

**COUNCIL MINUTES
WOODLANDS COUNTY
September 3, 2019**

The regular meeting of the Council for Woodlands County held on Tuesday, September 3, 2019, at the Municipal Office in Whitecourt, Alberta, commencing at 7:00 p.m.

MEMBERS PRESENT: S. Bonnett J. Burrows R. Govenlock
D. Kluin B. Prestidge J. Rennie

ABSENT: D. McQueen

IN ATTENDANCE: G. Frank, Interim Chief Administrative Officer
S. Wharton, Executive Assistant
A. Bachand, Director Infrastructure
A. Bourbeau, Director, Corporate Services

CALLED TO ORDER: Mayor Govenlock called the meeting to order at 7:01 p.m.

ADOPTION OF AGENDA: The following amendments were made to the agenda for this meeting:

C-15-513-19

MOVED by Councillor Rennie that Council move agenda items 8.8 – Letters to Council regarding Inter-Municipal Agreements and 11.1 – Legal Files to the beginning of the agenda.

UNANIMOUSLY CARRIED

Add:
New Business:

8.11 Fort Assiniboine Fire Department Ambulance Service

C-15-514-19

MOVED by Councillor Kluin that Council adopt the September 3, 2019 agenda as amended.


UNANIMOUSLY CARRIED

ADOPTION OF MINUTES: **REGULAR COUNCIL MEETING MINUTES OF AUGUST 20, 2019**

C-15-515-19

MOVED by Councillor Bonnett that Council adopt the minutes of the August 20, 2019, regular Council meeting as presented.

UNANIMOUSLY CARRIED

Presiding Officer's Initials _____
Designated Officer's Initials 

NEW BUSINESS: LETTERS TO COUNCIL REGARDING INTER-MUNICIPAL AGREEMENTS

C-15-516-19

MOVED by Councillor Rennie that Council direct the negotiation team get back to the table to protect the interests of the Woodlands County residents who receive water and fire service and to come up with a creative solution that is fair and equitable for the rest of Woodlands County and continue to be good partners with the Town of Whitecourt.

UNANIMOUSLY CARRIED

RECESS: Mayor Govenlock recessed the meeting at 7:35 p.m.

RECONVENE Mayor Govenlock reconvened the meeting at 8:01 p.m.

DELEGATION(S): BARRHEAD VICTIM SERVICES

Heidi Magus, Program Manager with Barrhead Community Victim Services provided Council with an update on the unit including new location, funding, expenses, new files generated and a new court preparation services available.

C-15-517-19

MOVED by Councillor Prestidge that Council accepts the Barrhead Victim Services presentation as information.

UNANIMOUSLY CARRIED

BYLAW(S): BYLAW 529/19 – WATER AND SEWER BYLAW

C-15-518-19

MOVED by Councillor Prestidge that Council give first reading to Bylaw 529/19 – Water and Sewer bylaw.

UNANIMOUSLY CARRIED

C-15-519-19

MOVED by Councillor Rennie that Council give second reading to Bylaw 529/19 – Water and Sewer bylaw.

UNANIMOUSLY CARRIED

C-15-520-19

MOVED by Councillor Burrows that Council proceed to third and final reading of Bylaw 529/19.

UNANIMOUSLY CARRIED

C-15-521-19

MOVED by Councillor Bonnett that Council give third reading to Bylaw 529/19 – Water and Sewer bylaw.

UNANIMOUSLY CARRIED

BUSINESS ARISING: AIRPORT USER FEES

C-15-522-19

MOVED by Councillor Burrows that Council direct administration to forward the suggested airport user fees to the Airport Advisory Committee for their review and recommendation back to Council.

CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

C-15-523-19

MOVED by Councillor Bonnett that Council accept the Whitecourt & District Chamber Meet & Greet with the Honourable Dale Nally, Associated Minister of Natural Gas on September 10, 2019 as information.

UNANIMOUSLY CARRIED

AUDIT SERVICES

C-15-524-19

MOVED by Councillor Rennie that Council direct Administration to secure the auditing service of Metrix Group, Chartered Professional Accountants for three years with an opportunity to extend the relationship for an additional two-year term, solely at the County's discretion.

UNANIMOUSLY CARRIED

WRITE-OFF OUTSTANDING TAXES

C-15-525-19

MOVED by Councillor Kluin that Council cancel the outstanding property tax arrears for 2016 and 2017 in the amount of \$2,587.61, plus subsequent penalties levied from Roll Number 3102382 and an application be made for these properties to the Provincial Education Refunds Credit for Uncollected Education Property Taxes on Oil and Gas Properties Program.

UNANIMOUSLY CARRIED

2019 PROPERTY TAX AUCTION SALE DATE

C-15-526-19

MOVED by Councillor Rennie that Council set the public auction date of November 20, 2019 at 10:00 a.m. at Woodlands County Council Chambers in Whitecourt, Alberta for properties remaining unpaid on the tax arrears list.

UNANIMOUSLY CARRIED

WHITECOURT WOODLANDS TOURISM PARTICIPATION RECOMMENDATION FOR 2020

C-15-527-19

MOVED by Councillor Bonnett that Council table the Whitecourt Woodlands Tourism discussion until the negotiations with the Town of Whitecourt have concluded.

UNANIMOUSLY CARRIED

DRAFT STRATEGIC & TACTICAL PLAN

C-15-528-19

MOVED by Councillor Burrows that Council table the adoption of the strategic and tactical plan to the October 1, 2019 Council meeting or until Council has received the financial update from Administration.

UNANIMOUSLY CARRIED

INTERMUNICIPAL COLLABORATION MEETING

C-15-529-19

MOVED by Councillor Burrows that Council proceed with the Intermunicipal Collaboration Meetings scheduled on September 10th at 3 p.m. with the mediators to find a mutually beneficial fair and equitable way to make progress, after which the mediators would meet with the assigned Administrative teams to start the process.

CARRIED

POLICY 1020 – COUNCIL REMUNERATION REVIEW COMMITTEE

C-15-530-19

MOVED by Councillor Rennie that Council adopt policy 1020 – Council Remuneration Review Committee as presented.

UNANIMOUSLY CARRIED

C-15-531-19

MOVED by Mayor Govenlock that Council appoint Councillors Prestidge, Burrows and McQueen as members to the Council Remuneration Review Committee and alternatively Councillor Rennie should Councillor McQueen be unavailable.

UNANIMOUSLY CARRIED

POLICE SERVICES COMMUNITY SATISFACTION SURVEY

C-15-532-19

MOVED by Councillor Rennie that Council does not endorse the Police Services Community Satisfaction Survey.

UNANIMOUSLY CARRIED

FORT ASSINIBOINE FIRE DEPARTMENT AMBULANCE SERVICE

C-15-533-19

MOVED by Councillor Rennie that Council direct Administration, Mayor Govenlock and Councillor Kluin to meet with the Minister Health and Minister of Red Tape Reduction to discuss ambulance service.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-534-19

MOVED by Councillor Bonnett that Council accept:

- 4.1 – Bylaw 529/19 – Water & Sewer Bylaw;
- 5.1 – Barrhead Victim Services Delegation;
- 7.1 – Airport User Fees;
- 8.4 – 2019 Property Tax Auction Sale Date;
- 8.7 – Intermunicipal Collaboration Meeting;
- 8.8 – Letters to Council Regarding Inter-Municipal Agreements; and
- 8.11 – Fort Assiniboine Fire Department Ambulance Service.

as the points to capture from the September 3, 2019, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed G. Frank's report outlining correspondence received by Woodlands County.

C-15-535-19

MOVED by Councillor Prestidge that Council accept the information package dated 28 August 2019 as circulated.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-536-19

MOVED by Councillor Kluin that Council accept the Councillor's reports for September 3, 2019, as information.

UNANIMOUSLY CARRIED

RECESS:

Mayor Govenlock recessed the meeting at 9:53 p.m.

RECONVENE

Mayor Govenlock reconvened the meeting at 9:57 p.m.

**COMMITTEE OF
THE WHOLE:**

C-15-537-19

MOVED by Councillor Rennie that Council move to a closed session at 9:58 p.m. in accordance with sections 23, 24 & 27 of FOIP for agenda item:

11.1 Legal Files

11.2 CAO Operations Overview

UNANIMOUSLY CARRIED

The following members of administration attended the closed session to provide administration, procedural support and answer questions from Council: Gordon Frank, Alicia Bourbeau, Andre Bachand and Shannon Wharton.

C-15-538-19

MOVED by Councillor Burrows that Council return to the public meeting at 10:29 p.m.

UNANIMOUSLY CARRIED

C-15-539-19

MOVED by Councillor Bonnett that Council schedule a special council meeting on Thursday, September 5, 2019 at 9 a.m. at the Woodlands County Council Chambers in Whitecourt, Alberta.

UNANIMOUSLY CARRIED

WATER AND WASTEWATER AGREEMENT

C-15-540-19

MOVED by Councillor Kluin that Council send a response letter to the Town of Whitecourt committing that Woodlands County is meeting with the mediators on September 10, 2019.

UNANIMOUSLY CARRIED

CAO OPERATIONS OVERVIEW

C-15-541-19

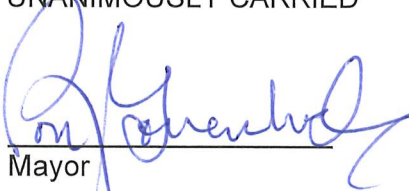
MOVED by Councillor Burrows that Council accept the CAO Operations Overview as information.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-542-19

MOVED by Councillor Prestidge that Council adjourn the meeting at 10:30 p.m.

UNANIMOUSLY CARRIED



Mayor



Secretary

