

**COUNCIL MINUTES  
WOODLANDS COUNTY  
August 21, 2018**

The regular meeting of the Council for Woodlands County was held Tuesday, August 21, 2018, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 9:30 a.m.

**MEMBERS PRESENT:** S. Bonnett J. Burrows R. Govenlock  
D. Kluin B. Prestidge J. Rennie

**ABSENT:** D. McQueen

**IN ATTENDANCE:** L. Mercier, Chief Administrative Officer  
S. Wharton, Executive Assistant  
G. Frank, Director Planning & Community Services  
J. Whissell  
B. Brost  
L. Brost  
H. Magus, Barrhead Victim Services, Program Manager  
K. Berger, Barrhead Leader

**CALLED TO ORDER:** Mayor Rennie called the meeting to order at 9:31 a.m.

**ADOPTION OF AGENDA:** The following amendments were made to the agenda for this meeting:

**Add:**  
Committee of the Whole:

10.2 Legal Issue – Councillor Burrows (FOIP s. 24)

**C-15-529-18**

MOVED by Councillor Kluin that Council adopt the August 21, 2018 agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF REGULAR COUNCIL MEETING MINUTES OF AUGUST 7, 2018**

**C-15-530-18**

MOVED by Councillor Burrows that Council adopt the minutes of the August 7, 2018, regular Council meeting as presented.

UNANIMOUSLY CARRIED

Presiding Officer's Initials  
Designated Officer's Initials



**BYLAW(S)**

**BYLAW 509/18 – AMENDING LAND USE BYLAW 490/17 – ADDITION OF CANNABIS**

**C-15-531-18**

MOVED by Councillor Govenlock that Council give draft amending bylaw 509/18 first reading.

UNANIMOUSLY CARRIED

**C-15-532-18**

MOVED by Councillor Bonnett that Council direct administration to schedule a Public Hearing for Draft Bylaw 509/18 at the regular meeting of Council on Tuesday, September 18, 2018 at 9:45 a.m. at the Whitecourt Municipal Office council chambers, Whitecourt, AB.

UNANIMOUSLY CARRIED

**C-15-533-18**

MOVED by Councillor Kluin that Council direct administration to schedule a Public Hearing for Draft Bylaw 509/18 at the regular meeting of Council on Tuesday, October 2, 2018, 2018 at 7:15 p.m. at the Fort Assiniboine Regional Office, Fort Assiniboine, AB

UNANIMOUSLY CARRIED

**NEW BUSINESS:**

**COUNCIL INVITATION**

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

**C-15-534-18**

MOVED by Councillor Prestidge that Council authorize the attendance of Council to participate in the "Celebrity" axe throwing competition on Saturday, September 8<sup>th</sup> at 12 p.m. at the Blue Ridge Logging Days Celebration.

UNANIMOUSLY CARRIED

**DEVELOPMENT PERMIT APPLICATION 15-019-2018 NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION) EYBEN PIT ON PT. NE 2-62-5 W5M**

A discussion ensued regarding reclamation and if there were any outstanding aggregate levies to collect.

Mayor Rennie suggested moving on to the next agenda item while administration obtained the information regarding the collection of any outstanding aggregate levies.

**DEVELOPMENT PERMIT APPLICATION 15-048-2018 NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION) BROST AGGREGATES ON PT. SW 5-63-6 W5M**

A discussion ensued regarding dust control concerns, water contamination and sightlines.

**C-15-535-18**

MOVED by Councillor Kluin that Council direct administration to review visibility and dust control concerns regarding Development Permit Application 15-048-2018 Natural Resource Extraction (Gravel Operation) Brost Aggregates Pt. SW 5-63-6 W5M and bring options back to the next meeting.

UNANIMOUSLY CARRIED

**DEVELOPMENT PERMIT APPLICATION 15-049-2018 NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION) LOUISE BROST PT. E ½ 5-63-6 W5M**

**C-15-536-18**

MOVED by Councillor Kluin that Council direct administration to review visibility and dust control concerns regarding Development Permit Application 15-049-2018 Natural Resource Extraction (Gravel Operation) Louise Brost Pt. E ½ 5-63-6 W5M and bring options back to the next meeting.

UNANIMOUSLY CARRIED

**TOWN OF WHITECOURT OFF-SITE LEVY BYLAW – NON-RESIDENTIAL FEES**

**C-15-537-18**

MOVED by Mayor Rennie that Council move to an in-camera session at 9:55 a.m. in accordance with section 23 of FOIP.

UNANIMOUSLY CARRIED

**C-15-538-18**

MOVED by Councillor Bonnett that Council come out of camera at 10:10 a.m.

UNANIMOUSLY CARRIED

**C-15-539-18**

MOVED by Councillor Govenlock that council direct administration to gather the information requested on the Town of Whitecourt off-site levy bylaw – non-residential fees and bring back to the next meeting.

UNANIMOUSLY CARRIED

**DEVELOPMENT PERMIT APPLICATION 15-019-2018 NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION) EYBEN PIT ON PT. NE 2-62-5 W5M**

**C-15-540-18**

MOVED by Councillor Govenlock that Council defer Development Permit Application 15-019-2018 Natural Resource Extraction (Gravel Operation) Eyben Pit on Pt. Ne 2-62-5 W5M until administration can provide clarification regarding if there was any gravel extraction from the pit in 2013 through 2018.

UNANIMOUSLY CARRIED

**DELEGATION(S): BARRHEAD COMMUNITY VICTIM SERVICES**

Heidi Magus, Program Manager with Barrhead Community Victim Services provided Council with an update on the Unit; including number of people served, volunteer retirements, strategic planning, and the need for more advocates. Thanks was expressed to Woodlands County for their continued financial support and Ms. Magus noted that municipal funding is lower throughout the rest of the province as well as the concern that the solicitor general is looking at funding services for only those individuals that are victims of crimes.

**C-15-541-18**

MOVED by Councillor Kluin that Council accept the Barrhead Community Victim Services presentation as information.

UNANIMOUSLY CARRIED

**RECESS:** Mayor Rennie recessed the meeting at 10:26 a.m.

**RECONVENED:** Mayor Rennie reconvened the meeting at 10:30 a.m.

**NEW BUSINESS: RMA RESOLUTION / SCRAP METAL (COPPER) THEFT**  
(con't)

**C-15-542-18**

MOVED by Councillor Burrows that Council direct administration to bring the RMA Resolution / Scrap Metal (Copper) Theft including the draft legislation on the Scrap Metal Dealers and Recyclers Identification Act back to the next council meeting.

UNANIMOUSLY CARRIED

**WHITECOURT LIBRARY BOARD**

**C-15-543-18**

MOVED by Councillor Burrows that Council provide a grant in the amount of \$45,779.00 to the Whitecourt & District Public Library for their 2018 operating grant from the 2018 operating budget and further direct that any increase request be brought back to council along with detailed budget.

UNANIMOUSLY CARRIED

**SOG 12.2 – EMERGENCY / FIRE RESPONSES LEVEL OF SERVICE**

**C-15-544-18**

MOVED by Councillor Kluin that Council direct administration to draft a revised SOG – Section 12.2- Emergency / Fire Responses Level of Service for EMR and Swift Water Rescue for council consideration at the next meeting and that the Rescue and Motor Vehicle Crash be brought forward at the 2019 budget deliberations.

UNANIMOUSLY CARRIED

**SHOULDER PULLS**

**C-15-545-18**

MOVED by Councillor Prestidge that Council defer the shoulder pulls on TWP 583 and 584 to the 2019 budget deliberations and transfer \$45,000 from the shoulder pull budget to the culvert repair budget and add \$45,000 to the soft spot repair budget.

UNANIMOUSLY CARRIED

**C-15-546-18**

MOVED by Councillor Kluin that Council reallocate \$38,000 from RR 73 shoulder pull to RR 80 shoulder pull.

UNANIMOUSLY CARRIED

**AT REQUEST FOR APPROACH REMOVAL**

Discussion ensued regarding the four approaches that Alberta Transportation wish to remove, and it was noted that the access near the bridge is the only available access to water for emergency vehicles.

**C-15-547-18**

MOVED by Councillor Kluin that Council authorize administration to sign the access removal form to have three of the four approaches removed, however leaving the approach located north of the bridge at NE Section 13 Township 62 Range 7 W5M.

UNANIMOUSLY CARRIED

**APPOINTMENT OF DESIGNATED SUBDIVISION & DEVELOPMENT APPEAL BOARD CLERK**

**C-15-548-18**

MOVED by Councillor Govenlock that Council appoint Brenda Kercher as a designated officer for the position of Subdivision and Development Appeal Board Clerk.

UNANIMOUSLY CARRIED

**CORRESPONDENCE & INFORMATION:**

**POINTS TO CAPTURE**

**C-15-549-18**

MOVED by Councillor Prestidge that Council accept:

- 7.8 – SOG 12.2 Emergency / Fire Responses Level of Service; and
- 7.10 – AT request for approach removal.

as the points to capture from the August 21, 2018, Council meeting.

UNANIMOUSLY CARRIED

**REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events, they attended.

**C-15-550-18**

MOVED by Councillor Bonnett that Council accept the Councillor's reports for August 21, 2018, as information.

UNANIMOUSLY CARRIED

**RECESS:**

Mayor Rennie recessed the meeting at 11:56 a.m.

**RECONVENED:**

Mayor Rennie reconvened the meeting at 11:59 a.m.

**COMMITTEE OF THE WHOLE:**

**C-15-551-18**

MOVED by Councillor Kluin that Council move to an in-camera session at 12 p.m. in accordance with sections 23, and 24 of FOIP for agenda items 10.1 CAO Operations Overview and 10.2 Legal Issue Councillor Burrows.

UNANIMOUSLY CARRIED

**C-15-552-18**

MOVED by Councillor Prestidge that Council come out of camera at 12:15 p.m.

UNANIMOUSLY CARRIED

**CAO OPERATIONS OVERVIEW**

**C-15-553-18**

MOVED by Councillor Burrows that Council accept the CAO operations Overview as information.

UNANIMOUSLY CARRIED

**LEGAL ISSUE – COUNCILLOR BURROWS**

**C-15-554-18**


MOVED by Councillor Bonnett that Council direct administration to send a letter to Councillor Burrows regarding the legal discussion.

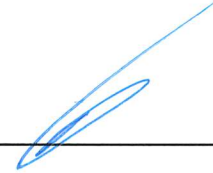
UNANIMOUSLY CARRIED

**ADJOURNMENT: C-15-555-18**

MOVED by Councillor Kluin that Council adjourn the meeting at 12:16 p.m.

UNANIMOUSLY CARRIED

  
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Mayor

Secretary   
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