

**COUNCIL MINUTES
WOODLANDS COUNTY
July 3, 2018**

The regular meeting of the Council for Woodlands County was held Tuesday, July 3, 2018, at the Municipal Office in Whitecourt, Alberta, commencing at 7:00 p.m.

**MEMBERS
PRESENT:**

S. Bonnett	J. Burrows
R. Govenlock	D. Kluin
D. McQueen	B. Prestidge
J. Rennie	

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
G. Frank, Director Planning & Community Services
J. Sloomweg, Manger Planning & Development
B. Kerton, Barrhead Leader
T. Brandell, Whitecourt Star
M. Milner, AEP, Wildfire Prevention Officer Whitecourt
D. Tymchyshyn, Town of Whitecourt Director of Community Safety
B. Wynn, Whitecourt Fire Chief

**CALLED
TO ORDER:**

Mayor Rennie called the meeting to order at 7:00 p.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

Add:

7.11 Community Futures

Committee of the Whole:

Add:

10.7 Land Purchase (s.16, 23, & 25 FOIP)

C-15-421-18

MOVED by Councillor Kluin that Council adopt the July 3, 2018 agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF
MINUTES:**

REGULAR COUNCIL MEETING MINUTES OF JUNE 19, 2018

C-15-422-18

MOVED by Councillor Prestidge that Council adopt the minutes of the June 19, 2018, regular Council meeting as presented.

UNANIMOUSLY CARRIED

SPECIAL COUNCIL MEETING MINUTES OF JUNE 20, 2018

C-15-423-18

MOVED by Councillor McQueen that Council adopt the minutes of the June 20, 2018, special Council meeting as presented.

UNANIMOUSLY CARRIED

BYLAW(S):

BYLAW 498/17

C-15-424-18

MOVED by Councillor McQueen that Council give second reading to bylaw 498/17 Community Standards Bylaw

UNANIMOUSLY CARRIED

C-15-425-18

MOVED by Councillor Govenlock that Council give third reading to bylaw 498/17 Community Standards Bylaw

UNANIMOUSLY CARRIED

NEW BUSINESS: DEVELOPMENT PERMIT APPLICATION 15-019-2018 EYBEN PIT CLASS 1 ON NE 2-62-5 W5M

C-15-426-18

MOVED by Councillor Kluin that Council direct administration to advertise and schedule a public hearing for development permit 15-019-2018 on NE 2-62-5 W5M for the purpose of sand and gravel extraction and processes on Tuesday, August 7, 2018 at 7:15 p.m. at the Woodlands County Regional Municipal Office in Fort Assiniboine, Alberta.

UNANIMOUSLY CARRIED

**DEVELOPMENT PERMIT APPLICATION 15-048-2018 – BORST
AGGREGATES – PT. SW 5-63-6 W5M**

C-15-427-18

MOVED by Councillor McQueen that Council direct administration to advertise and schedule a public hearing for development permit 15-048-2018 on Pt. SW 5-63-6 W5M for the purpose of sand and gravel extraction and processes on Tuesday, August 7, 2018 at 7:20 p.m. at the Woodlands County Regional Municipal Office in Fort Assiniboine, Alberta.

UNANIMOUSLY CARRIED

**DEVELOPMENT PERMIT APPLICATION 15-049-2018 – BORST
AGGREGATES – PTS. E ½ 5-63-6 W5M**

C-15-428-18

MOVED by Councillor Prestidge that Council direct administration to advertise and schedule a public hearing for development permit 15-049-2018 on Pts. E ½ 5-63-6 W5M for the purpose of sand and gravel extraction and processes on Tuesday, August 7, 2018 at 7:25 p.m. at the Woodlands County Regional Municipal Office in Fort Assiniboine, Alberta.

UNANIMOUSLY CARRIED

SUMMER PARADES

C-15-429-18

MOVED by Councillor McQueen that Council ratify the attendance of Mayor Rennie and Councillor Bonnett at the July 1st Canada celebration in Whitecourt.

UNANIMOUSLY CARRIED

C-15-430-18

MOVED by Councillor Bonnett that Council approve Councillors McQueen and Kluin to attend the August 11th Blue Heron parade & celebration in Barrhead.

UNANIMOUSLY CARRIED

C-15-431-18

MOVED by Councillor Prestidge that Council approve Councillors Bonnett and Prestidge to attend the August 11th Mayerthorpe & District Agricultural Fair & parade in Mayerthorpe.

UNANIMOUSLY CARRIED

C-15-432-18

MOVED by Councillor Bonnett that Council approve Council's attendance to the Hamlet Hoedown in Fort Assiniboine on August 18, 2018

UNANIMOUSLY CARRIED

ENGINEERING ON REPAVING PROJECTS

C-15-433-18

MOVED by Councillor Govenlock that Council awards the Old Blue Ridge Highway and RR 120 engineering for paving projects to the low bidder, MPE Engineering at a total cost of \$147,048.00 plus GST.

UNANIMOUSLY CARRIED

MILLAR WESTERN REQUEST

C-15-434-18

MOVED by Councillor McQueen that Council approve the storage of up to 200,000 m³ of logs in the CN Pit subject to being able to accommodate the water/sewer lines and snowmobile trail that crosses the pit, including site clean-up of debris upon removal of logs.

UNANIMOUSLY CARRIED

NATIONAL DROWNING PREVENTION WEEK

C-15-435-18

MOVED by Councillor Kluin that Council proclaim July 15-21, 2018 as National Drowning Prevention Week within Woodlands County.

UNANIMOUSLY CARRIED

WILD BOAR CONTAINMENT STANDARDS

C-15-436-18

MOVED by Councillor Bonnett that Council direct administration to forward a letter of response in order to confirm the intention to renew the existing wild boar containment standards agreement.

UNANIMOUSLY CARRIED

DELEGATION(S): WHITECOURT FIRE DEPARTMENT

Brian Wynn, Whitecourt Fire Department Fire Chief, along with Mike Milner, AEP, Wildfire Prevention Officer Whitecourt and Doug Tymchyshyn, Town of Whitecourt Director of Community Safety were in attendance and provided council an overview of the FireSmart program as well as the need for a platform aerial. Items discussed included grants available with FRIAA, FireSmart, community champion strategies, mitigation strategies, staffing, aerial needs within the community, and safety enhancement factors.

C-15-437-18

MOVED by Councillor Kluin that Council direct administration to invite M. Milner, AEP, Wildfire Prevention Officer Whitecourt, to the Hamlet Hoedown and Blue Ridge Logging days to provide FireSmart information to residents and further direct administration to come back to council with ideas regarding the FireSmart program for 2019.

UNANIMOUSLY CARRIED

C-15-438-18

MOVED by Councillor Burrows that Council accept the Whitecourt Fire Department on their FireSmart program and proposed aerial pumper presentation as information.

UNANIMOUSLY CARRIED

NEW BUSINESS: FCM SPECIAL ADVOCACY FUND
(Con't)

C-15-439-18

MOVED by Councillor Govenlock that Council approve contributing \$315 toward the FCM Special Advocacy Fund as invoiced.

UNANIMOUSLY CARRIED

AUMA CONFERENCE

C-15-440-18

MOVED by Councillor Bonnett that Council authorize Councillors Prestidge and Burrows to attend the AUMA Convention on September 25-28, 2018 in Red Deer at Westerner Park.

UNANIMOUSLY CARRIED

COMMUNITY FUTURES

Councillor Burrows advised council that there is funding available for small businesses through Community Futures.

C-15-441-18

MOVED by Councillor Burrows that Council direct administration to try and incorporate Community Futures information into Woodlands County advertising regarding potential loans available for small businesses.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-442-18

MOVED by Councillor Burrows that Council accept:

- 5.1 – Whitecourt Fire Department;
- 7.5 – Engineering on Repaving Projects;
- 7.7 – National Drowning Prevention Week; and
- 7.11 – Community Futures.

as the points to capture from the July 3, 2018, Council meeting.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-443-18

MOVED by Councillor Bonnett that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED



INFORMATION ITEMS

Council reviewed L. Mercier's report outlining correspondence received by Woodlands County.

C-15-444-18

MOVED by Councillor Prestidge that Council accept the information package dated 28 June 2018 as circulated.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 8:01 p.m.

RECONVENED: Mayor Rennie reconvened the meeting at 8:06 p.m.

COMMITTEE OF THE WHOLE:

C-15-445-18

MOVED by Councillor Prestidge that Council move to an in-camera session at 8:06 p.m. in accordance with sections 16, 17, 19, 23, 24 and 25 of FOIP for agenda items 10.1 Commercial Building Offer, 10.2 Communication Tower Update, 10.3 Dust Control Requests, 10.4 Sale of County Lot in Blue Ridge, 10.5 Staff Wage/Salary Grid, 10.6 Land Purchase/Lease and 10.7 Land Purchase.

UNANIMOUSLY CARRIED

C-15-446-18

MOVED by Councillor McQueen that Council come out of camera at 9:29 p.m.

UNANIMOUSLY CARRIED

COMMERCIAL BUILDING OFFER

C-15-447-18

MOVED by Councillor McQueen that Council direct administration to advise Trident that Woodlands County is not interested in purchasing the office building at this time.

UNANIMOUSLY CARRIED

COMMUNICATION TOWER UPDATE

C-15-448-18

MOVED by Councillor Prestidge that Council direct administration to invite Brian Bettis, Telus General Manager, Alberta North Customer Service Solutions Delivery to a future meeting to find out what the coverage the tower would provide on the proposed joint project.

UNANIMOUSLY CARRIED

DUST CONTROL REQUESTS

C-15-449-18

MOVED by Councillor Kluin that Council approve the two requests for 200m of dust abatement for the following properties: NW 3-62-7 W5M and SW 17-59-12 W5M as per policy 5102.

UNANIMOUSLY CARRIED

SALE OF COUNTY LOT IN BLUE RIDGE

C-15-450-18

MOVED by Councillor Prestidge that Council direct administration to enter into an agreement with Century 21 Northern Realty for Lot 4, Block 3, Plan 2835MC for the amount of \$36,900.00 and further being any offers back to Council for approval.

UNANIMOUSLY CARRIED

LAND PURCHASE (LEASE)

C-15-451-18

MOVED by Councillor Bonnett that Council direct administration to continue negotiations with the land leases.

UNANIMOUSLY CARRIED

LAND PURCHASE

C-15-452-18

MOVED by Councillor Prestidge that Council direct Mayor Rennie to negotiate an offer to purchase the land as discussed.

UNANIMOUSLY CARRIED

STAFF WAGE / SALARY REVIEW

C-15-453-18


MOVED by Councillor Bonnett that Council move ahead with HR Committee's recommendations for the wage grid.

UNANIMOUSLY CARRIED


ADJOURNMENT: C-15-454-18

MOVED by Councillor Govenlock that Council adjourn the meeting at 9:30 p.m.

UNANIMOUSLY CARRIED



Mayor



Secretary

