

**COUNCIL MINUTES
WOODLANDS COUNTY
November 5, 2019**

The regular meeting of the Council for Woodlands County held on Tuesday, November 5, 2019, at the Municipal Office in Whitecourt, Alberta, commencing at 7:00 p.m.

**MEMBERS
PRESENT:**

J. Burrows
D. McQueen

R. Govenlock
B. Prestidge

D. Kluin
J. Rennie

**IN
ATTENDANCE:**

G. Frank, Interim Chief Administrative Officer
S. Wharton, Executive Assistant
A. Bachand, Director Infrastructure
A. Bourbeau, Director, Corporate Services
J. Sloatweg, Manager Planning & Development
K. Scott, Communication Coordinator
B. Kerton, Barrhead Leader
J. Jubelka, Director, Whitecourt & District Public Library
L. Arnott, Chair, Whitecourt & District Public Library

**CALLED
TO ORDER:**

Mayor Burrows called the meeting to order at 7:03 p.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

Remove:

Delegation(s):

5.1 Yellowhead Regional Library

C-15-713-19

MOVED by Councillor Kluin that Council adopt the November 5, 2019 agenda as amended.

CARRIED

**ADOPTION OF
MINUTES:**

REGULAR COUNCIL MEETING MINUTES OF OCTOBER 15, 2019

C-15-714-19

MOVED by Councillor Rennie that Council adopt the minutes of the October 15, 2019, regular Council meeting as presented.

CARRIED

ORGANIZATIONAL COUNCIL MEETING MINUTES OF OCTOBER 22, 2019

C-15-715-19

MOVED by Councillor McQueen that Council adopt the minutes of the October 22, 2019 organizational Council meeting as presented.

CARRIED

SPECIAL COUNCIL MEETING MINUTES OF OCTOBER 22, 2019

C-15-716-19

MOVED by Councillor Prestidge that Council adopt the minutes of the October 22, 2019, special Council meeting as presented.

CARRIED

SPECIAL COUNCIL MEETING MINUTES OF OCTOBER 25, 2019

C-15-717-19

MOVED by Councillor Kluin that Council adopt the minutes of the October 25, 2019, special Council meeting as presented.

CARRIED

**CONFLICT
DECLARED:**

Councillor Prestidge declared a pecuniary interest to agenda item 4.1 – Bylaw 513/18 – Road Closure bylaw and lease as he is purchasing the land and left the meeting 7:07 p.m.

BYLAW(S):

BYLAW 513/18 – ROAD CLOSURE BYLAW AND LEASE

C-15-718-19

MOVED by Councillor Rennie that Council give second reading to Bylaw 513/18 – closing a portion of undeveloped road allowance on West Boundary of SW 11-60-10-W5M.

CARRIED

C-15-719-19

MOVED by Councillor Kluin that Council give third reading to Bylaw 513/18 – closing a portion of undeveloped road allowance on West Boundary of SW 11-60-10-W5M.

CARRIED

Councillor Prestidge returned to the meeting at 7:09 p.m.

Presiding Officer's Initials 
Designated Officer's Initials 

BYLAW 533/19 – WATER AND SEWER BYLAW AMENDMENT

C-15-720-19

MOVED by Councillor Kluin that Council give third reading to Bylaw 533/19 – Water and Sewer bylaw.

CARRIED

BYLAW 534/19 – AMEND SCHEDULE OF FEES BYLAW

C-15-721-19

MOVED by Councillor McQueen that Council give third reading to Bylaw 534/19 – Amend Schedule of Fees Bylaw 528/19.

CARRIED

BYLAW 535/19 – MUNICIPAL EMERGENCY MANAGEMENT BYLAW

C-15-722-19

MOVED by Councillor McQueen that Council give third reading to Bylaw 535/19 – Municipal Emergency Management Bylaw.

CARRIED

DELEGATION(S): **WHITECOURT & DISTRICT PUBLIC LIBRARY**

C-15-723-19

MOVED by Councillor Kluin that Council accept the discussion and presentation from the Whitecourt & District Public Library as information.

CARRIED

NEW BUSINESS: **COUNCIL INVITATIONS**

C-15-724-19

MOVED by Councillor Kluin that Council authorize Mayor Burrows or his designate to attend the River Valley Pony Club Annual Appreciation on Thursday, November 7, 2019 at 7 p.m. at the Westward Hall Riding Arena.

CARRIED

C-15-725-19

MOVED by Councillor Rennie that Council authorize Council to attend a review of the Regional Business Park Feasibility Study with the consultant and the Town of Whitecourt Council on Monday, January 27, 2019.

CARRIED

Presiding Officer's Initials 
Designated Officer's Initials 

C-15-726-19

MOVED by Councillor Kluin that Council authorize Council to attend the Fort Assiniboine School annual Christmas dinner celebration at the school on December 17, 2019 at 12 p.m. and further direct Administration to purchase and arrange to deliver 3 turkeys to the Fort Assiniboine School by no later than December 13, 2019.

CARRIED

REMEMBRANCE DAY CEREMONIES

C-15-727-19

MOVED by Councillor McQueen that Council authorize the attendance of local Councillor from Division 5 - Blue Ridge and Division 4 – Whitecourt East at the Mayerthorpe Legion Remembrance Day Ceremony.

That Council authorizes the attendance of local Councillors from Division 2 – Whitecourt West, and Division 3 – Whitecourt Central at the Whitecourt Legion Remembrance Day Ceremony.

That Council authorizes the attendance of Councillor from Division 6 – Goose Lake / Freeman River at the Fort Assiniboine Legion Remembrance Day Ceremony.

CARRIED

BY-ELECTION DIVISION 1, ANSELMO – APPOINT RETURNING OFFICER

C-15-728-19

MOVED by Councillor Rennie that Council direct Administration to appoint Koren Scott, Communications Coordinator as the Returning Officer for Municipal By-Elections 2020.

CARRIED

BY-ELECTION DIVISION 1, ANSELMO – DATE SELECTION

C-15-729-19

MOVED by Councillor Kluin that Council set Tuesday, December 3, 2019 from 10:00 am to noon at the Whitecourt Office as Nomination day.

CARRIED

C-15-730-19

MOVED by Councillor Prestidge that Council set Saturday, January 11, 2020 from noon to 8:00 pm at Anselmo Hall as the Advance Poll day, if required.

CARRIED

ACOUSTICAL READINGS – NE 30-59-12-W5M (WOODLANDS BUSINESS PARK) & SE 30-59-12-W5M (BAXTER HEIGHTS)

C-15-731-19

MOVED by Councillor McQueen that Council accept the report on acoustical readings for the NE 30-59-12-W5M (Woodlands Business Park) & SE 30-59-12-W5M (Baxter Heights) as information.

CARRIED

**CONFLICT
DECLARED:**

Councillor Kluin declared a pecuniary interest with agenda item 8.6 – Request for Extension of Hours of Operation for Development Permit 15-012-2018 Natural Resource Extraction (Gravel Operation) Schulte Pit on Pt. SE, SW & NW 4-62-5 W5M as he leases a portion of the property and left the meeting at 8:05 p.m.

REQUEST FOR EXTENSION OF HOURS OF OPERATION FOR DEVELOPMENT PERMIT 15-012-2018 NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION) SCHULTE PIT ON PT. SE, SW & NW 4-62-5 W5M

C-15-732-19

MOVED by Councillor McQueen that Council approve the request to extend condition #4 on DP 15-012-2018 Natural Resource Extraction (Gravel Pit) for hours of operation for natural resource extraction developments and hauling from 7:00 a.m. to 7:00 p.m., Monday thru Saturday; with Sunday and statutory closures being mandatory, crushing and screening activities may be 24 hours per day, 6 days a week for a maximum duration of 40 days per year; completed in 20 day periods during peak season, for as long as the pit is owned/operated by the applicant.

CARRIED

Councillor Kluin returned to the meeting at 8:08 p.m.

STRATEGIC TRANSPORTATION INFRASTRUCTURE PROGRAM

C-15-733-19

MOVED by Councillor Rennie that Council approves the RR120 Paving application submittal for the Strategic Transportation Infrastructure Program based on a one third funding model by Woodlands County.

CARRIED

EMERGENCY MANAGEMENT MUTUAL AID ASSISTANCE AGREEMENT

C-15-734-19

MOVED by Councillor Kluin that Council endorse the Emergency Management Mutual Aid Assistance Agreement with Lac St. Anne County and directs Administration to finalize the agreement.

CARRIED

Presiding Officer's Initials 
Designated Officer's Initials 

APPOINTMENT OF COUNCIL REPRESENTATIVES TO COMMITTEES

C-15-735-19

MOVED by Councillor Rennie that Council accept Councillor Kluin's withdrawal from the Municipal Planning Commission and that Mayor Burrows be appointed to the Municipal Planning Commission.

CARRIED

C-15-736-19

MOVED by Councillor Prestidge that Council appoint Councillor Kluin to the Subdivision and Development Appeals Board.

CARRIED

C-15-737-19

MOVED by Councillor Rennie that Council appoint Councillor Govenlock to the Lac Ste. Anne Foundation.

CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-738-19

MOVED by Councillor McQueen that Council accept:

- 4.2 – Bylaw 533/19 – Amend Water & Sewer Bylaw;
- 8.4 – By-Election Division 1, Anselmo – Appoint Returning Officer;
- 8.5 – By-Election Division 1, Anselmo – Date Selection;
- 8.7 - Strategic Transportation Infrastructure Program; and
- 8.8 – Emergency Management Mutual Aid Assistance Agreement.

as the points to capture from the November 5, 2019, Council meeting.

CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-739-19

MOVED by Councillor Rennie that Council accept the Councillor's reports for November 5, 2019, as information.

CARRIED

RECESS:

Mayor Burrows recessed the meeting at 8:52 p.m.

Presiding Officer's Initials 
Designated Officer's Initials 

RECONVENE

Mayor Burrows reconvened the meeting at 9:04 p.m.

COMMITTEE OF THE WHOLE:

C-15-740-19

MOVED by Councillor Kluin that Council move to a closed session at 9:05 p.m. in accordance with sections 19, 23, and 24 of FOIP for agenda items:

- 11.1 Member at Large Applications 2019-2021
- 11.2 CAO Operations Overview;

CARRIED

The following members of administration attended the closed session to provide administration, procedural support and answer questions from Council: Gordon Frank, Alicia Bourbeau, Andre Bachand, Joan Sloomweg, Shannon Wharton and Koren Scott.

C-15-741-19

MOVED by Councillor Kluin that Council return to the public meeting at 10:01 p.m.

CARRIED

No public present at 10:01 p.m.

2019 – 21 MEMBER AT LARGE APPLICATIONS

C-15-742-19

MOVED by Councillor McQueen that Council appoints Greg Thompson and Daryl Yagos to serve as members at large on the Agriculture Service Board from November 1, 2019 to October 31, 2021.

CARRIED

C-15-743-19

MOVED by Councillor Rennie that Council appoints Linda Renfert and Art Bauer to serve as members at large on the Economic Development Committee from November 1, 2019 to October 31, 2021.

CARRIED

C-15-744-19

MOVED by Councillor Prestidge that Council appoints Tracy Mitchell and Deanna Exley to serve as members at large on the Municipal Planning Commission from November 1, 2019 to October 31, 2021.

CARRIED

Presiding Officer's Initials 
Designated Officer's Initials 

C-15-745-19

MOVED by Councillor Kluin that Council appoints Mary Lou Wisk to serve as member at large on the Subdivision and Development Appeal Board from November 1, 2019 to October 31, 2021.

CARRIED

C-15-746-19

MOVED by Councillor Kluin that Council appoints Faye Myshyniuk and Dallas Stevens to serve as members at large on the Woodlands County Community Services Committee from November 1, 2019 to October 31, 2021.

CARRIED

C-15-747-19

MOVED by Councillor Prestidge that Council appoints Dan Guenette and Curtis Brownlee to serve as members at large on the Airport Advisory Committee from November 1, 2019 to October 31, 2021.

CARRIED

CAO OPERATIONS OVERVIEW

C-15-748-19

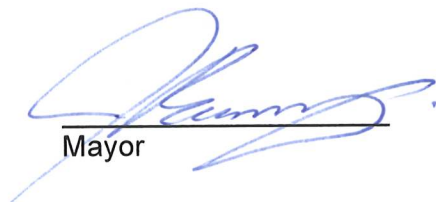
MOVED by Councillor Govenlock that Woodlands County Council are in agreement to extend the existing Intermunicipal Cost Sharing Agreement to 31 March 2020 with the understanding that the 10.4% of the County's total linear assessment will remain exempt from the extension.

CARRIED

ADJOURNMENT: C-15-749-19

MOVED by Councillor McQueen that Council adjourn the meeting at 10:03 p.m.

CARRIED



Mayor



Designated Officer