b>		<b>(783,974)</b>	<b>(749,601)</b>	<b>(805,891)</b>	<b>(882,659)</b>	<b>(820,638)</b>

# 2021 Summary

## Function: 32 - Road Transport

### Sub Function: 32-05 - Boulevards and Buffers

	Account	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>Revenue</b>						
Recovered Costs	1-415	-	9,566	-	4,599	-
Transfer from Reserve	1-920	8,000	3,000	10,000	-	15,000
<b>Total Revenue:</b>		<b>8,000</b>	<b>12,566</b>	<b>10,000</b>	<b>4,599</b>	<b>15,000</b>
<b>Expenditures</b>						
Salary	2-111	-	15,210	15,853	16,303	13,885
Overtime Salary	2-112	-	-	-	79	-
Wages	2-121	203,058	181,043	189,044	190,285	192,034
Overtime Wages	2-122	4,000	13,406	4,000	10,314	4,000
Employee Benefits	2-135	46,456	32,909	49,439	38,176	42,968
Travel / Training	2-210	-	57	-	-	-
Contracted Services	2-251	28,000	31,046	25,000	19,422	26,000
Equipment Rental	2-263	500	500	-	-	-
Materials & Supplies	2-519	31,070	16,249	24,830	9,030	30,200
Consumable Tools	2-524	500	403	500	443	500
Ground Requirements	2-532	-	-	2,000	2,000	2,000
Gravel & Sand	2-534	-	-	-	-	-
Transfer to Reserve	2-764	-	5,000	-	5,000	-
Equipment Charges	2-960	75,326	131,404	75,316	131,106	124,425
<b>Total Expenditures:</b>		<b>388,911</b>	<b>427,227</b>	<b>385,982</b>	<b>422,157</b>	<b>436,012</b>
<b>Net Gain/Loss:</b>		<b>(380,911)</b>	<b>(414,661)</b>	<b>(375,982)</b>	<b>(417,558)</b>	<b>(421,012)</b>

# 2021 Summary

## Function: 32 - Road Transport Sub Function: 32-06 - Street Lighting

	Account	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>Revenue</b>						
Transfer from Reserve	1-920	-	-	-	9,691	-
Transfer from Capital	1-940	7,000	-	7,000	-	7,000
<b>Total Revenue:</b>		<b>7,000</b>	<b>0</b>	<b>7,000</b>	<b>9,691</b>	<b>7,000</b>
<b>Expenditures</b>						
Wages	2-121	4,436	11	5,504	202	1,650
Overtime Wages	2-122	-	154	-	-	-
Employee Benefits	2-135	1,073	63	1,333	73	400
Contracted Services	2-251	7,440	9,528	4,940	-	4,940
Materials & Supplies	2-519	10,400	-	10,400	95	9,200
Power	2-540	319,000	352,726	352,800	362,491	357,557
Equipment Charges	2-960	3,517	-	3,517	-	-
<b>Total Expenditures:</b>		<b>345,867</b>	<b>362,482</b>	<b>378,494</b>	<b>362,861</b>	<b>373,746</b>
<b>Net Gain/Loss:</b>		<b>(338,867)</b>	<b>(362,482)</b>	<b>(371,494)</b>	<b>(353,170)</b>	<b>(366,746)</b>

# 2021 Summary

Function: 32 - Road Transport

Sub Function: 32-07 - Street Traffic Controls

	Account	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>Revenue</b>						
Recovered Costs	1-415	-	398	-	122	-
<b>Total Revenue:</b>		<b>0</b>	<b>398</b>	<b>0</b>	<b>122</b>	<b>0</b>
<b>Expenditures</b>						
Salary	2-111	-	-	-	-	868
Wages	2-121	30,818	21,682	33,147	15,183	19,270
Overtime Wages	2-122	500	763	500	1,046	500
Employee Benefits	2-135	7,015	4,138	7,593	3,410	4,804
Freight	2-215	200	74	200	535	200
Contracted Services	2-251	6,600	7,045	6,600	8,689	6,600
Materials & Supplies	2-519	22,390	13,174	17,290	1,191	17,965
Equipment Charges	2-960	16,412	4,594	16,410	3,896	9,157
<b>Total Expenditures:</b>		<b>83,935</b>	<b>51,470</b>	<b>81,740</b>	<b>33,950</b>	<b>59,364</b>
<b>Net Gain/Loss:</b>		<b>(83,935)</b>	<b>(51,073)</b>	<b>(81,740)</b>	<b>(33,827)</b>	<b>(59,364)</b>

# 2021 Summary

Function: 32 - Road Transport

Sub Function: 32-08 - Christmas Lighting

	Account	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	
<b>Revenue</b>							
	Transfer from Capital	1-940	20,000	20,000	10,000	10,000	
	<b>Total Revenue:</b>		<b>20,000</b>	<b>20,000</b>	<b>10,000</b>	<b>10,000</b>	
<b>Expenditures</b>							
	Salary	2-111	-	8,233	8,343	8,581	2,603
	Overtime Salary	2-112	-	-	-	41	-
	Wages	2-121	8,242	17,073	8,032	12,928	9,080
	Overtime Wages	2-122	-	81	-	207	-
	Employee Benefits	2-135	2,002	3,137	3,991	4,058	2,833
	Contracted Services	2-251	1,000	502	2,000	1,080	2,000
	Equipment Rental	2-263	-	-	1,000	-	1,000
	Materials & Supplies	2-519	29,000	33,104	14,000	13,980	14,000
	Equipment Charges	2-960	1,641	6,202	1,641	5,149	5,112
	<b>Total Expenditures:</b>		<b>41,886</b>	<b>68,331</b>	<b>39,008</b>	<b>46,024</b>	<b>36,628</b>
	<b>Net Gain/Loss:</b>		<b>(21,886)</b>	<b>(48,331)</b>	<b>(29,008)</b>	<b>(36,024)</b>	<b>(26,628)</b>

# 2021 Summary

## Function: 32 - Road Transport

### Sub Function: 32-10 - Street Improvement

	Account	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	
<b>Revenue</b>							
	Recovered Costs	1-415	4,000	12,022	4,000	3,207	4,000
	Transfer from Federal Gov't	1-830	1,266,792	955,689	1,033,678	584,019	711,496
	Transfer from Province	1-840	551,623	-	350,577	325,577	1,850,180
	Transfer from Local Gov't	1-850	-	-	24,800	28,057	-
	Transfer from Reserve	1-920	204,570	71,539	373,656	406,953	425,096
	Transfer from Capital	1-940	40,000	33,272	-	-	141,014
	<b>Total Revenue:</b>		<b>2,066,985</b>	<b>1,072,522</b>	<b>1,786,711</b>	<b>1,347,813</b>	<b>3,131,786</b>
<b>Expenditures</b>							
	Salary	2-111	9,322	9,506	-	-	-
	Wages	2-121	51,166	29,074	54,768	8,940	59,705
	Overtime Wages	2-122	-	836	-	-	-
	Employee Benefits	2-135	14,720	8,910	13,479	1,711	8,742
	Advertising	2-221	1,000	-	-	366	-
	Engineering	2-233	101,380	-	106,380	-	34,380
	Contracted Services	2-251	1,821,899	972,278	1,544,596	1,177,529	2,922,238
	Materials & Supplies	2-519	-	7,815	-	(539)	-
	Transfer to Capital	2-762	-	16,654	-	67,777	69,782
	Transfer to Reserve	2-764	60,000	60,000	60,000	144,284	60,000
	Equipment Charges	2-960	67,497	27,449	67,488	6,055	36,938
	<b>Total Expenditures:</b>		<b>2,126,985</b>	<b>1,132,522</b>	<b>1,846,711</b>	<b>1,406,123</b>	<b>3,191,786</b>
	<b>Net Gain/Loss:</b>		<b>(60,000)</b>	<b>(60,000)</b>	<b>(60,000)</b>	<b>(58,310)</b>	<b>(60,000)</b>

Note: Not included in Cost share - included in the Life Cycle for Arterial and Collectors Life Cycle Plan

Arterial and Collector Roads Administrative Overhead			
	Salaries and Benefits	Operating Overhead %	Total
Corporate Services	1,498,195	3.56%	\$ 53,336
Community Safety	190,624	3.56%	6,786
Planning and Development	271,170	3.56%	9,654
Infrastructure	-	3.56%	-
Administrative Expenditures	\$ 18,140		\$ 18,140
<b>Total Administrative Overhead</b>			<b>\$ 87,916</b>

**Arterial and Collector Roads Administration Overhead Fee**

	2021 Salary and Benefits	%		
Positions		Allocated		
Controller		3.56%		
Senior Finance Clerk		3.56%		
Tax Clerk		0.00%		
Utility Clerk		0.00%		
Reception		3.56%		
Payroll coordinator		3.56%		
Payroll Administration		3.56%		
A/P Clerk		3.56%		
Payroll Finance Clerk		3.56%		
A/R Clerk		3.56%		
Finance Clerk AJMC(2.5) & Town(2.5)		0.00%		
Director of Infrastructure		0.00%		
Engineering Tech		0.00%		
Engineering Intern		0.00%		
Director of Planning and Development		3.56%		
Planning Assitant		3.56%		
Director of Community Safety		3.56%		
CAO		3.56%		
Dir. Corp Services		3.56%		
Records Retention		3.56%		
Legislative Clerk 4		3.56%		
Admin Assist		3.56%		
Legislative Manager		3.56%		
<b>Total Administration</b>	<b>\$ 2,581,899</b>		<b>\$ 69,777</b>	<b>2.70%</b>

**Overhead - 2021 Budget**

Revenue	12-01	(25,850)		
Administration	12-02	61,889		
Other General Government	12-03	35,000		
Finance	12-05	(25,765)		
Assessment	12-06	-		
Misc General Gov't	12-10	21,000		
Professional Services	19-01	199,804		
Fiscal Services	19-03	-		
Election	19-06	-		
Safety	24-05	29,301		
Employee Benefits	19-96	118,201		
		413,580	\$ 11,177	
Common Services	12-08	\$ 396,509		
Town Office	12-09	99,885		
Town Office Reserve	12-99	-		
		496394		
Town Office approximately 10000 square feet		10000		
Each office is approximately 190 square feet				
Total Offices 21*190 3990 square feet		0.519		
Common Areas 1200 square feet				
Total average percentage for staff		1.4%		
			\$ 6,963	
<b>Total Police allocation</b>			<b>\$ 87,917</b>	

Arterial and Collector Roads - 2021 Operating Budget amount to use for Overhead (\$1,048,501 & \$327,211) based on a percentage of the Roads Budget  
0.035577