

**COUNCIL MINUTES
WOODLANDS COUNTY
March 26, 2019**

The regular meeting of the Council for Woodlands County held on Tuesday, March 26, 2019, at the Municipal Office in Whitecourt, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

S. Bonnett	J. Burrows	R. Govenlock
D. Kluin	D. McQueen	B. Prestidge
J. Rennie		

**IN
ATTENDANCE:**

P. Hanlan, Chief Administrative Officer
S. Wharton, Executive Assistant
S. Oberg, Director Corporate Services
G. Frank, Director Planning & Community Services
A. Bachand, Director Infrastructure Services
L. Carter, Supervisor Patrol Services
B. Roach, Economic Development Coordinator
B. Kerton, Barrhead Leader
A. Clemenotvich
J. Grove, AltaLink
L. Arnott, Whitecourt & District Public Library
J. Kubelka, Whitecourt & District Public Library
T. Pickard, Councillor Town of Whitecourt

**CALLED
TO ORDER:**

Mayor Govenlock called the meeting to order at 9:32 a.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

Move:

8.11 to 11.2 – 2018 and 2019 Intermunicipal Cost Sharing Contribution Agreement
8.12 to 11.3 – Clarification of Whitecourt Woodlands Tourism 2019 Budget
According to section 25 of FOIP

Add:

New Business:

8.11 April 2, 2019 Regular Council Meeting
8.12 Water Quality at Fort Assiniboine

C-15-161-19

MOVED by Councillor Burrows that Council adopt the March 26, 2019 agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF
MINUTES:**

REGULAR COUNCIL MEETING MINUTES OF MARCH 5, 2019

C-15-162-19

MOVED by Councillor Bonnett that Council adopt the minutes of the March 5, 2019, regular Council meeting as presented.

UNANIMOUSLY CARRIED

BYLAW(S):

BYLAW 520/19 – REVISE COMMUNITY STANDARDS BYLAW

Administration provided a revised RFD as public hearings were held for the original bylaw as such any repeal or amendments to the bylaw must be made in the same manner as the original bylaw and is subject to the same conditions and advertising requirements that applied to the original bylaw.

C-15-163-19

MOVED by Councillor Kluin that Council give first reading to Bylaw 520/19 – Community Standards Bylaw.

UNANIMOUSLY CARRIED

C-15-164-19

MOVED by Councillor Kluin that Council direct Administration to schedule public hearings for Bylaw 520/19 Community Standards Bylaw on Tuesday, April 16, 2019 at 10:00 a.m. at the Fort Assiniboine Regional Municipal Office and Tuesday May 7, 2019 at 7:15 p.m. at the Whitecourt Municipal Office.

UNANIMOUSLY CARRIED

BYLAW 521/19 – CANNABIS

C-15-165-19

MOVED by Councillor Rennie that Council give first reading to Bylaw 521/19 – Cannabis Bylaw.

UNANIMOUSLY CARRIED

C-15-166-19

MOVED by Councillor Burrows that Council give second reading to Bylaw 521/19.

UNANIMOUSLY CARRIED

C-15-167-19

MOVED by Councillor Prestidge that Council proceed to third and final reading of Bylaw 521/19.

UNANIMOUSLY CARRIED



C-15-168-19

MOVED by Councillor Kluin that Council give third reading to Bylaw 521/19 – Cannabis Bylaw.

UNANIMOUSLY CARRIED

BYLAW 522/19 – INTERMUNICIPAL COLLABORATION FRAMEWORK WITH BIG LAKES COUNTY

C-15-169-19

MOVED by Councillor Prestidge that Council give first reading to Bylaw 522/19 – ICF Bylaw with Big Lakes County.

UNANIMOUSLY CARRIED

C-15-170-19

MOVED by Councillor McQueen that Council give second reading to Bylaw 522/19 - ICF Bylaw with Big Lakes County.

UNANIMOUSLY CARRIED

C-15-171-19

MOVED by Councillor Burrows that Council proceed to third and final reading of Bylaw 522/19.

UNANIMOUSLY CARRIED

C-15-172-19

MOVED by Councillor Bonnett that Council give third reading to Bylaw 522/19 – ICF Bylaw with Big Lakes County.

UNANIMOUSLY CARRIED

NEW BUSINESS: POLICY 1962-07 – GENERAL HOLIDAYS

Administration outlined the proposed changes to General Holidays Policy 1962-07 which included the office closure between Christmas and New Years and adding Easter Monday to the list of dates closed.

C-15-173-19

MOVED by Councillor Rennie that Council adopt revised policy 1962-07 – General Holidays as presented.

UNANIMOUSLY CARRIED

TIME EXTENSION REQUEST – 2018SUB03 – NW 23-59-10 W5M

C-15-174-19

MOVED by Councillor McQueen that Council approve the request for a time extension to register Subdivision Application 2018SUB03 to April 4, 2020.

UNANIMOUSLY CARRIED

ALBERTA PARKS UPDATE ON THE SANDHILLS WILDLAND PROVINCIAL PARK

Discussion ensued regarding what Alberta Parks plan is for the Sandhills Wildland Provincial Park both long-term, and short-term, as well as any opportunity to build a campground and possible implications of change in Government.

C-15-175-19

MOVED by Councillor Kluin that Council accept the Alberta Parks update on the Sandhills Wildland Provincial Park discussion as information.

UNANIMOUSLY CARRIED

DELEGATION(S): **ALTALINK**

Introductions made by Council, Staff and AltaLink.

John Groves, Community Affairs Manager with AltaLink provided Council an overview of the Whitecourt Transmission Deferral Battery Project.

C-15-176-19

MOVED by Councillor Kluin that Council accept the presentation from AltaLink on the Whitecourt Transmission Deferral Battery Project.

UNANIMOUSLY CARRIED

RECESS: Mayor Govenlock recessed the meeting at 10:29 a.m.

RECONVENE Mayor Govenlock reconvened at 10:38 a.m.

WHITECOURT & DISTRICT PUBLIC LIBRARY

Joseph Kubelka, Acting Director and Lori Arnott, Chair for the Whitecourt & District Library provided Council with an update on the financials, reserves, budget as well as services and programing for the library.

C-15-177-19

MOVED by Councillor Rennie that Council accept the update from the Whitecourt & District Public Library as information.

UNANIMOUSLY CARRIED

NEW BUSINESS:
(Con't)

FINANCIAL ASSISTANCE FOR ACHIEVEMENT RECOGNITION POLICY

C-15-178-19

MOVED by Councillor Prestidge that Council direct Administration to forward the Financial Assistance for Achievement Recognition Policy to the Community Services Committee for their review and input after which it is to be brought back to Council for further review and discussion.

UNANIMOUSLY CARRIED

SABRES CHEER WILDCAT TEAM SPONSORSHIP

C-15-179-19

MOVED by Councillor Rennie that Council approves sponsorship of \$1,000.00 for the Sabres Cheer Wildcat team subject to confirmation that the team will be attending the international event in Las Vegas with funding to be from the general operations.

UNANIMOUSLY CARRIED

FCSS BUDGET – REALLOCATE FUNDS

C-15-180-19

MOVED by Councillor Prestidge that Council approves the reallocation of funds within the 2019 FCSS Budget and provide a grant to Eagle Tower Victim Services in the amount of \$9,960.00.

UNANIMOUSLY CARRIED

WHITECOURT BUSINESS SUPPORT NETWORK 6TH ANNIVERSARY LUNCHEON

C-15-181-19

MOVED by Councillor Rennie that Council authorizes Council members to attend the BSN 6th Anniversary luncheon on April 17, 2019.

UNANIMOUSLY CARRIED

VEGETATION CONTROL – MOWING CONTRACT AWARD

Discussion ensued regarding the total cost of the contract as well as the cost for the first year of the contract. It was noted that further clarification was required from Administration regarding the cost.

C-15-182-19

MOVED by Councillor Kluin that Council defer the decision on the Vegetation Control – Mowing Contract until later in the meeting to provide administration an opportunity to get clarification on the costs noted in the RFD.

UNANIMOUSLY CARRIED

COUNCIL MEETING DATES – SUMMER 2019

Discussion ensued regarding the proposed recommendation to cancel meetings in July and August 2019, as well as revising the meeting dates in July.

C-15-183-19

MOVED by Councillor Kluin that Council approve rescheduling the July 2 & 16, 2019 meetings to July 9 & 23, 2019 and leave the August schedule as is.

UNANIMOUSLY CARRIED

APRIL 2, 2019 COUNCIL MEETING

C-15-184-19

MOVED by Councillor Rennie that Council change the meeting start time on the April 2, 2019 Regular Council meeting to 9:30 a.m. from 7:00 p.m.

UNANIMOUSLY CARRIED

WATER QUALITY AT FORT ASSINIBOINE

Councillor Kluin noted that he is receiving complaints about the water quality in the hamlet of Fort Assiniboine.

C-15-185-19

MOVED by Councillor Kluin that Council direct Administration to review what options are available to improve the water quality at Fort Assiniboine and bring the information to a future meeting for discussion.

UNANIMOUSLY CARRIED

**TOWN OF WHITECOURT / WOODLANDS COLLABORATIVE DISCUSSIONS /
NEGOTIATIONS PROTOCOLS**

C-15-186-19

MOVED by Councillor Kluin that Council adopts the Town of Whitecourt – Woodlands County Collaborative Discussions / /Negotiations Protocols as presented.

UNANIMOUSLY CARRIED

**CORRES-
PONDENCE &
INFORMATION:**

POINTS TO CAPTURE

C-15-187-19

MOVED by Councillor Rennie that Council accept:

- 4.1 – Bylaw 520/19 – Community Standards Bylaw;
- 4.2 – Bylaw 521/19 – Cannabis Bylaw;
- 4.3 – Bylaw 522/19 - ICF Big Lakes Bylaw;
- 5.1 – AltaLink;
- 8.6 - Whitecourt & District Public Library;
- 8.8 – Vegetation Control – Mowing Contract Award;
- 8.9 – Council Meeting Dates – Summer 2019;
- 8.11 – April 2, 2019 Regular Council Meeting; and
- 8.12 – Water Quality in Fort Assiniboine.

as the points to capture from the March 26, 2019, Council meeting.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events, they attended, it was also noted that the Athabasca Watershed Council annual membership application is due March 31.

C-15-188-19

MOVED by Councillor Rennie that Council accept the Councillor's reports for March 26, 2019, as information.

UNANIMOUSLY CARRIED

**NEW BUSINESS:
(Con't)**

VEGETATION CONTROL – MOWING CONTRACT AWARD

Administration confirmed that the contract is a 3-year term for \$426,300 plus G.S.T., with an option to renew for an additional 2 years.

C-15-189-19

MOVED by Councillor Kluin that Council awards the 2019-23 Vegetation Control – Mowing Contract to A & R Contracting for a total of \$426,300 plus G.S.T.

UNANIMOUSLY CARRIED

RECESS: Mayor Govenlock recessed the meeting at 12:04 p.m.

RECONVENE Mayor Govenlock reconvened at 12:10 p.m.

**COMMITTEE OF
THE WHOLE:**

C-15-190-19

MOVED by Councillor Bonnett that Council move to an in-camera session at 12:10 p.m. in accordance with sections 23, 24 & 27 of FOIP for agenda item:

- 11.1 Airport Area Water Distribution Systems;
- 11.2 2018 and 2019 Intermunicipal Cost Sharing Contribution Agreement;
- 11.3 Clarification of Whitecourt Woodlands Tourism 2019 Budget;
- 11.4 CAO Operations Overview.

UNANIMOUSLY CARRIED

EARLY DEPARTURE: Councillor Rennie departed the meeting at 12:51 p.m.

C-15-191-19

MOVED by Councillor Bonnett that Council come out of in-camera at 1:16 p.m.

UNANIMOUSLY CARRIED

AIRPORT AREA WATER DISTRIBUTION SYSTEMS

C-15-192-19

MOVED by Councillor McQueen that Council accepts the report as information with administration preparing a future RFD with a recommended "Policy Decision" moving forward and that administration explore the options identified in the legal opinion.

UNANIMOUSLY CARRIED

**2018 AND 2019 INTERMUNICIPAL COST SHARING CONTRIBUTION
AGREEMENT**

C-15-193-19

MOVED by Councillor Prestidge that Woodlands County pay to the Town of Whitecourt the sum of \$627,000 for the 2019 year in lieu of the annual obligation under the Intermunicipal Cost Sharing Contribution Agreement to pay 10.4% of the County's total linear assessment to the Town. With the exception of this change, the County will otherwise honour all commitments under the Agreement for the 2018 and 2019 years.

UNANIMOUSLY CARRIED

CLARIFICATION OF WHITECOURT WOODLANDS TOURISM 2019 BUDGET

C-15-194-19

MOVED by Councillor Kluin that Woodlands County Council confirms its intention to maintain the Approved 2019 WWT budget contribution of \$66,295.00.

UNANIMOUSLY CARRIED

CAO OPERATIONS OVERVIEW

C-15-195-19

MOVED by Councillor Burrows that Council accept the CAO Operations Overview report as information.

UNANIMOUSLY CARRIED

**COMMITTEE OF
THE WHOLE:**

C-15-196-19

MOVED by Councillor Prestidge that Council move to an in-camera session at 1:18 p.m. in accordance with section 17 & 24 of FOIP.

UNANIMOUSLY CARRIED

C-15-197-19

MOVED by Councillor Prestidge that Council come out of in-camera at 1:45 p.m.

UNANIMOUSLY CARRIED

C-15-198-19

MOVED by Councillor McQueen that Council is authorized to establish an ad hoc committee to review and report on the trial evaluation of the new CAO.

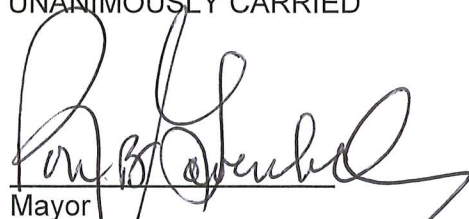
UNANIMOUSLY CARRIED

ADJOURNMENT:

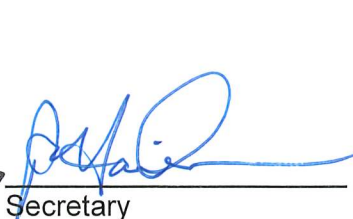
C-15-199-19

MOVED by Councillor Kluin that Council adjourn the meeting at 1:46 p.m.

UNANIMOUSLY CARRIED



Mayor



Secretary