

**COUNCIL MINUTES
WOODLANDS COUNTY
January 22, 2016**

The regular meeting of the Council for Woodlands County was held Friday, January 22, 2016, at the Municipal Office in Whitecourt, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

S. Bonnett
J. Rennie
R. Govenlock
D. Kluin
D. McQueen
D. Pritchard
C. Merrifield

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Secretary
G. Frank, Director, Community Services & Planning
J. Sootweg, Manager Planning & Development
W. Lacasse, Director Infrastructure Services
W. Stewart, Airport Manager
H. LaRoche, Community Liaison and Programming Coordinator
K. Charlebois

**CALLED
TO ORDER:**

The meeting was called to order by Mayor Rennie at 9:31 a.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

Add:

7.15 Discussion on Points to Capture
7.16 Alberta Community Partnership Grant

C-15-029-16

MOVED by Councillor McQueen that Council adopt the January 22, 2016, agenda as amended.

UNANIMOUSLY CARRIED

ADOPTION OF MINUTES:

REGULAR COUNCIL MEETING MINUTES OF JANUARY 5, 2016

C-15-030-16

MOVED by Councillor Govenlock that Council adopt the minutes of the January 5, 2016, regular Council meeting as presented.

UNANIMOUSLY CARRIED

SPECIAL COUNCIL MEETING MINUTES OF JANUARY 11, 2016

C-15-031-16

MOVED by Councillor Bonnett that Council adopt the minutes of the January 11, 2016, special Council meeting as presented.

UNANIMOUSLY CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

C-15-032-16

MOVED by Councillor Merrifield that Council authorize the attendance of Council to attend the Whitecourt & District Chamber of Commerce 2016 Economic Forum on Wednesday, March 2, 2016.

UNANIMOUSLY CARRIED

C-15-033-16

MOVED by Councillor Govenlock that Council authorize the attendance of Mayor Rennie to the Mayors' Caucus and Breakfast with Provincial Leaders on March 9 and 10 in Edmonton at the Matrix Hotel.

UNANIMOUSLY CARRIED

C-15-034-16

MOVED by Councillor Pritchard that Council authorize the attendance of Council to attend the Whitecourt Fish and Game Association annual Wild Game Banquet and Dance on April 2, 2016 in Whitecourt.

UNANIMOUSLY CARRIED

AMENDED POLICY 6118 WATER & SEWER LINE COST CONTRIBUTION FEE

C-15-035-16

MOVED by Councillor Govenlock that Council direct administration to revise policy 6118 as discussed and bring back to council for review.

UNANIMOUSLY CARRIED

REQUEST FOR EXTENSION OF TIME FOR DEVELOPMENT AGREEMENT FOR DEVELOPMENT OF PLAN 092-1511 BLOCK 1 LOTS 1 THRU 8 IN THE HAMLET OF BLUE RIDGE

C-15-036-16

MOVED by Councillor Pritchard that Council approve a two-year extension and enter into amending Sales, Servicing and Development Agreement, as requested by 947279 Alberta Ltd. to February 3, 2018 for the development of Plan 092-1511.

UNANIMOUSLY CARRIED

AIRPORT LANDING FEES

C-15-037-16

MOVED by Councillor Govenlock that Council direct administration to bring back to council an amended schedule of fees policy showing \$25 for Airport Landing Fees along with a proposed implementation date including sending the proposal to local operators requesting their feedback.

UNANIMOUSLY CARRIED

WHITECOURT/WOODLANDS CHILDREN'S FESTIVAL

C-15-038-16

MOVED by Councillor Govenlock that Council appoint Councillor Bonnett to the Whitecourt/Woodlands Children's Festival committee as the Woodlands County Council representative.

UNANIMOUSLY CARRIED

C-15-039-16

MOVED by Councillor Bonnett that Council authorizes a 25% cost sharing for the children's festival to a maximum of \$13,000.00.

UNANIMOUSLY CARRIED

AGRICULTURE SERVICES EQUIPMENT RENTAL DEPOT

C-15-040-16

MOVED by Councillor Merrifield that Council direct administration to forward the Agriculture Equipment Rental Depot to the Agricultural Services Board for further discussion and review and make a recommendation back to Council.

UNANIMOUSLY CARRIED

DELEGATION(S): ANSELMO RECREATION & AGRICULTURAL SOCIETY

Rene with the Anselmo Recreation and Agricultural Society provided Council with an overview of the board's long-term plans and goals.

C-15-041-16

MOVED by Councillor Kluin that Council accepts the Anselmo Recreation & Agricultural Society presentation as information.

UNANIMOUSLY CARRIED

NEW BUSINESS: POLICY 6303 AGRICULTURAL SERVICE BOARD SPONSORSHIP

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C-15-042-16

MOVED by Councillor McQueen that Council approve policy 6303 – Agricultural Services Board Sponsorship as revised.

IN-FAVOUR:

Mayor Rennie
Councillor Bonnett
Councillor Pritchard
Councillor Merrifield
Councillor Kluin
Councillor McQueen

OPPOSED:

Councillor Govenlock

CARRIED

**REGIONAL RECREATION OPPORTUNITIES – FORT ASSINIBOINE
AREA SURVEY RESULTS**

C-15-043-16

MOVED by Councillor McQueen that Council direct administration to forward the Regional Recreation Opportunities – Fort Assiniboine area results to the Community Services Committee to review the results further and make a recommendation back to Council.

UNANIMOUSLY CARRIED

SUPERNET ACCESS FOR MUNICIPALITIES

C-15-044-16

MOVED by Councillor Merrifield that Council write to the provincial government expressing their concerns with equal access to the Supernet for our ratepayers.

UNANIMOUSLY CARRIED

SEASONAL MAINTENANCE ON PROVINCIAL HIGHWAYS

C-15-045-16

MOVED by Councillor McQueen that Council accept the letter from Alberta Infrastructure Transportation regarding seasonal maintenance on provincial highways as information.

UNANIMOUSLY CARRIED

2017 CANADIAN VOYAGEUR BRIGADE

C-15-046-16

MOVED by Councillor Kluin that Council approves sending a Letter of Support for the Canadian Voyageur Brigade Society's Canada 150 Grant Request.

UNANIMOUSLY CARRIED

BUILDING CANADA GRANT PROJECTS

C-15-047-16

MOVED by Councillor Pritchard that Council direct administration to have the following projects reviewed:

- Performing Arts Centre
- Internet Towers
- Sewer Treatment Lagoon – Lac Ste. Anne
- Paving Old Blue Ridge Highway
- Proposed waterline to Casino
- Waterlines at the Airport

and provide a summary back to council on where each project currently stands.

UNANIMOUSLY CARRIED

**CONFLICT
DECLARED:**

Councillor Merrifield declared a conflict to agenda item 7.13 – Purchase of Land as he owns the next quarter of land and left the meeting at 10:44 a.m.

PURCHASE OF LAND

C-15-048-16

MOVED by Councillor Govenlock that Council give authorization to the Town of Whitecourt to purchase the land at W ½ 6-60-11 W5M within Woodlands County

UNANIMOUSLY CARRIED

Councillor Merrifield returned to the meeting at 10:46 a.m.

AAMDC INTER-MUNICIPAL FINANCE SURVEY RESULTS 2015

C-15-049-16

MOVED by Councillor Merrifield that Council invite the local AUMA representative to give a presentation to Council to clarify what AUMA's stance is on the linear assessment issue.

UNANIMOUSLY CARRIED

DISCUSSION ON POINTS TO CAPTURE

C-15-050-16

MOVED by Councillor Bonnett that Council will clarify to administration those "points to capture" items highlighted in the Council meetings that they wish to have featured on Woodlands County Facebook page.

UNANIMOUSLY CARRIED

ALBERTA COMMUNITY PARTNERSHIP GRANT

C-15-051-16

MOVED by Councillor Pritchard that Woodlands County apply for the Alberta Community Partnership Grant fund with the submission of applications for airport certification and communication utility tower project.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-052-16

MOVED by Councillor Pritchard that Council accept:

- 7.7 – Policy 6303 Agricultural Service Board Sponsorship; and
- 7.10 – Seasonal Maintenance on Provincial Roads.

as the points to capture from the January 22, 2016, Council meeting with 7.7 also being the point to capture on Woodlands County’s Facebook page.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier’s report outlining correspondence received by Woodlands County.

C-15-053-16

MOVED by Councillor McQueen that Council accepts the information package dated 15 January 2016 as circulated.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-054-16

MOVED by Councillor Merrifield that Council accept the Councillor’s reports, as information.

UNANIMOUSLY CARRIED

RECESS:

Mayor Rennie recessed the meeting at 11:13 a.m.

RECONVENED:

Mayor Rennie reconvened the meeting at 11:48 a.m.

**COMMITTEE OF
THE WHOLE:**

C-15-055-16

MOVED by Councillor McQueen that Council move to an in-camera session at 11:22 a.m.

UNANIMOUSLY CARRIED

C-15-056-16

MOVED by Councillor McQueen that Council come out of camera at 11:48 a.m.

UNANIMOUSLY CARRIED

LEGAL OPINION ON AMENDING CONDITIONS IN DEVELOPMENT AGREEMENTS OF A SUBDIVISION AFTER REGISTRATION

C-15-057-16

MOVED by Councillor Merrifield that Council direct administration to advise the developer that there is an option to make an application to amend with all landowners consent, Woodlands County as landowner of Block 1, Lot 6, Plan 142-4321 will consent to allow MPC to review the request.

IN-FAVOUR:

Mayor Rennie
Councillor Merrifield

OPPOSED:

Councillor Govenlock
Councillor Bonnett
Councillor Pritchard
Councillor Kluin
Councillor McQueen

DENIED

C-15-058-16

MOVED by Councillor Merrifield that Council direct administration to advise the developer that there is an option to make an application to amend with all landowners consent, however Woodlands County as landowner of Block 1, Lot 6, Plan 142-4321 will not provide consent.

IN-FAVOUR:

Councillor Govenlock
Councillor Bonnett
Councillor Pritchard
Councillor Kluin
Councillor McQueen

OPPOSED:

Mayor Rennie
Councillor Merrifield

CARRIED

C-15-059-16

MOVED by Councillor McQueen that Council move to an in-camera session at 11:55 a.m.

UNANIMOUSLY CARRIED

C-15-060-16

MOVED by Councillor Kluin that Council come out of camera at 12:21 p.m.

UNANIMOUSLY CARRIED

LEGAL OPINIONS – AMENDING POLICY 6118 – WATER & SEWER LINE COST CONTRIBUTION FEE

C-15-061-16

MOVED by Councillor McQueen that Council accept the legal opinions as information.

UNANIMOUSLY CARRIED

FIRE PROTECTION AND EMERGENCY SERVICES STANDARD OPERATING GUIDELINES SECTION 11 RATE OF PAY AMENDMENT

C-15-062-16

MOVED by Councillor McQueen that Council approve the amended Fire Protection and Emergency Services Standard Operating Guidelines Section 11 Rate of Pay Policy effective January 1, 2016.

UNANIMOUSLY CARRIED

STAFF WAGE REVIEW

C-15-063-16

MOVED by Councillor Govenlock that Council approve the Staff Wage Review as discussed.

UNANIMOUSLY CARRIED

C-15-064-16

MOVED by Councillor Govenlock that Council have a special meeting in the committee of the whole on February 10, 2016 from 2-4 p.m. at the Woodlands County Whitecourt office.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-065-16

MOVED by Councillor Kluin that Council adjourn the meeting at 12:25 p.m.

UNANIMOUSLY CARRIED

Mayor

Secretary