

**COUNCIL MINUTES
WOODLANDS COUNTY
October 22, 2019**

The regular meeting of the Council for Woodlands County held on Tuesday, October 22, 2019, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 10:00 a.m.

MEMBERS PRESENT: S. Bonnett J. Burrows R. Govenlock
D. Kluin D. McQueen B. Prestidge
J. Rennie

IN ATTENDANCE: G. Frank, Interim Chief Administrative Officer
S. Wharton, Executive Assistant
A. Bachand, Director Infrastructure
A. Bourbeau, Director, Corporate Services
K. Scott, Communication Coordinator

CALLED TO ORDER: Mayor Burrows called the meeting to order at 11:18 a.m.

ADOPTION OF AGENDA: The following amendments were made to the agenda for this meeting:

Add:

New Business:

8.10 East Mountain road Repairs

Committee of the Whole:

11.3 Slope Stabilization – Briefing Note
11.4 Fire Servicing Agreement Extension
11.5 Committee Review & Draft Bylaw

C-15-668-19

MOVED by Councillor Bonnett that Council adopt the October 22, 2019 agenda as amended.


CARRIED

ADOPTION OF MINUTES: **REGULAR COUNCIL MEETING MINUTES OF OCTOBER 1, 2019**

C-15-669-19

MOVED by Councillor Prestidge that Council adopt the minutes of the October 1, 2019, regular Council meeting as presented.

CARRIED

Presiding Officer's Initials 
Designated Officer's Initials

BYLAW(S):

BYLAW 533/19 – WATER AND SEWER BYLAW AMENDMENT

C-15-670-19

MOVED by Councillor Bonnett that Council give first reading to Bylaw 533/19 – Water and Sewer bylaw.

CARRIED

C-15-671-19

MOVED by Councillor Kluin that Council give second reading to Bylaw 533/19 – Water and Sewer bylaw.

CARRIED

BYLAW 534/19 – AMEND SCHEDULE OF FEES BYLAW

C-15-672-19

MOVED by Councillor Rennie that Council give first reading to Bylaw 534/19 – Schedule of Fees Bylaw.

CARRIED

C-15-673-19

MOVED by Councillor Bonnett that Council give second reading to Bylaw 534/19 – Schedule of Fees Bylaw.

CARRIED

BYLAW 535/19 – MUNICIPAL EMERGENCY MANAGEMENT BYLAW

C-15-674-19

MOVED by Councillor Kluin that Council give first reading to Bylaw 535/19 – Municipal Emergency Management Bylaw.

CARRIED

C-15-675-19

MOVED by Councillor Rennie that Council give second reading to Bylaw 535/19 – Municipal Emergency Management Bylaw.

CARRIED

BYLAW 536/19 – OPERATING EXPENDITURES BORROWING BLAW

C-15-676-19

MOVED by Councillor Rennie that Council give first reading to Bylaw 536/19 – Operating Expenditures Borrowing Bylaw.

CARRIED

C-15-677-19

MOVED by Councillor Prestidge that Council give second reading to Bylaw 536/19 – Operating Expenditures Borrowing Bylaw.

CARRIED

C-15-678-19

MOVED by Councillor Bonnett that Council proceed to third and final reading of Bylaw 536/19.

UNANIMOUSLY CARRIED

C-15-679-19

MOVED by Councillor Kluin that Council give third reading to Bylaw 536/19 – Operating Expenditures Borrowing Bylaw.

CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

C-15-680-19

MOVED by Councillor Govenlock that Council authorize Mayor Burrows or his designate to attend the Hilltop High School's Academic and Athletic Awards Ceremony on Wednesday, November 6, 2019 at the Hilltop Gymnasium at 7 pm.

CARRIED

C-15-681-19

MOVED by Councillor Burrows that Council ratify Councillor Burrows attending the EOEP Course – Municipal Corporate Planning and Finance in Leduc on October 16, 2019.

CARRIED

WHITECOURT RCMP DETACHMENT UPDATE 2019

C-15-682-19

MOVED by Councillor McQueen that Council endorse the Acknowledgement of Consultation regarding the priority issues for 2019-2022 as Crime Reduction Initiatives – Reduce Property Crime; Wellness & Mental Health – Employee; and

Presiding Officer's Initials 
Designated Officer's Initials 

Community Engagement and accept the RCMP report in Woodlands County as information.

CARRIED

2019 – 2020 FAMILY / SCHOOL LIAISON PROGRAM

C-15-683-19

MOVED by Councillor McQueen that Council directs Administration to complete the Family School Liaison Program agreement in partnership with Barrhead FCSS and Pembina Hills at the requested 2% increase for 3 years.

CARRIED

SALE OF COUNTY LOT IN FORT ASSINIBOINE

C-15-684-19

MOVED by Councillor Rennie that Council authorizes Administration to proceed with listing of property Roll # 303027 for fair market value, through a real estate brokerage firm.

CARRIED

2019 PROPERTY TAX AUCTION RESERVE BID

C-15-685-19

MOVED by Councillor McQueen that Council set the reserve bid price for the parcel identified as Roll # 3102516 at \$85,000 and the parcel identified as Roll # 232608 at \$290,000. (plus, GST) The properties are offered for sale on an as-is, where-is basis with no guarantees or warranties at the public auction scheduled to be held November 20th, 2019. The terms of the sale 10% paid by cash or certified cheque at the time of auction with the balance paid within 10 days.

CARRIED

STATEMENT OF REVENUES & EXPENDITURES

C-15-686-19

MOVED by Councillor Kluin that Council accepts the "statement of revenues & expenditures" report for the period ended September 30, 2019 as information.

CARRIED



SHALLOW GAS TAX RELIEF

C-15-687-19

MOVED by Councillor Kluin that Pursuant to section 347 of the Municipal Government Act, for all properties identified in the appendix – Summary of Tax Relief by Company, attached to and forming part of the council minutes, Council authorizes for a one-year period the:

- Cancellation and/or refund of the 2019 property taxes paid or owing so as to reduce by 35 per cent property taxes levied as per section 353(2) of the Municipal Government Act, which includes municipal property taxes, requisitions detailed in section 326(1)(a) and 359(1)(2), as well as special taxes levied under section 382(1) where the tax rate is based on the assessment.
- Cancellation and/or refund of tax penalties associated with the 2019 property taxes levied as per section 353(2) of the Municipal Government Act.

CARRIED

RECESS: Mayor Burrows recessed the meeting at 12:40 p.m.

RECONVENE Mayor Burrows reconvened the meeting at 12:49 p.m.

RMA ENHANCING RELATIONS BETWEEN MUNICIPAL GOVERNMENTS AND INDIGENOUS COMMUNITIES: BLANKET EXERCISE UPDATE

C-15-688-19

MOVED by Councillor Prestige that Council accepts this item for information and authorizes any interested Woodlands County elected Officials to attend.

CARRIED

POLICY 1974 – MEMBER AT LARGE REMUNERATION

C-15-689-19

MOVED by Councillor Bonnett that Council adopt policy 1974 – Member at Large Remuneration as presented.

DEFEATED

EAST MOUNTAIN ROAD REPAIRS

C-15-690-19

MOVED by Councillor Rennie that Council direct Administration to advise residents that East Mountain Road recently received temporary repairs to a small section with repairs to be finalized in 2020.

CARRIED

**CORRES-
PONDENCE &
INFORMATION:**

POINTS TO CAPTURE

C-15-691-19

MOVED by Councillor Kluin that Council accept:

- Organizational Meeting;
- 8.5 – 2019 Property Tax Auction Reserve Bid; and
- 8.10 – East Mountain Road repairs.

as the points to capture from the October 22, 2019, Council meeting.

CARRIED

INFORMATION ITEMS

C-15-692-19

MOVED by Councillor Rennie that Council accept the information package dated 9 October 2019 as circulated.

CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-693-19

MOVED by Councillor Rennie that Council accept the Councillor's reports for October 22, 2019, as information.

CARRIED

RECESS:

Mayor Burrows recessed the meeting at 1:25 p.m.

RECONVENE

Mayor Burrows reconvened the meeting at 1:49 p.m.

**COMMITTEE OF
THE WHOLE:**

C-15-694-19

MOVED by Councillor Prestidge that Council move to a closed session at 1:49 p.m. in accordance with sections 19, 23, 24 and 25 of FOIP for agenda items:

- 11.1 Member at Large Applications 2019-2021
- 11.2 CAO Operations Overview;
- 11.3 Slope Stabilization – Briefing Note
- 11.4 Fire Servicing Agreement Extension
- 11.5 Committee Review & Draft Bylaw

CARRIED

The following members of administration attended the closed session to provide administration, procedural support and answer questions from Council: Gordon Frank, Alicia Bourbeau, Andre Bachand, Shannon Wharton and Koren Scott.

C-15-695-19

MOVED by Councillor Rennie that Council return to the public meeting at 3:17 p.m.

CARRIED

No public present at 3:17 p.m.

2019 – 21 MEMBER AT LARGE APPLICATIONS

C-15-696-19

MOVED by Councillor Govenlock that Council defer the Member-at-large applications, including the committee review and draft bylaw to a Special Meeting of Council to be held on Friday, October 25, 2019 at 1:30 p.m. in the Municipal Office in Whitecourt.

CARRIED

FIRE SERVICING AGREEMENT EXTENSION

C-15-697-19

MOVED by Councillor Kluin that Council approve the extension of the Fire Protection Service portion of the 2008 Intermunicipal Cost Sharing Agreement with the town of Whitecourt until March 31, 2020.

CARRIED

CAO OPERATIONS OVERVIEW

C-15-698-19

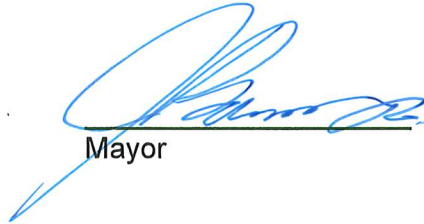
MOVED by Councillor Prestidge that Council accept the CAO Operations Overview as information.

CARRIED

ADJOURNMENT: C-15-699-19

MOVED by Councillor Kluin that Council adjourn the meeting at 3:22p.m.


CARRIED



Mayor



Designated Officer

Presiding Officer's Initials 
Designated Officer's Initials 