

**COUNCIL MINUTES
WOODLANDS COUNTY
May 2, 2017**

The regular meeting of the Council for Woodlands County was held Tuesday, May 2, 2017, at the Municipal Office in Whitecourt, Alberta, commencing at 7:00 p.m.

**MEMBERS
PRESENT:**

J. Rennie
R. Govenlock
D. Kluin
D. Pritchard
C. Merrifield
S. Bonnett
D. McQueen

**IN
ATTENDANCE:**

S. Oberg, Director Corporate Services
S. Wharton, Executive Assistant
W. Lacasse, Director Infrastructure
K. Kennedy, Manager Parks Recreation & Facilities
J. Slootweg, Manager Planning & Development
B. Kerton, Barrhead Leader

**CALLED
TO ORDER:**

The meeting was called to order by Mayor Rennie at 7:00 p.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

Remove: 10.2 – Operations Overview

New Business:

Add:

7.1 - (3) MP Viersen Meeting
7.1 – (4) Pembina Pipeline invite for input on CEAA Panel Report
7.6 Business Cards
7.7 Carbon Levy Notice

Committee of the Whole:

Add:

10.3 Land Discussion
10.3 Community Grants

C-15-229-17

MOVED by Councillor McQueen that Council adopt the May 2, 2017 agenda as amended.

UNANIMOUSLY CARRIED

ADOPTION OF MINUTES:

REGULAR COUNCIL MEETING MINUTES OF APRIL 18, 2017

C-15-230-17

MOVED by Councillor Merrifield that Council adopt the minutes of the April 18, 2017, regular Council meeting as presented.

UNANIMOUSLY CARRIED

PUBLIC HEARING MEETING MINUTES OF APRIL 3, 2017

C-15-231-17

MOVED by Councillor Pritchard that Council adopt the minutes of the April 3, 2017, Public Hearing – Draft Woodlands County Land Use Bylaw 490/17 meeting as presented.

UNANIMOUSLY CARRIED

PUBLIC HEARING MEETING MINUTES OF APRIL 10, 2017

C-15-232-17

MOVED by Councillor Kluin that Council adopt the minutes of the April 10, 2017, Public Hearing – Draft Woodlands County Land Use Bylaw 490/17 meeting as presented.

UNANIMOUSLY CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-233-17

MOVED by Councillor Merrifield that Council accept the invitation to the Barrhead District 4-H annual Beef & Sheep Achievement day on May 29, 2017 as information.

UNANIMOUSLY CARRIED

C-15-234-17

MOVED by Councillor McQueen that Council ratify Councillor Merrifield's attendance at the meeting with A. Viersen, MP Peace River Westlock.

UNANIMOUSLY CARRIED

C-15-235-17

MOVED by Councillor Govenlock that Council accept the letter from Pembina pipelines to give input to the CEEA Panel Report as information.

UNANIMOUSLY CARRIED

PRESENTATION OF 2016 AUDITED FINANCIAL STATEMENTS

A. Rudosky with Ernst & Young LLP was in attendance to present to Council their Auditor's report on Woodlands County Annual Financial Statements for the year ended December 31, 2016 as well as the Municipal Financial Information Return for the year ended December 31, 2016.

C-15-236-17

MOVED by Councillor Pritchard that Council accepts Woodlands County Audited Financial Statement and 2016 Audit Results for the year ended December 31, 2016 as presented.

UNANIMOUSLY CARRIED

PUBLIC HEARING: 7:15 P.M. – BYLAW 490/17 – DRAFT LUB – TOWN OF WHITECOURT COMMENTS

Mayor Rennie declared the public hearing for Bylaw 490/17 draft Woodlands County Land Use Bylaw open at 7:25 p.m.

Joan Sloomweg, Manager Planning & Development, reported that there were no additional written submissions received from the Town of Whitecourt other than those in the package.

Mayor Rennie declared the public hearing for Bylaw 490/17 recessed until May 16, 2017 at 10:30 a.m. to review administrations comments.

NEW BUSINESS: **INTER-MUNICIPAL AREA STRUCTURE PLAN – SW 34-59-12 W5M & NW 27-59-12 W5M**
Con't

C-15-237-17

MOVED by Councillor McQueen that Council directs administration to participate with the Town of Whitecourt in the preparation of the Inter-municipal Area Structure Plan for the portion of NW 27-59-12-W5M that lays North of Highway 32 and adjacent land in the SW 34-59-12-W5M and Lot Y Plan 6841 MC south of the CN railway line.

UNANIMOUSLY CARRIED

C-15-238-17

MOVED by Councillor Kluin that Council directs administration to remove the portion of NW 27-59-12-W5M that lays North of Highway 32 from the Draft West Whitecourt Area Structure Plan.

UNANIMOUSLY CARRIED

RECREATION MASTER PLAN APRIL 2017 – FINAL DRAFT

A discussion ensued regarding the recreation master plan with a request for administration to add the walking trails around Fort Assiniboine and to include Goodwin Meadows RV resort to the recreation sites into the plan and to provide the survey numbers to council.

C-15-239-17

MOVED by Councillor Kluin that Council endorse the Recreation Master Plan (April 2017) and The State of Recreation Research Report (December 2016) as amended to include the Fort Assiniboine Walking Trails and Goodwin Meadows RV resort and request Administration to forward the plan to Alberta Environment and Parks representatives for their information.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 7:45 p.m.

RECONVENED: Mayor Rennie reconvened the meeting at 7:50 p.m.

NEW BUSINESS: WHITECOURT WOODLANDS TOURISM 2017 BUDGET

C-15-240-17

MOVED by Councillor Govenlock that Council approves the Whitecourt Woodlands Tourism 2017 budget at \$148,417 and request that WWT make the necessary adjustments to reflect this budget approval.

IN FAVOR: D. Pritchard
S. Bonnett
D. McQueen
D. Kluin
R. Govenlock
J. Rennie

OPPOSED: C. Merrifield

CARRIED

BUSINESS CARDS

Councillor Merrifield provided two draft versions of new sample business cards for Council to review.

C-15-241-17

MOVED by Councillor Bonnett that Council direct administration to order new business cards for council using version 1 as discussed.

UNANIMOUSLY CARRIED

CARBON LEVY

Administration provided Council with two possible draft suggestions regarding the carbon levy as directed by Council to be included with the Tax Notices. Mayor Rennie also suggested a further change to the notice.

C-15-242-17

MOVED by Councillor Kluin that Council place the following carbon levy notice in with the tax notices:

“The introduction of the carbon levy was a contributory factor to the increase in municipal taxes. A full report regarding the monetary impact to municipal costs will be provided in 2018. However, it is important to note that the provincial carbon levy will be doubling in 2018.”

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-243-17

MOVED by Councillor Pritchard that Council accept:

- 7.4 – Recreation Master Plan – Final Draft; and
- 7.7 – Carbon Tax Notice.

as the points to capture from the May 2, 2017, Council meeting.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-244-17

MOVED by Councillor Pritchard that Council accept the Councillor’s reports, as information.

UNANIMOUSLY CARRIED

COMMITTEE OF THE WHOLE:

C-15-245-17

MOVED by Councillor Kluin that Council move to an in-camera session at 8:30 p.m.

UNANIMOUSLY CARRIED

C-15-246-17

MOVED by Councillor Govenlock that Council come out of camera at 9:01 p.m.

UNANIMOUSLY CARRIED

STAGE 1, PHASE 1, REQUEST FOR BIDS UPDATE

C-15-247-17

MOVED by Councillor Bonnett that Council direct administration to bring back the Stage 1, Phase 1, Request for Bids report back to council.

UNANIMOUSLY CARRIED

LAND DISCUSSION

C-15-248-17

MOVED by Councillor Pritchard that Council accept the land discussion as information and direct administration to report back to council on the feasibility of the land project.

UNANIMOUSLY CARRIED

COMMUNITY GRANTS

C-15-249-17

MOVED by Councillor Merrifield that Council direct administration to provide a report back to council regarding community grants.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-250-17

MOVED by Councillor Pritchard that Council adjourn the meeting at 9:03 p.m.

UNANIMOUSLY CARRIED

Mayor

Secretary