

**COUNCIL MINUTES
WOODLANDS COUNTY
December 4, 2018**

The regular meeting of the Council for Woodlands County held on Tuesday, December 4, 2018, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 7:00 p.m.

**MEMBERS
PRESENT:**

S. Bonnett	J. Burrows	R. Govenlock
D. Kluin	D. McQueen	B. Prestidge
J. Rennie, Mayor		

**IN
ATTENDANCE:**

P. Vincent, Interim Chief Administrative Officer
S. Wharton, Executive Assistant
S. Oberg, Director Corporate Services
A. Bachand, Director Infrastructure Services
G. Frank, Director Planning & Community Services
J. Slootweg, Manager Planning & Development
B. Wells, Executive Director, Wellspring Family Resource & Crisis Centre
L. Belanger, ARDN
J. Benard, ARDN
J. Pletz, Chair, Wellspring Family Resource & Crisis Centre
K. Berger, Barrhead Leader

**CALLED
TO ORDER:**

Mayor Rennie called the meeting to order at 7:01 p.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

Add:
New Business:

8.1(3) Whitecourt Business Support Network Annual Holiday Mixer
(4) Council Potluck Christmas Supper

C-15-812-18

MOVED by Councillor Burrows that Council adopt the December 4, 2018 agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF
MINUTES:**

REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 27, 2018

There were minor grammatical errors noted on page 7 and 8 of the minutes that required revisions.

Presiding Officer's Initials
Designated Officer's Initials



C-15-813-18

MOVED by Councillor Bonnett that Council adopt the minutes of the November 27, 2018, regular Council meeting as corrected.

UNANIMOUSLY CARRIED

BYLAW(S):

BYLAW 508/18 – ROAD CLOSURE REQUEST – WITHIN PLAN 122-4644 IN NW 31-58-11-W5M

C-15-814-18

MOVED by Councillor Kluin that Council give second reading to bylaw 508/18 - Road Closure Request – within Plan 122-4644 in NW 31-58-11-W5M.

UNANIMOUSLY CARRIED

C-15-815-18

MOVED by Councillor Burrows that Council give third reading to bylaw 508/18.

UNANIMOUSLY CARRIED

C-15-816-18

MOVED by Councillor Bonnett that Council direct administration to proceed with sale of closed road allowance and further proceed with appraisal and bring back to council along with all associated costs.

UNANIMOUSLY CARRIED

NEW BUSINESS:

COUNCIL INVITATION

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-817-18

MOVED by Councillor Govenlock that Council authorize Council to attend Brownlee LLP annual Emerging Trends in Municipal Law 2019 in Edmonton on Thursday, February 14, 2019.

UNANIMOUSLY CARRIED

C-15-818-18

MOVED by Councillor Burrows that Council authorize Council to attend Reynolds Mirth Richards Farmer LLP annual 2019 Municipal Law Seminar in Edmonton on Friday, February 15, 2019.

UNANIMOUSLY CARRIED

C-15-819-18

MOVED by Councillor Prestidge that Council authorize Council's attendance at the Whitecourt Business Support Network Annual Holiday Mixer on December 12, 2018 at Eagle River Casino & Travel Plaza.

UNANIMOUSLY CARRIED

C-15-820-18

MOVED by Councillor Prestidge that Council authorize the attendance of Council to attend the Fort Assiniboine School Annual Family Christmas Dinner on Tuesday, December 18, 2018 at 12:00 p.m. and further direct administration to purchase and donate three turkeys for the event.

UNANIMOUSLY CARRIED

C-15-821-18

MOVED by Councillor Prestidge that Council authorize the attendance of Council at a Christmas Potluck celebration at Councillor Govenlock's on December 18, 2018.

UNANIMOUSLY CARRIED

INTERIM OPERATING BUDGET

C-15-822-18

MOVED by Councillor McQueen that Council adopts 50% of the 2018 operational budget for the 2019 interim budget.

UNANIMOUSLY CARRIED

REVISED AIRPORT ADVISORY TERMS OF REFERENCE

A discussion ensued regarding the revised airport advisory terms of reference, with some minor grammatical corrections being noted as well as 4.1 changing from 12 members to 9 members and revising section 12.1 to state "members at large of the Committee will receive remuneration for services".

C-15-823-18

MOVED by Councillor Burrows that Council adopt the changes to the Terms of reference as amended.

UNANIMOUSLY CARRIED

DELEGATION(S): **WELLSPRING FAMILY RESOURCE & CRISIS CENTRE**

Introductions made by Council, Staff and the Wellspring Family Resource & Crisis Centre.

Becky Wells, Executive Director with Wellspring Family Resource & Crisis Centre and Joshua Benard with Alberta Rural Development Network, provided council with a presentation and update on the Wellspring Shelter Affordable Housing Continuum Project, including location, anticipated units and financial summary.

C-15-824-18

MOVED by Councillor Kluin that Council accept the Wellspring Family Resource & Crisis Centre presentation and second stage housing project as information.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 7:58 p.m.

RECONVENED: Mayor Rennie reconvened the meeting at 8.01 p.m.

ROAD USE AGREEMENT

Discussion ensued regarding recommended changes by administration to the annual Road Use Agreement. Items discussed included supporting local agricultural and small business, concerns with tridem axle units, restricting number of trucks per day and the need for consistency. Additional discussion included having local councillors discuss issues and recommended changes with residents.

C-15-825-18

MOVED by Councillor Kluin that Council defer the Road Use Agreement until after the New Year.

UNANIMOUSLY CARRIED

YOUTH CAREER EXPOSURE BOOT CAMPS REQUEST

C-15-826-18

MOVED by Councillor Kluin that Council accept the Northern Gateway Public Schools Youth Career Exposure Boot Camp financial request and forward it to the 2019 Budget deliberations.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-827-18

MOVED by Councillor Kluin that Council accept:

- 5.1 – Wellspring Family Resource & Crisis Centre; and
- 8.4 – Road Use Agreement.

as the points to capture from the December 4, 2018, Council meeting.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-828-18

MOVED by Councillor Bonnett that Council accept the Councillor's reports for December 4, 2018, as information.

UNANIMOUSLY CARRIED

COMMITTEE OF THE WHOLE:

C-15-829-18

MOVED by Councillor Kluin that Council move to an in-camera session at 8:48 p.m. in accordance with sections 21, 24 of FOIP for agenda items:

- 11.1 Intermunicipal Partnership
- 11.2 CAO Operations Overview

UNANIMOUSLY CARRIED

Councillor Kluin declared a conflict and left the meeting at 9:45 p.m.

Councillor Kluin returned to the meeting at 9:47 p.m.

C-15-830-18

MOVED by Councillor McQueen that Council come out of in-camera at 9:50 p.m.

UNANIMOUSLY CARRIED

INTERMUNICIPAL PARTNERSHIP

C-15-831-18

MOVED by Councillor Kluin that Council accept the Intermunicipal Partnership report as information.

UNANIMOUSLY CARRIED

CAO OPERATIONS OVERVIEW

C-15-832-18


MOVED by Councillor Bonnett that Council accept the CAO Operations overview report as information.

UNANIMOUSLY CARRIED


ADJOURNMENT: C-15-833-18

MOVED by Councillor Burrows that Council adjourn the meeting at 9:51 p.m.

UNANIMOUSLY CARRIED



Mayor



Secretary