

**COUNCIL MINUTES  
WOODLANDS COUNTY  
June 6, 2017**

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The regular meeting of the Council for Woodlands County was held Tuesday, June 6, 2017, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 7 p.m.

**MEMBERS**

**PRESENT:**

J. Rennie  
R. Govenlock  
D. Kluin  
D. Pritchard  
C. Merrifield  
D. McQueen

**ABSENT:**

S. Bonnett

**IN**

**ATTENDANCE:**

L. Mercier, Chief Administrative Officer  
S. Wharton, Executive Assistant  
W. Lacasse, Director Infrastructure  
J. Sloomweg, Manager Planning & Development  
B. Wilson, Area Supervisor Infrastructure Services – Fort Assiniboine  
D. Bachmier, Area Supervisor Infrastructure Services – Whitecourt  
B. Kerton, Barrhead Leader

**CALLED  
TO ORDER:**

The meeting was called to order by Mayor Rennie at 7:00 p.m.

**ADOPTION  
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

**Add:**

7.12 Timue Cemetery

Committee of the Whole:

**Add:**

10.5 Narcan Nasal Spray  
10.6 Road Maintenance  
10.7 Land Request

**C-15-289-17**

MOVED by Councillor Kluin that Council adopt the June 6, 2017 agenda as amended.

UNANIMOUSLY CARRIED

Presiding Officer's Initials \_\_\_\_\_  
Designated Officer's Initials \_\_\_\_\_

**ADOPTION OF  
MINUTES:**

**REGULAR COUNCIL MEETING MINUTES OF MAY 16, 2017**

**C-15-290-17**

MOVED by Councillor Merrifield that Council adopt the minutes of the May 16, 2017, regular Council meeting as presented.

UNANIMOUSLY CARRIED

**SPECIAL COUNCIL MEETING MINUTES OF MAY 30, 2017**

**C-15-291-17**

MOVED by Councillor McQueen that Council adopt the minutes of the May 30, 2017, Special Council meeting as presented.

UNANIMOUSLY CARRIED

**BYLAW(S)**

**BYLAW 490/17 – DRAFT WOODLANDS COUNTY LAND USE BYLAW**

**C-15-292-17**

MOVED by Councillor McQueen that Council move to an in-camera session at 7:06 p.m.

UNANIMOUSLY CARRIED

**C-15-293-17**

MOVED by Councillor Pritchard that Council come out of camera at 7:12 p.m.

UNANIMOUSLY CARRIED

**C-15-294-17**

MOVED by Councillor Merrifield that Council give second reading to Bylaw 490/17 – Draft Woodlands County Land Use Bylaw.

UNANIMOUSLY CARRIED

**C-15-295-17**

MOVED by Councillor Kluin that Council give third reading to Bylaw 490/17 – Draft Woodlands County Land Use Bylaw.

UNANIMOUSLY CARRIED

**NEW BUSINESS: COUNCIL INVITATIONS**

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

**C-15-296-17**

MOVED by Councillor McQueen that Council authorizes Council to attend the Fort Assiniboine Voyageur Brigade Event on Wednesday, June 28, 2017 at 3:30 p.m.

UNANIMOUSLY CARRIED

**C-15-297-17**

MOVED by Councillor Pritchard that Council authorizes Mayor Rennie and Councillors Govenlock and Merrifield to attend the 90<sup>th</sup> Birthday Party for Ernie Baxter on June 10, 2017 at the Forest Interpretive Centre in Whitecourt at 1:00 p.m. and present plaque.

UNANIMOUSLY CARRIED

**C-15-298-17**

MOVED by Councillor Pritchard that Council authorizes Council and spouses to attend the Annual Whitecourt RCMP Regimental Ball on September 23, 2017 at the Westward Hall.

UNANIMOUSLY CARRIED

**C-15-299-17**

MOVED by Councillor Govenlock that Council authorizes Council to attend the Blue Ridge Golden Age Club potluck supper on June 14<sup>th</sup> at 6 p.m. at the Blue Ridge Community Hall.

UNANIMOUSLY CARRIED

**C-15-300-17**

MOVED by Councillor Merrifield that Council accept the Alberta Community Art Clubs Association 2017 Northern Zone Juried Art Show hosted by the Barrhead Art Club on May 27 & 28, 2017 as information.

UNANIMOUSLY CARRIED

**C-15-301-17**

MOVED by Councillor Pritchard that Council authorizes Council to attend the Party in the Park Sponsor Appreciation Dinner on Thursday, June 8<sup>th</sup> 2017 at the Eagle River Casino at 6:00 p.m.

UNANIMOUSLY CARRIED

**C-15-302-17**

MOVED by Councillor McQueen that Council accept the Annual AAMDC Aggregated Business Services Golf Tournament in support of the Stollery Children's Hospital Foundation on Wednesday, June 14, 2017 at the Barrhead Golf Course as information.

UNANIMOUSLY CARRIED

**C-15-303-17**

MOVED by Councillor Pritchard that Council accept the Community Economic Resilience Training Course at the Forest Interpretive Centre on June 19 & 20, 2017 as information.

UNANIMOUSLY CARRIED

**C-15-304-17**

MOVED by Councillor Kluin that Council authorizes Mayor Rennie to attend the Gateway Academy Outreach School's Awards Ceremony on June 22<sup>nd</sup> at 1:00 p.m. at Gateway Academy (5104-51<sup>st</sup> St.) in Whitecourt.

UNANIMOUSLY CARRIED

**C-15-305-17**

MOVED by Councillor Merrifield that Council authorizes Councillor Bonnett to attend the Mayerthorpe Senior High 2017 Graduation Ceremony on June 30<sup>th</sup> at 4:00 p.m. in Mayerthorpe.

UNANIMOUSLY CARRIED

**C-15-306-17**

MOVED by Councillor McQueen that Council authorizes Mayor Rennie to attend the Alberta Forest Products Association (AFPA) 75<sup>th</sup> AGM and Conference in Jasper on September 27-29, 2017.

UNANIMOUSLY CARRIED

**LOW LEVEL CROSSING – ANSELMO UPDATE**

**C-15-307-17**

MOVED by Councillor Kluin that Council accept the Low Level Crossing – Anselmo update as information.

UNANIMOUSLY CARRIED

**2017 SEASONAL ROAD MAINTENANCE PROGRAMS**

**C-15-308-17**

Moved by Councillor McQueen that council accept the 2017 Seasonal Road Maintenance Programs as presented for publication on the Woodlands County website and local newspapers.

UNANIMOUSLY CARRIED

**GOOSE LAKE TRANSFER SITE COSTS**

**C-15-309-17**

MOVED by Councillor Pritchard that Council accept the Goose Lake Transfer Site Costs report as information.

UNANIMOUSLY CARRIED

**ANNUAL STAFF APPRECIATION DAY & 2017 CHRISTMAS PARTY**

**C-15-310-17**

MOVED by Councillor Pritchard that Council directs administration to proceed with the 2017 Annual Staff Appreciation on August 25, 2017 at the Mayerthorpe Golf Course and authorize council's attendance at the event.

UNANIMOUSLY CARRIED

**C-15-311-17**

MOVED by Councillor McQueen that Council directs administration to proceed with the 2017 Staff Christmas Party on November 25<sup>th</sup> at the Blue Ridge Community Hall and authorizes Council's attendance at the event.

UNANIMOUSLY CARRIED

**SENIORS' WEEK**

**C-15-312-17**

MOVED by Councillor Merrifield that Council declare June 5-11, 2017 as Seniors' Week in Woodlands County.

UNANIMOUSLY CARRIED

**HUESTIS DEMO FOREST EDUCATION EVENTS**

**C-15-313-17**

MOVED by Councillor Merrifield that Council accept the Huestis Demo Forest Education Events schedule for 2017 as information.

UNANIMOUSLY CARRIED

**COMMUNITY LUNCH BOX SOCIETY SUPPORT LETTER REQUEST**

**C-15-314-17**

MOVED by Councillor Govenlock that Council direct administration to forward the letter of support to the Community Lunch Box Society for their Community Initiatives Program Grant application.

UNANIMOUSLY CARRIED

**CARBON LEVY RESPONSE LETTER**

**C-15-315-17**

MOVED by Councillor Pritchard that Council accept the Alberta Environment and Parks response on the carbon levy as information.

UNANIMOUSLY CARRIED

**CORRESPONDENCE FROM ALBERTA TRANSPORTATION**

**C-15-316-17**

MOVED by Councillor Govenlock that Council accept the Alberta Transportation correspondence as information.

UNANIMOUSLY CARRIED

## **RECREATION AND PARKS MONTH**

### **C-15-317-17**

MOVED by Councillor McQueen that Council proclaim June as Recreation and Parks Month within Woodlands County.

UNANIMOUSLY CARRIED

## **TIMUE CEMETERY**

Administration advised that Timue Community League has requested help from Woodlands County with summer maintenance at the Timue Cemetery. They are also requesting that Woodlands County take over the Cemetery and help with the demolition of the hall and transferring land back to original ¼ section.

### **C-15-318-17**

MOVED by Councillor Kluin that Council direct administration to proceed with finding a local student, if possible to help with summer maintenance at the Timue Cemetery.

UNANIMOUSLY CARRIED

## **CORRESPONDENCE & INFORMATION:**

### **POINTS TO CAPTURE**

#### **C-15-319-17**

MOVED by Councillor Pritchard that Council accept:

- 4.1 - Bylaw 490/17 – Draft LUB;
- 7.2 - Low Level Bridge Crossing Anselmo Update;
- 7.3 – 2017 Seasonal Road Maintenance Program;
- 7.6 - Seniors' Week;
- 7.8 - Community Lunch Box Society Support Letter Request;
- 7.10-Correspondence from Alberta Transportation; and
- 7.11-Recreation & Parks Month.

as the points to capture from the June 6, 2017, Council meeting.

UNANIMOUSLY CARRIED

### **INFORMATION ITEMS**

Council reviewed L. Mercier's report outlining correspondence received by Woodlands County.

**C-15-320-17**

MOVED by Councillor McQueen that Council accepts the information package dated 26 May 2017 as circulated.

UNANIMOUSLY CARRIED

**REPORTS &  
QUESTIONS  
FROM MEMBERS  
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events they attended.

**C-15-321-17**

MOVED by Councillor Pritchard that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

**COMMITTEE OF  
THE WHOLE:**

**C-15-322-17**

MOVED by Councillor Kluin that Council move to an in-camera session at 7:44 p.m.

UNANIMOUSLY CARRIED

**C-15-323-17**

MOVED by Councillor Pritchard that Council come out of camera at 9:20 p.m.

UNANIMOUSLY CARRIED

**TAX SHARING AGREEMENT – NE 30-59-12-W5M WOODLANDS  
BUSINESS PARK**

**C-15-324-17**

MOVED by Councillor McQueen that Council defer Tax Sharing Agreement – NE 30-59-12 W5M Woodlands Business Park until the June 20<sup>th</sup> council meeting.

IN FAVOR: R. Govenlock  
D. McQueen  
D. Kluin  
C. Merrifield  
J. Rennie

OPPOSED: D. Pritchard

CARRIED

**SUBDIVISION CONDITION OPTIONS 2012SUB04A**

**C-15-325-17**

MOVED by Councillor Kluin that Council accept the proposal for berm construction on South side of Highway 32 on SE 30-59-12 W5M as information.

UNANIMOUSLY CARRIED

**STAGE 1, PHASE 1, SUBDIVISION COSTS**

**C-15-326-17**

MOVED by Councillor Govenlock that Council approves the unbudgeted expenditure of \$740,770.00 to finalize the development Stage 1, Phase 1 Subdivision and further, authorize the debenture of \$600,000.00 to augment the current capital budget of \$150,942.00 to complete the project.

UNANIMOUSLY CARRIED

**LEASE AGREEMENT FOR LOT 7, AIRPORT SUBDIVISION**

**C-15-327-17**

MOVED by Councillor Merrifield that Council directs administration enter into a lease agreement of \$2.75 per square metre with Heli Source Ltd. for lot 7 in the Airport State 1, Phase 1 Subdivision.

UNANIMOUSLY CARRIED

**NARCAN NASAL SPRAY**

Councillor Kluin asked that administration ensure that Narcan nasal spray is provided to Fire Departments.

**C-15-328-17**

MOVED by Councillor Kluin that Council directs administration to obtain narcan nasal spray for fire departments.

UNANIMOUSLY CARRIED

**ROAD MAINTENANCE**

Councillor Kluin expressed some concerns with the wet conditions causing issues with some of the roads.

**C-15-329-17**

MOVED by Councillor Kluin that Council direct administration to provide a road maintenance report back to council at the June 20<sup>th</sup> council meeting.

UNANIMOUSLY CARRIED

**LAND REQUEST**

Administration advised council of a land purchase request that was recently received.

**C-15-330-17**

MOVED by Councillor Pritchard that Council direct administration to deny the land purchase request and further advise that a lease may be considered for the lands.

UNANIMOUSLY CARRIED

**ADJOURNMENT: C-15-331-17**

MOVED by Councillor McQueen that Council adjourn the meeting at 9:22 p.m.

UNANIMOUSLY CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Secretary