

**COUNCIL MINUTES
WOODLANDS COUNTY
April 17, 2018**

The regular meeting of the Council for Woodlands County was held Tuesday, April 17, 2018, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

S. Bonnett	R. Govenlock
D. Kluin	D. McQueen
B. Prestidge	J. Rennie

ABSENT:

J. Burrows

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
G. Frank, Director Planning & Community Services
J. Sloomweg, Manager Planning & Development
S. Oberg, Director Corporate Services
B. Kerton, Barrhead Leader
D. Mack, The Express
L. Ralston, The Express
J. Bradley, The Express
B. Kuelken, The Express
T. Grainger, GROWTH Alberta

**CALLED
TO ORDER:**

Mayor Rennie called the meeting to order at 9:39 a.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

Add:

7.15 FCSS Budget – Reallocate Funds

Committee of the Whole:

Add:

10.3 Operations Update (FOIP s. 24)

C-15-224-18

MOVED by Councillor McQueen that Council adopt the April 17, 2018 agenda as amended.

UNANIMOUSLY CARRIED

Presiding Officer's Initials
Designated Officer's Initials


F.M.

ADOPTION OF MINUTES:

REGULAR COUNCIL MEETING MINUTES OF APRIL 3, 2018

C-15-225-18

MOVED by Councillor Kluin that Council adopt the minutes of the April 3, 2018, regular Council meeting as presented.

UNANIMOUSLY CARRIED

SPECIAL COUNCIL MEETING MINUTES OF MARCH 23, 2018

C-15-226-18

MOVED by Councillor Bonnett that Council adopt the minutes of the March 23, 2018, special Council meeting as presented.

UNANIMOUSLY CARRIED

BYLAW(S):

BYLAW 501/18 – DRAFT WOODLANDS COUNTY/TOWN OF WHITECOURT INTERMUNICIPAL DEVELOPMENT PLAN

C-15-227-18

MOVED by Councillor Kluin that Council defer bylaw 501/18 – Draft Woodlands County /Town of Whitecourt Intermunicipal Plan until further discussions take place.

UNANIMOUSLY CARRIED

C-15-228-18

MOVED by Councillor Prestidge that council schedule a special council meeting on April 25, 2018 at 3:30 in the Woodlands County Municipal Office in Whitecourt to review bylaws 501, 502 & 503.

UNANIMOUSLY CARRIED

BYLAW 502/18 – DRAFT WOODLANDS COUNTY MUNICIPAL DEVELOPMENT PLAN

C-15-229-18

MOVED by Councillor McQueen that Council defer bylaw 502/18 – Draft Woodlands County Municipal Development Plan until further discussions take place.

UNANIMOUSLY CARRIED



BYLAW 503/18 – DRAFT WEST WHITECOURT AREA STRUCTURE PLAN

C-15-230-18

MOVED by Councillor Govenlock that Council defer bylaw 503/18 – Draft West Whitecourt Area Structure Plan until further discussions take place.

UNANIMOUSLY CARRIED

DELEGATION(S): THE EXPRESS

Dorothy Mack, Louse Ralston, Judy Bradley and Brita Kuelken were in attendance to provide Council an update on the express newspaper and the current cost to publish and distribute the newspaper. Other items discussed were revenue, online publication and subscription.

C-15-231-18

MOVED by Councillor Kluin that Council accept the letter and discussion with the Express as information and invite them as a delegation in October 2018 to further discuss their options.

UNANIMOUSLY CARRIED

GROWTH ALBERTA

Troy Grainger, Manager for GROWTH Alberta was in attendance to provide Council an update on the GROWTH membership, as well as current projects the group is working on.

C-15-232-18

MOVED by Councillor Kluin that Council accept the GROWTH Alberta presentation as information.

UNANIMOUSLY CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

C-15-233-18

MOVED by Councillor McQueen that Council ratify Mayor Rennie and Councillors Prestidge and Govenlock's attendance at the 80th Anniversary Whitecourt Ducks Unlimited Banquet on Saturday, April 14, 2018 at the Whitecourt Community Centre.

UNANIMOUSLY CARRIED

C-15-234-18

MOVED by Councillor Kluin that Council authorize Mayor Rennie and Councillor Bonnett to attend the Huestis Demo Forest Grade 4 Field Day event on May 31, 2018 from 9:30 a.m. – 2:30 p.m.

UNANIMOUSLY CARRIED

C-15-235-18

MOVED by Councillor Bonnett that Council authorize Council to attend one of the 2018 Annual Woodlands Open Houses for West Fraser taking place in Whitecourt on April 25th, 2018 and Fort Assiniboine on May 1, 2018.

UNANIMOUSLY CARRIED

C-15-236-18

MOVED by Councillor McQueen that Council authorize Mayor Rennie to attend Gateway Academy Whitecourt Campus Awards Ceremony on Tuesday, June 12, 2018.

UNANIMOUSLY CARRIED

COUNCIL MEETING LOCATION CHANGE

C-15-237-18

MOVED by Councillor McQueen that Council change the meeting location for May 1st and 15th to the Fort Assiniboine Office and that the June 19th meeting be moved to the Whitecourt Office.

UNANIMOUSLY CARRIED

RE-SCHEDULE WHITECOURT PUBLIC HEARING DATE – COMMUNITY STANDARDS BYLAW 498/17

C-15-238-18

MOVED by Councillor Bonnett that administration re-schedule the public hearing for Bylaw 498/17 Community Standards Bylaw from Monday, May 1, 2018 at 7:15 p.m. to Tuesday, June 19, 2018 at 9:45 a.m. at the Whitecourt Municipal Office at the regular meeting of Council.

UNANIMOUSLY CARRIED

RESERVE TRANSFERS

C-15-239-18

MOVED by Councillor McQueen that Council approves the transfer to and from reserves in 2017 as presented.

SUMMARY OF RESERVES

AS AT DECEMBER 31, 2017

Reserve Fund Name	Opening Balance, January 1, 2017	Additions	Withdrawals	Closing Balance, Dec. 31, 2017
Working Capital Reserve	2,697,333.05	300,000	250,000.00	2,747,333.05
Property Tax Stabilization	656,122.34			656,122.34
Capital Reserve	639,481.33	75,000.00	313,738.85	400,742.48
Administration Operating Reserve	544,178.98		532,178.98	12,000.00
Inter Municipal Sharing Reserve	138,683.68	210,000.00		348,683.68
Whitecourt Fire Reserve	771,300.60	24,880.00	280,000.00	516,180.60
Fort Fire Reserve	775,022.14	39,804.00	640,000.00	174,826.14
Blue Ridge Fire Reserve	778,466.70	36,000.00	454,065.70	360,401.00
Anselmo Fire Equip Reserve	43,658.56	10,915.00		54,573.56
Infrastructure Reserve	3,309,293.47	939,411.59	3,263,804.47	984,900.59
Public Works Equipment Reserve	1,517,415.75	873,030.50	118,682.00	2,271,764.25
Bridges Reserve	-	423,941.27		423,941.27
Airport Operating Reserve	774,435.28	502,567.01	170,941.80	1,106,060.49
Water Operating Reserve	67,000.00	60,690.35		127,690.35
Water Line Capital Reserve	177,210.52	57,236.75		234,447.27
Sewer Operating Reserve	93,000.00	25,000.00	10,000.00	108,000.00
Sewer Reserve	160,000.00	50,000.00		210,000.00
FCSS Reserve	340,000.00	4,845.45		344,845.45
ASB Operating Reserve	18,000.00	14,200.00		32,200.00
Rural Developing Operating	441,948.07		382,448.07	59,500.00
Cash-in-lieu of Parks Reserve	199,793.92	4,285.32		204,079.24
Cash-in-lieu of School Reserve	1,639.75			1,639.75
Recreation Board Reserve	154,080.00	87,277.50	36,380.00	204,977.50
Recreation Operating Reserve	150,664.30		83,529.30	67,135.00
Total	14,448,728.44	3,739,084.74	6,535,769.17	11,652,044.01

UNANIMOUSLY CARRIED

2018 BUDGET, AS REVISED

C-15-240-18

MOVED by Councillor Govenlock that Council adopts the 2018 Revised Budget as presented.

UNANIMOUSLY CARRIED

Presiding Officer's Initials
Designated Officer's Initials



BYLAW(S)

BYLAW 506/18 – 2018 MILL RATE

C-15-241-18

MOVED by Councillor Kluin that Council give first reading to Bylaw 506/18 – 2018 Mill Rate Bylaw.

UNANIMOUSLY CARRIED

C-15-242-18

MOVED by Councillor Bonnett that Council give second reading to Bylaw 506/18 – 2018 Mill Rate Bylaw.

UNANIMOUSLY CARRIED

C-15-243-18

MOVED by Councillor Prestidge that Council proceeds to third and final reading to Bylaw 506/18.

UNANIMOUSLY CARRIED

C-15-244-18

MOVED by Councillor McQueen that Council give third reading to Bylaw 506/18 – 2018 Mill Rate Bylaw.

UNANIMOUSLY CARRIED

**NEW BUSINESS:
(Con't)**

FOLLOW UP ON WATER SERVICE HOOK UP FEES

C-15-245-18

MOVED by Councillor Govenlock that Council defer the follow up on water service hook-up fees until the next council meeting.

UNANIMOUSLY CARRIED

TIME EXTENSION REQUEST – SE 9-59-11 W5M

C-15-246-18

MOVED by Councillor Kluin that Council approve the request for a final time extension to register Subdivision application 2008SUB27 to March 7, 2019.

UNANIMOUSLY CARRIED



TIME EXTENSION REQUEST SW 17-57-10 W5M

C-15-247-18

MOVED by Councillor Govenlock that Council approve the request for a time extension to register Subdivision Application 2017SUB03 to April 5, 2019.

UNANIMOUSLY CARRIED

TIME EXTENSION REQUEST 2015SUB13 - SE 36-60-10 W5M

C-15-248-18

MOVED by Councillor McQueen that Council approve the request for a time extension to register Subdivision Application 2015SUB13 to December 2, 2019.

UNANIMOUSLY CARRIED

COUNTY OF BARRHEAD NO. 11 REFERRAL – NOTICE OF PROPOSED DEVELOPMENT 12-2018 – PT. SE 33-61-5 W5M

C-15-249-18

MOVED by Councillor Kluin that Woodlands County respond to the County of Barrhead that Woodlands County has no objection to Development Application 12-2018 and suggest that conditions be considered for mitigation for noise generated from the gravel extraction and crushing operations and tarping of trucks during hauls.

UNANIMOUSLY CARRIED

2018 CHAMBER OF COMMERCE TRADE FAIR WEEKEND

C-15-250-18

MOVED by Councillor Bonnett that Council authorizes Council to work the Woodlands County booth at The Whitecourt & District Chamber of Commerce Trade Show on May 11-13 and authorize Council to attend the Meet and Greet event on May 11, 2018.

UNANIMOUSLY CARRIED

WHITECOURT COMMUNITY SERVICES 2017 YEAR-END REPORT

C-15-251-18

MOVED by Councillor Prestidge that Council accepts the Whitecourt Community Services 2017 Year-End Report as information.

UNANIMOUSLY CARRIED

NEW COMMITTEE - RURAL CRIME

C-15-252-18

MOVED by Councillor Kluin that Council appoint Councillor McQueen to the Barrhead Woodlands Rural Crime Committee.

UNANIMOUSLY CARRIED

HIGHWAY 43 FUTURE INTERCHANGE PLAN

C-15-253-18

MOVED by Councillor Bonnett that Council accept the email from Alberta Transportation regarding highway 43 future interchange plan as information and further direct administration to forward to the Joint Liaison committee a request for Alberta Transportation to look at options for a route to the North.

UNANIMOUSLY CARRIED

FCSS BUDGET – REALLOCATE FUNDS

C-15-254-18

MOVED by Councillor McQueen that Council directs Administration to reallocate funds with the 2018 FCSS budget.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-255-18

MOVED by Councillor Prestidge that Council accept:

- 4.4 – 2018 Mill Rate;
- 7.2 – Council Meeting Location Changed;

- 7.3 – Re-schedule Whitecourt Public Hearing Date – Community Standards Bylaw 498/17
- 7.4 – Reserve Transfer;
- 7.5 – 2018 Budget, as revised; and
- 7.13 – New Committee – Rural Crime.

as the points to capture from the April 17, 2018, Council meeting.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-2567-18

MOVED by Councillor Prestidge that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

RECESS:

Mayor Rennie recessed the meeting at 10:58 a.m.

RECONVENED:

Mayor Rennie reconvened the meeting at 11:02 a.m.

**COMMITTEE OF
THE WHOLE:**

C-15-257-18

MOVED by Councillor Prestidge that Council move to an in-camera session at 11:02 a.m. in accordance with sections, 17, 21 and 24 of FOIP for agenda items 10.1 – Support Letter, and 10.2 – Operations Overview.

UNANIMOUSLY CARRIED

C-15-258-18

MOVED by Councillor Bonnett that Council come out of camera at 11:31 a.m.

UNANIMOUSLY CARRIED

SUPPORT LETTER

C-15-259-18

MOVED by Councillor Govenlock that Council support R. Shumborski's request for a letter of support.

UNANIMOUSLY CARRIED

OPERATIONS OVERVIEW

C-15-260-18

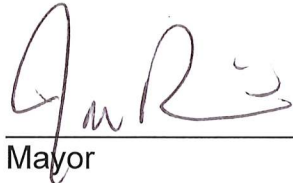
MOVED by Councillor Kluin that Council accept the operations overview report as information.

UNANIMOUSLY CARRIED

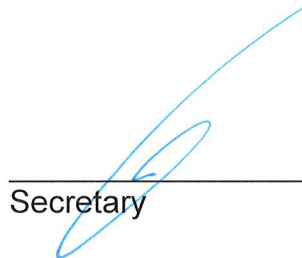
ADJOURNMENT: C-15-261-18

MOVED by Councillor Prestidge that Council adjourn the meeting at 11:32 a.m.

UNANIMOUSLY CARRIED



Mayor



Secretary