

**COUNCIL MINUTES
WOODLANDS COUNTY
March 28, 2017**

The regular meeting of the Council for Woodlands County was held Tuesday, March 28, 2017, at the Municipal Office in Whitecourt, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

J. Rennie
R. Govenlock
D. Kluin
D. Pritchard
C. Merrifield
S. Bonnett – early departure at 10:30 a.m.
D. McQueen

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
G. Frank, Director Planning & Community Services
S. Oberg, Director Corporate Services
K. Kennedy, Manager Parks Recreation & Facility
B. Kerton, Barrhead Leader
T. Birtles, Accurate Assessment
R. Fortin, Accurate Assessment
C. Meadows, Accurate Assessment

**CALLED
TO ORDER:**

The meeting was called to order by Mayor Rennie at 9.33 a.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

Add:

7.1 (4) Let's Talk Budget with Oneil Carlier
7.11 Road Bans
7.12 SRD Crop Burning Seminar

C-15-156-17

MOVED by Councillor Kluin that Council adopt the March 28, 2017 agenda as amended.

UNANIMOUSLY CARRIED

Presiding Officer's Initials _____
Designated Officer's Initials _____

**ADOPTION OF
MINUTES:**

REGULAR COUNCIL MEETING MINUTES OF MARCH 7, 2017

C-15-157-17

MOVED by Councillor Pritchard that Council adopt the minutes of the March 7, 2017, regular Council meeting as presented.

UNANIMOUSLY CARRIED

SPECIAL COUNCIL MEETING MINUTES OF MARCH 10, 2017

C-15-158-17

MOVED by Councillor Merrifield that Council adopt the minutes of the March 10, 2017, special Council meeting as presented.

UNANIMOUSLY CARRIED

SPECIAL COUNCIL MEETING MINUTES OF MARCH 13, 2017

C-15-159-17

MOVED by Councillor Kluin that Council adopt the minutes of the March 13, 2017, special Council meeting as presented.

UNANIMOUSLY CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-160-17

MOVED by Councillor Merrifield that Council accept the Northern Alberta Development Council invitation as information.

UNANIMOUSLY CARRIED

C-15-161-17

MOVED by Councillor Bonnett that Council authorize Mayor Rennie's attendance at the 90th, Anniversary celebration of the Royal Canadian Legion, Branch #44 Whitecourt on April 22, 2017.

UNANIMOUSLY CARRIED

C-15-162-17

MOVED by Councillor McQueen that Council authorizes Council's attendance to meet with Municipal Affairs Minister Shaye Anderson on April 19th, 2017 at 10:00 am in Edmonton.

UNANIMOUSLY CARRIED

C-15-163-17

MOVED by Councillor Merrifield that Council authorizes Council's attendance to attend the Let's Talk Budget with Minister Oneil Carlier on Friday, March 31, 2017 at the Forest Interpretive Centre in Whitecourt.

UNANIMOUSLY CARRIED

2017 CAPITAL REQUESTS UPDATED COMMUNITY GROUPS

A discussion ensued regarding the various community group requests.

C-15-164-17

MOVED by Councillor McQueen that Council direct administration to bring the 2017 capital requests updated community groups RFD back to council for further discussion at the next council meeting.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 10:00 a.m.

RECONVENED: Mayor Rennie reconvened the meeting at 10:05 a.m.

DELEGATION(S): ACCURATE ASSESSMENT – 2017 MUNICIPAL ASSESSMENT

Troy Birtles, Ray Fortin and Chris Meadows with Accurate Assessment provided council with an overview on property assessments within Woodlands County including the various changes that have occurred in the last year which have affected the assessment. They also discussed the impact the changes to the MGA will have to assessments and municipalities.

Early Departure: Councillor Bonnet left the meeting at 10:30 a.m.

C-15-165-17

MOVED by Councillor Merrifield that Council accepts the presentation on assessment from Accurate Assessment as information.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 10:40 a.m.

RECONVENED: Mayor Rennie reconvened the meeting at 10:45 a.m.

NEW BUSINESS: TIME EXTENSION REQUEST 2014SUB13 – NE 27-58-10 W5M

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C-15-166-17

MOVED by Councillor Merrifield that Council approve the request for a time extension to register Subdivision Application 2014SUB13 to March 28, 2018.

UNANIMOUSLY CARRIED

TIME EXTENSION REQUEST 2015SUB13 – SE 36-60-10 W5M

C-15-167-17

MOVED by Councillor Govenlock that Council approve the request for a time extension to register Subdivision Application 2015SUB13 to March 28, 2018.

UNANIMOUSLY CARRIED

LEVEL OF SERVICE – WOODLANDS COUNTY FIRE SERVICE

C-15-168-17

MOVED by Councillor McQueen that Council adopt Standard Operating Guidelines section 12.2 as presented.

UNANIMOUSLY CARRIED

COMMUNITY SERVICES COMMITTEE – YOUTH MEMBER AT LARGE

C-15-169-17

MOVED by Councillor Kluin that Council direct administration to advertise the community services committee – youth member at large in September 2017.

UNANIMOUSLY CARRIED

FOOD BANK INFORMATION

C-15-170-17

MOVED by Councillor McQueen that Council accept the Food Bank update as information.

UNANIMOUSLY CARRIED

WOODLOT ASSOCIATION OF ALBERTA LUNCHEON

C-15-171-17

MOVED by Councillor Govenlock that Council direct administration to send the Woodlot Association of Alberta luncheon request to Whitecourt Woodlands Tourism.

UNANIMOUSLY CARRIED

ALBERTA JOBS TASKFORCE REPORT

C-15-172-17

MOVED by Councillor Merrifield that Council send a letter to the Prime Minister and Finance Minister asking that they ensure that the 2017 budget incorporates the 11 recommendations from the Alberta Jobs Taskforce Report.

UNANIMOUSLY CARRIED

CORRESPONDENCE FROM PREMIER OF ALBERTA

C-15-173-17

MOVED by Councillor Kluin that Council accept the letter from the Premier of Alberta regarding the carbon levy as information.

UNANIMOUSLY CARRIED

ROAD BANS

A discussion ensued regarding road bans and that agricultural producers may require some leniency regarding these.

C-15-174-17

MOVED by Councillor Kluin that Council direct administration to work with the agricultural producers to ensure no issues arise regarding the current Road Bans that are in place on county roads.

UNANIMOUSLY CARRIED

SRD CROP BURNING SEMINARS

A discussion ensued regarding the need to have SRD hold some seminars regarding the regulations on burning crops.

C-15-175-17

MOVED by Councillor Merrifield that Council direct administration to contact SRD and have them set up some information seminars in the Fort Assiniboine area regarding regulations on burning crops.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-176-17

MOVED by Councillor Pritchard that Council accept:

- 5.1 – Accurate Assessment;
- 7.5 – Level of Service – Woodlands County Fire Service;
- 7.7 – Food Bank Information;
- 7.11 – Road Bans; and
- 7.12 – SRD Crop Burning Seminars.

as the points to capture from the March 28, 2017, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier's report outlining correspondence received by Woodlands County.

C-15-177-17

MOVED by Councillor McQueen that Council accepts the information package dated March 8 & 22, 2017 as circulated.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-178-17

MOVED by Councillor Kluin that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

C-15-179-17

MOVED by Councillor Merrifield that Council confirm that the Joint Workshop with the Town of Whitecourt will be held on Wednesday, April 26, 2017 at 6 p.m. at the Woodlands County Council Chambers in Whitecourt.

UNANIMOUSLY CARRIED

**COMMITTEE OF
THE WHOLE:**

C-15-180-17

MOVED by Councillor Govenlock that Council move to an in-camera session at 11:18 a.m.

UNANIMOUSLY CARRIED

C-15-181-17

MOVED by Councillor Pritchard that Council come out of camera at 12:16 p.m.

UNANIMOUSLY CARRIED

AGREEMENTS OVERVIEW

C-15-182-17

MOVED by Councillor McQueen that Council accept the agreement overview as information.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-183-17

MOVED by Councillor Kluin that Council adjourn the meeting at 12:16 p.m.

UNANIMOUSLY CARRIED

Mayor

Secretary