

**COUNCIL MINUTES
WOODLANDS COUNTY
December 5, 2017**

The regular meeting of the Council for Woodlands County was held Tuesday, December 5, 2017, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 7 p.m.

**MEMBERS
PRESENT:**

J. Rennie
R. Govenlock
D. McQueen

J. Burrows
D. Kluin
B. Prestidge

ABSENT:

S. Bonnett

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
S. Oberg, Director Corporate Services
G. Frank, Director Planning & Community Services
J. Sloomweg, Manger Planning & Development
B. Kerton, Barrhead Leader
K. LaBunte
I. Williams
J. Williams

**CALLED
TO ORDER:**

The meeting was called to order by Mayor Rennie at 7:00 p.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

Add:

7.1(3) Foodbank Competition
7.12 Funding Request from Eastlink Park

C-15-629-17

MOVED by Councillor McQueen that Council adopt the December 5, 2017 agenda as amended.

UNANIMOUSLY CARRIED

ADOPTION OF MINUTES:

REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 21, 2017

C-15-630-17

MOVED by Councillor Govenlock that Council adopt the minutes of the November 21, 2017, regular Council meeting as presented.

UNANIMOUSLY CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-631-17

MOVED by Councillor Prestidge that Council authorize Council to attend the Whitecourt & District Chamber of Commerce 2017 Christmas Partnership Social on December 14, 2017 at Eagle River Casino.

UNANIMOUSLY CARRIED

C-15-632-17

MOVED by Councillor McQueen that Council authorizes Council to attend Alberta Energy Regulators (AER) one day "participant involvement" workshop on December 12 from 9 am – 3 pm at St. Joseph's Hall.

UNANIMOUSLY CARRIED

C-15-633-17

MOVED by Councillor McQueen that Council authorizes Council to attend and participate in the Foodbank Dart Competition on Friday, December 8th at the Whitecourt Legion at 10:30 am.

UNANIMOUSLY CARRIED

ASSESSMENT SERVICES – RFP AWARD

Administration recommended that Council take the meeting in-camera in accordance with section 24 of FOIP.

C-15-634-17

MOVED by Councillor Govenlock that Council move to an in-camera session at 7:03 p.m.

UNANIMOUSLY CARRIED

C-15-635-17

MOVED by Councillor McQueen that Council come out of camera at 7:11 p.m.

UNANIMOUSLY CARRIED

C-15-636-17

MOVED by Councillor Kluin that Council direct administration to re-enter into a three (3) year agreement with an option for two (2) three year extensions, for Assessment Services with Accurate Assessment Group Ltd., for the provision of property assessment for Woodlands County as per the Municipal Government Act, and subject to any agreement from Municipal Affairs on the delegation of authority to perform provision of property assessment.

UNANIMOUSLY CARRIED

INVESTMENTS

C-15-637-17

Moved by Councillor Kluin that Council accepts this investment report as information.

UNANIMOUSLY CARRIED

PUBLIC HEARING: DEVELOPMENT PERMIT APPLICATION 15-075-2017 NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION) WILLIAMS PIT ON PT. SW 14-63-6 W5M

Mayor Rennie declared the public hearing for Development Permit 15-075-2017 open at 7:16 p.m.

Joan Slootweg, Manager Planning & Development, reported that no additional written submissions other than those in the package have been received.

Mayor Rennie opened the floor for verbal submissions on the proposed development Permit 15-075-2017.

Mayor Rennie declared the public hearing for Development Permit 15-051-2017 closed at 7:17 p.m.

NEW BUSINESS: SERENIC SOFTWARE ANNUAL MAINTENANCE AND SUPPORT AGREEMENT
(Con't)

C-15-638-17

MOVED by Councillor McQueen that Council approves Serenic proposed Three (3) year Fixed Price Agreement as presented.

UNANIMOUSLY CARRIED

YOUTH CAREER EXPOSURE BOOT CAMPS FUNDING REQUEST

C-15-639-17

MOVED by Mayor Rennie that Council direct administration to have representatives from Northern Gateway Public Schools provide a presentation to council regarding their funding request for \$8,500.00 for the Youth Career Exposure Boot Camps.

UNANIMOUSLY CARRIED

BLUE RIDGE COMMUNITY LEAGUE JOB TASK LIST

C-15-640-17

MOVED by Councillor Burrows that Council allocate \$8,700.00 in the 2018 budget and have Administration negotiate an agreement between the Blue Ridge Community League and Woodlands County to provide service for the new library and change room.

UNANIMOUSLY CARRIED

POLICY 1905 – TRAVEL, SUBSISTENCE AND HONORARIUMS

C-15-641-17

MOVED by Councillor McQueen that Council approve the revisions to policy 1905 – Travel, Subsistence and Honorariums as amended.

UNANIMOUSLY CARRIED

POLICY 1972 – HEALTH & WELLNESS PROGRAM

C-15-642-17

MOVED by Councillor Kluin that Council approve the revisions to policy 1972 – Health & Wellness Program as presented.

UNANIMOUSLY CARRIED

THANKS FROM TOPLAND CEMETERY

C-15-643-17

MOVED by Councillor McQueen that Council accept the thanks for the financial help and photos of the completed fencing project from the Topland Cemetery.

UNANIMOUSLY CARRIED

CANCELLATION OF JANUARY 2ND COUNCIL MEETING

C-15-644-17

MOVED by Councillor Prestidge that Council cancels the January 2, 2018 regular Council Meeting.

UNANIMOUSLY CARRIED

ADDITIONAL BUDGET MEETING DATES AND PUBLIC OPEN HOUSES

C-15-645-17

MOVED by Councillor Kluin that Council schedule budget deliberation meetings at the Woodlands County Council Chambers in Whitecourt on January 10, 2018 from 10 am – 2 pm and on February 5, 2018 from 2-4 pm as well as Public Consultation Open Houses from 7-8 pm as follows:

- January 22, 2018 in Whitecourt;
- January 24, 2018 in Fort Assiniboine; and
- January 29, 2018 in Blue Ridge.

UNANIMOUSLY CARRIED

FUNDING REQUEST FROM EASTLINK PARK

Administration advised Council that a letter from Eastlink Park was recently received requesting funding for their Canada 150 Closing New Year's Celebration on December 31st in the amount of \$5,000.00 of which the Town of Whitecourt has budgeted \$2,500.00.

C-15-646-17

MOVED by Councillor Prestidge that Council approve an unbudgeted expenditure of \$1250 for Eastlink Park's Canada 150 Closing New Year's Celebration on December 31st, 2017.

UNANIMOUSLY CARRIED

CORRES- PONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-647-17

MOVED by Councillor Burrows that Council accept:

- 7.1(3) - Foodbank Competition;
- 7.6. - Blue Ridge Community League Job Task List;
- 7.9 - Thanks from Topland Cemetery;
- 7.10 - Cancellation of January 2nd Council Meeting;
- 7.11 - Additional Budget Meeting Dates & Public Open Houses;
and
- 7.12 - Eastlink Funding Request.

as the points to capture from the December 5, 2017, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier's report outlining correspondence received by Woodlands County.

C-15-648-17

MOVED by Councillor McQueen that Council accepts the information package dated 22 November 2017 as circulated.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-649-17

MOVED by Councillor Burrows that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

RECESS:

Mayor Rennie recessed the meeting at 8:04 p.m.

RECONVENED:

Mayor Rennie reconvened the meeting at 8:11 p.m.

**COMMITTEE OF
THE WHOLE:**

C-15-650-17

MOVED by Councillor Kluin that Council move to an in-camera session in accordance with section 24 of FOIP for agenda items 10.1 – Intermunicipal Sharing Agreements and 10.2 – Subdivision Enforcement Update at 8:11 p.m.

UNANIMOUSLY CARRIED

C-15-651-17

MOVED by Councillor McQueen that Council come out of camera at 9:18 p.m.

UNANIMOUSLY CARRIED

INTERMUNICIPAL SHARING AGREEMENTS

C-15-652-17

MOVED by Councillor Burrows that Council direct administration to bring back information on Intermunicipal sharing agreements as directed.

UNANIMOUSLY CARRIED

SUBDIVISION ENFORCEMENT UPDATE

C-15-653-17

MOVED by Councillor Prestidge that Council accept the Subdivision enforcement update as information.

UNANIMOUSLY CARRIED

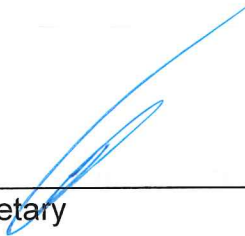
ADJOURNMENT: C-15-654-17

MOVED by Councillor Kluin that Council adjourn the meeting at 9:19 p.m.

UNANIMOUSLY CARRIED



Mayor



Secretary