

**COUNCIL MINUTES
WOODLANDS COUNTY
July 17, 2018**

The regular meeting of the Council for Woodlands County was held Tuesday, July 17, 2018, at the Municipal Office in Whitecourt, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

S. Bonnett	J. Burrows
R. Govenlock	D. Kluin
D. McQueen	B. Prestidge
J. Rennie	

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
G. Frank, Director Planning & Community Services
J. Slootweg, Manger Planning & Development
T. Brandell, Whitecourt Star
J. Jubelka, Acting Director – Whitecourt & District Public Library
L. Arnott, Whitecourt & District Public Library, Chair

**CALLED
TO ORDER:**

Mayor Rennie called the meeting to order at 9:35 a.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

Remove:

7.10 Town of Whitecourt Off-Site Levy Bylaw – Non-Residential Fees

Committee of the Whole:

Change 10.3 – Council Code of Conduct to 10.4 and;

Add:

10.3 Legal Update (s.24 FOIP)

C-15-463-18

MOVED by Councillor Kluin that Council adopt the July 17, 2018 agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF
MINUTES:**

SPECIAL JOINT COUNCIL MEETING MINUTES OF JUNE 27 & 28, 2018

C-15-464-18

MOVED by Councillor Govenlock that Council adopt the minutes of the June 27 & 28, 2018, special joint Council meeting with the Town of Whitecourt as presented.

UNANIMOUSLY CARRIED

REGULAR COUNCIL MEETING MINUTES OF JULY 3, 2018

C-15-465-18

MOVED by Councillor Bonnett that Council adopt the minutes of the July 3, 2018, regular Council meeting as presented.

UNANIMOUSLY CARRIED

SPECIAL COUNCIL MEETING MINUTES OF JULY 6, 2018

C-15-466-18

MOVED by Councillor McQueen that Council adopt the minutes of the July 6, 2018, special Council meeting as presented.

UNANIMOUSLY CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-467-18

MOVED by Councillor Kluin that Council authorize Council's attendance at the 2018 Hometown Heroes Airshow on July 28 & 29, 2018 at the Whitecourt Airport.

UNANIMOUSLY CARRIED

C-15-468-18

MOVED by Councillor Bonnett that Council authorize Council's attendance at the Blue Ridge Family Fun Day on July 21, 2018

UNANIMOUSLY CARRIED

POLICY 1507 – SIGNING AUTHORITY

C-15-469-18

MOVED by Councillor Kluin that Council approves Policy 1507 and Procedure 1507-01 – Signing Authority as amended

CARRIED

POLICY 1018 – PUBLIC PARTICIPATION

C-15-470-18

MOVED by Councillor McQueen that Council adopt policy 1018 – Public Participation Policy as presented.

UNANIMOUSLY CARRIED

RESULTS OF TANDEM GRAVEL/PLOW TRUCK AND FRONT DISCHARGE SANDER REQUEST FOR QUOTATIONS

C-15-471-18

MOVED by Councillor McQueen that Council authorizes administration to purchase the Tandem Gravel/Plow truck with slide in sander as quoted from Del Equipment for the amount of \$293,737 plus GST.

UNANIMOUSLY CARRIED

ATHABASCA FLOODING – RR51 CULVERT WASHOUT

Administration provided council with revised options for repairs of RR51 culvert washout including the increase in costs associated with the suggested repairs.

C-15-472-18

MOVED by Councillor Bonnett that Council direct administration to proceed with the bailey bridge installation to repair the culvert washout at RR51 at the increased costs shown.

UNANIMOUSLY CARRIED

DELEGATION(S): WHITECOURT & DISTRICT PUBLIC LIBRARY

Joseph Jubelka, Acting Director for the Whitecourt & District Public Library and Lori Arnott, Library Chair were in attendance to discuss the 2018 library budget.

C-15-473-18

MOVED by Councillor Prestidge that Council accept the Whitecourt & District Public Library discussion and 2018 budget as information.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 10:21 a.m.

RECONVENED: Mayor Rennie reconvened the meeting at 10:30 a.m.

NEW BUSINESS: MAYERTHORPE LIBRARY BOARD FUNDING REQUEST
(Con't)

C-15-474-18

MOVED by Councillor Kluin that Council acknowledge the request for additional funding and advise the Mayerthorpe Library board that the request will be discussed during ICF discussions with Lac St. Anne County in the future.

UNANIMOUSLY CARRIED

REQUEST TO LICENSE ROAD ALLOWANCE BETWEEN PT. SW 16 & PT SE 17-59-11 W5M

C-15-475-18

MOVED by Councillor Kluin that Council move to an in-camera session at 10:42 a.m. in accordance with section 17 and 24 of FOIP.

UNANIMOUSLY CARRIED

C-15-476-18

MOVED by Councillor Bonnett that Council come out of camera at 10:46 a.m.

UNANIMOUSLY CARRIED

C-15-477-18

MOVED by Councillor Govenlock that Council deny the request to license a portion of un-developed road allowance between Pt. SW 16 & Pt. SE 17-59-11 W5M in the interest of the public requiring access to the road allowance.

CARRIED

SHOOTING RANGE REGULATIONS & WHITECOURT FISH & GAME ASSOCIATION SHOOTING RANGE

C-15-478-18

MOVED by Councillor Govenlock that Council send a letter to Whitecourt Fish & Game Association requesting that they consider modifying their hours to 9 am to 9 pm for the shooting range.

DEFEATED

C-15-479-18

MOVED by Councillor Bonnett that Council forward the resident's concern to the Whitecourt Fish & Game Association.

CARRIED

REQUEST TO NAME RANGE ROAD 121 – ANDERSON ROAD

Council discussed the request to name RR 121 to Anderson Road and the need to look at other options to recognize pioneers.

C-15-480-18

MOVED by Councillor Kluin that Council deny the request to name Range Road 121 to Anderson Road.

UNANIMOUSLY CARRIED

VENDING MACHINE FEE REDUCTION REQUEST

A request was received to change the vending rental rates at the airport to 10% of gross sales.

C-15-481-18

MOVED by Councillor Govenlock that Council adopt Policy 1212 – Schedule of Fees as amended on 7(3) Vending Machine Rental.

UNANIMOUSLY CARRIED

DISASTER RELIEF PROGRAM

Administration indicated that Woodlands County has been advised by the province that their evaluation committee is recommending approval of the Disaster Relief Recovery Program for Woodlands County and its residents for the flooding that occurred in April. However, the official approval requires Treasury Board and Cabinet approval, which hopefully occurs by the end of September.

C-15-482-18

MOVED by Councillor Burrows that Council accept the Disaster Relief Program update as information.

UNANIMOUSLY CARRIED

MEETING WITH MD OF GREENVIEW

Council reviewed their calendars for potential dates to invite the council from the MD of Greenview for a BBQ and tour.

C-15-483-18

MOVED by Councillor McQueen that Council direct administration to send a letter to the MD of Greenview inviting them to a meeting with Woodlands County to discuss their regional business park with the following potential dates for a meeting, BBQ and tour of the airport on September 14 or September 21, 2018.

UNANIMOUSLY CARRIED

FUTURE LAND USE AREAS MEETING

C-15-484-18

MOVED by Councillor Bonnett that Council move to an in-camera session at 11:25 a.m. in accordance with section 21 and 23 of FOIP.

UNANIMOUSLY CARRIED

C-15-485-18

MOVED by Councillor Burrows that Council come out of camera at 11:35 a.m.

UNANIMOUSLY CARRIED

C-15-486-18

MOVED by Councillor Prestidge that Council accept the future land use areas meeting discussion as information.

UNANIMOUSLY CARRIED

FORT ASSINIBOINE SAND HILLS

C-15-487-18

MOVED by Councillor Kluin that Council take a tour of the Fort Assiniboine Sand Hills on August 7th at 4 pm followed by supper at the Fort Assiniboine Museum.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-488-18

MOVED by Councillor Burrows that Council accept:

- 7.12 – Disaster Relief Program Update.

as the points to capture from the July 17, 2018, Council meeting.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-489-18

MOVED by Councillor Bonnett that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 11:50 a.m.
RECONVENED: Mayor Rennie reconvened the meeting at 11:55 a.m.

**COMMITTEE OF
THE WHOLE:**

C-15-490-18

MOVED by Councillor McQueen that Council move to an in-camera session at 11:56 a.m. in accordance with sections 21, 23, 24 and 25 of FOIP for agenda items 10.1 Agreements, 10.2 CAO Operations Overview, 10.3 Legal Update and 10.4 Council Code of Conduct.

UNANIMOUSLY CARRIED

C-15-491-18

MOVED by Councillor Burrows that Council come out of camera at 1:02 p.m.

UNANIMOUSLY CARRIED

AGREEMENTS

C-15-492-18

MOVED by Councillor Kluin that Council schedule a workshop to review the agreement details on August 8, 2018 at 9 a.m. at the Woodlands County Municipal Office in Whitecourt.

UNANIMOUSLY CARRIED

CAO OPERATIONS OVERVIEW

C-15-493-18

MOVED by Councillor McQueen that Council accept the CAO Operations Overview as information.

UNANIMOUSLY CARRIED

LEGAL UPDATE

C-15-494-18

MOVED by Councillor Burrows that Council accept the Legal Update as information.

UNANIMOUSLY CARRIED

COUNCIL CODE OF CONDUCT

C-15-495-18


MOVED by Councillor Kluin that Council accept the Council Code of Conduct discussion as information.

UNANIMOUSLY CARRIED

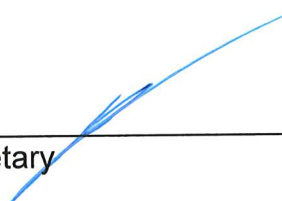
ADJOURNMENT: C-15-496-18

MOVED by Councillor Prestidge that Council adjourn the meeting at 1:03 p.m.

UNANIMOUSLY CARRIED



Mayor



Secretary

