

**COUNCIL MINUTES
WOODLANDS COUNTY
August 1, 2017**

The regular meeting of the Council for Woodlands County was held Tuesday, August 1, 2017, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 7 p.m.

**MEMBERS
PRESENT:**

J. Rennie
S. Bonnett
R. Govenlock
D. Kluin
C. Merrifield
D. McQueen

ABSENT:

D. Pritchard

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
W. Lacasse, Director Infrastructure
G. Frank, Director Planning & Community Services
J. Slootweg, Manager Planning & Development
B. Kerton, Barrhead Leader
B. Bettis, Telus
J. Williams

**CALLED
TO ORDER:**

The meeting was called to order by Mayor Rennie at 7:01 p.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

Add:

7.11 Drone Use

C-15-414-17

MOVED by Councillor Govenlock that Council adopt the August 1, 2017 agenda as amended.

UNANIMOUSLY CARRIED

ADOPTION OF MINUTES:

REGULAR COUNCIL MEETING MINUTES OF JULY 18, 2017

C-15-415-17

MOVED by Councillor Bonnett that Council adopt the minutes of the July 18, 2017, regular Council meeting as amended.

UNANIMOUSLY CARRIED

SPECIAL COUNCIL MEETING MINUTES OF JULY 19, 2017

C-15-416-17

MOVED by Councillor McQueen that Council adopt the minutes of the July 19, 2017, Special Council meeting as presented.

UNANIMOUSLY CARRIED

PUBLIC HEARING – PRIDE VALLEY AREA STRUCTURE PLAN BYLAW 497/17 MEETING MINUTES OF JULY 19, 2017

C-15-417-17

MOVED by Councillor Kluin that Council adopt the minutes of the July 24, 2017, Public Hearing – Pride Valley Area Structure Plan Bylaw 497/17 meeting as amended.

UNANIMOUSLY CARRIED

BYLAW(S)

BYLAW 497/17 – PRIDE VALLEY AREA STRUCTURE PLAN

Councillor Merrifield indicated that as he was not at the public hearing he would be abstaining from voting on bylaw 497/17.

C-15-418-17

MOVED by Councillor Kluin that Council give second reading to Bylaw 497/17 – Pride Valley Area Structure Plan.

CARRIED

C-15-419-17

MOVED by Councillor Govenlock that Council give third reading to Bylaw 497/17 – Pride Valley Area Structure Plan.

CARRIED

NEW BUSINESS:

COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-420-17

MOVED by Councillor McQueen that Council authorize Mayor Rennie and Councillor Merrifield to attend the Anthony Gordon Memorial Golf Classic supper on Monday, August 14, 2017 at the Whitecourt Golf & Country Club.

UNANIMOUSLY CARRIED

C-15-421-17

MOVED by Councillor Merrifield that Council authorizes Council to attend the 2017 Whitecourt & District Chamber of Commerce Small Business Awards Gala on Saturday, October 21, 2017.

UNANIMOUSLY CARRIED

DEVELOPMENT PERMIT APPLICATION 15-051-2017 FOR PERRIER PIT ON PT. SW 2-62-5 W5M

Administration advised that the land description for the recommended action was incorrect on the RFD and should be changed from NW 18-59-18 to SW-2-62-5.

C-15-422-17

MOVED by Councillor Kluin that Council direct administration to advertise and schedule a public hearing for Development Permit 15-051-2017 on PT SW 2-62-5 W5M for the purpose of sand and gravel and extraction processes on Monday, August 28, 2017 at 7:00 p.m. at the Legion Hall in Fort Assiniboine, AB.

UNANIMOUSLY CARRIED

ALBERTA ENVIRONMENT & PARKS DEVELOPMENT REFERRAL SML 170008 PT SE 21-60-13 W5M

C-15-423-17

Moved by Councillor Govenlock that council direct administration to respond to Alberta Environment & Parks that Woodlands County does not have any objection to SML 170008 on Pt. SE 21-60-13 W5M, and that the applicant will be required to apply to Woodlands County for a Land Use Amendment Application and then a Development Permit Application and that both processes require a public hearing to be held.

UNANIMOUSLY CARRIED

MUNICIPAL DISTRICT OF GREENVIEW NO. 16 – DRAFT LAND USE BYLAW

C-15-424-17

MOVED by Councillor McQueen that administration respond by letter to the MD of Greenview advising that Woodlands County does not have any comment or

concern with their draft land use bylaw and wish them luck in the adoption of the document.

UNANIMOUSLY CARRIED

AIRPORT USER FEES – CAR PARKING AND NON-CONTRACT TIE-DOWN FEES

C-15-425-17

MOVED by Councillor Merrifield that Council direct administration to bring a report back to council on what has been charged/collected in the last year as well as what other airports do to monitor and collect on parking and tie-down fees.

UNANIMOUSLY CARRIED

PUBLIC HEARING: BYLAW 495/17 – A2 TO NRE-DC LAND USE AMENDMENT APPLICATION 2017LUA01 – SW 14-63-6 W5M

Mayor Rennie declared the public hearing for Bylaw 495/17 A2 TO NRE-DC Land Use Amendment Application 2017LUA02 – SW 14-63-6-W5M open at 7:27 p.m.

Joan Sloomweg, Manager Planning & Development, reported that no additional written submissions other than those in the package have been received.

J. Williams, the applicant provided history of the properties ownership and purpose of the existing gravel pit on the property. She indicated that permits on the land for gravel extraction had lapsed and that the application was not to expand the existing operation but to ensure they can continue to haul the few loads they do annually by getting all pertinent approvals and permits up to date to match what is on the landscape which is a class 1 pit based on the acres currently disturbed.

Mayor Rennie declared the public hearing for Bylaw 495/17 closed 7:35 p.m.

DELEGATION(S): TELUS

Brian Bettis, Telus General Manager, Alberta North Customer Solutions Delivery provided Council with an update on the improvements of wireless coverage for Woodlands County and what can also affect coverage including possible solutions.

C-15-426-17

MOVED by Councillor McQueen that Council accept the Telus report as information.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 8:01 p.m.

RECONVENED: Mayor Rennie reconvened the meeting at 8:12 p.m.

NEW BUSINESS:
(Con't)

SCHEDULE OF FEES POLICY 1212

C-15-427-17

MOVED by Councillor Bonnett that Council adopt policy 1212 – Schedule of Fees as presented with the exception of 7f and 7g.

UNANIMOUSLY CARRIED

WASTE OIL HANDLING AND DISPOSAL AT THE REGIONAL LANDFILL

C-15-428-17

MOVED by Councillor McQueen that Council accept the Waste Oil Handling and Disposal at the Regional Landfill report as information.

UNANIMOUSLY CARRIED

FARM VEHICLES AND EQUIPMENT REGULATIONS

C-15-429-17

MOVED by Councillor Bonnett that Council accept the Farm Vehicles and Equipment on Roads as information and forward it to the ASB.

UNANIMOUSLY CARRIED

WHITECOURT HERITAGE SOCIETY

C-15-430-17

MOVED by Councillor Merrifield that Council defer appointing a member to the Museum & Black Smith Shop ad hoc committee until the organizational meeting after the election.

UNANIMOUSLY CARRIED

COUNCIL ACTION REPORT

C-15-431-17

MOVED by Councillor McQueen that Council accept the Council Action Report list as information.

UNANIMOUSLY CARRIED

DRONES

C-15-432-17

MOVED by Councillor Govenlock that Council direct administration to look at options to regulate drone use in Woodlands County and bring a report back to council.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-433-17

MOVED by Councillor Kluin that Council accept:

- 5.1 - Telus Update;
- 7.7 - Waste Oil Handling and Disposal at the Regional Landfill;
- 7.8 – Farm Vehicles and Equipment Regulations; and
- 7.11- Drones.

as the points to capture from the August 1, 2017, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier’s report outlining correspondence received by Woodlands County.

C-15-434-17

MOVED by Councillor Merrifield that Council accepts the information package dated 26 July 2017 as circulated.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-435-17

MOVED by Councillor Bonnett that Council accept the Councillor’s reports, as information.

UNANIMOUSLY CARRIED

**COMMITTEE OF
THE WHOLE:**

C-15-436-17

MOVED by Councillor Kluin that Council move to an in-camera session at 8:47 p.m.

UNANIMOUSLY CARRIED

C-15-437-17

MOVED by Councillor Bonnett that Council come out of camera at 9:32 p.m.

UNANIMOUSLY CARRIED

ADJOURNMENT:

C-15-438-17

MOVED by Councillor Bonnett that Council adjourn the meeting at 9:36 p.m.

UNANIMOUSLY CARRIED

Mayor

Secretary