

**COUNCIL MINUTES
WOODLANDS COUNTY
October 3, 2017**

The regular meeting of the Council for Woodlands County was held Tuesday, October 3, 2017, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 7 p.m.

**MEMBERS
PRESENT:**

J. Rennie
S. Bonnett
R. Govenlock
D. Kluin
C. Merrifield
D. McQueen
D. Pritchard

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
W. Lacasse, Director Infrastructure
S. Warford, Airport Manager
G. Frank, Director Planning & Community Services
R. Twach, Manager Infrastructure Services
B. Kerton, Barrhead Leader
C. Hagman

**CALLED
TO ORDER:**

The meeting was called to order by Mayor Rennie at 7:00 p.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

Add:

7.1(5) Whitecourt Fire Department
7.14 Request from Topland Cemetery

Committee of the Whole:

Add:

10.3 Gravel
10.4 Millar Western CTP

C-15-516-17

MOVED by Councillor Kluin that Council adopt the October 3, 2017 agenda as amended.

UNANIMOUSLY CARRIED

INTRODUCTION: Council was introduced and welcomed new Airport Manager Sally Warford.

ADOPTION OF MINUTES:

REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER 19, 2017

It was pointed out that the spelling of Ms. Swartzenberger's first name is actually Rennae not Rene.

C-15-517-17

MOVED by Councillor Bonnett that Council adopt the minutes of the September 19, 2017, regular Council meeting as amended.

UNANIMOUSLY CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-518-17

MOVED by Councillor Govenlock that Council accept the Grand opening of Norquest College Singhmar Centre for Learning in Edmonton on October 4, 2017 as information.

UNANIMOUSLY CARRIED

C-15-519-17

MOVED by Councillor Merrifield that Council authorizes Councillor Bonnett to attend the Mayerthorpe High School's annual awards presentation on Thursday, October 6, at 6:30 pm.

UNANIMOUSLY CARRIED

C-15-520-17

MOVED by Councillor Govenlock that Council authorizes Council to attend the Whitecourt Trailblazers special event honouring Ken & Mistie Linford on Thursday, October 19, 2017 at the Eagle River Casino & Travel Plaza.

UNANIMOUSLY CARRIED

C-15-521-17

MOVED by Councillor Merrifield that Council authorizes Council to attend the Blue Ridge Library Grand Opening on October 10, 2017 at 7 pm in Blue Ridge.

UNANIMOUSLY CARRIED

C-15-522-17

MOVED by Councillor Bonnett that Council authorizes Council to attend the Whitecourt Fire Department Awards Night Celebration on Saturday, October 28, 2017 at St. Joseph Parish Hall in Whitecourt.

UNANIMOUSLY CARRIED

VEGETATION MANAGEMENT CONTROL PLAN – ALBERTA TRANSPORTATION

C-15-523-17

MOVED by Councillor Kluin that Council forward the Vegetation Management Control Plan letter to the Minister of Infrastructure including a request for a meeting during the annual AAMDC conference.

UNANIMOUSLY CARRIED

COUNTY OF BARRHEAD NO. 11 REFERRAL – NOTICE OF PROPOSED DEVELOPMENT 48-2017 – PT. NE 28-61-5 W5M

C-15-524-17

Moved by Councillor Bonnett that Woodlands County respond to the County of Barrhead that Woodlands County has no objection to Development Application 48-2017 and suggest that conditions be considered for mitigation for noise generated from the gravel extraction and crushing operations and tarping of trucks during hauls.

UNANIMOUSLY CARRIED

C-15-525-17

Moved by Councillor Kluin that administration send a letter to the County of Barrhead advising that there needs to be a sufficient amount of time provided in order for Woodlands County to respond to their Notices.

UNANIMOUSLY CARRIED

**DEVELOPMENT PERMIT APPLICATION 15-075-2017 FOR WILLIAMS
PIT ON PT. SW 14-63-6 W5M**

C-15-526-17

MOVED by Councillor McQueen that council direct administration to advertise and schedule a public hearing for Development Permit 15-075-2017 on Pt. SW 14-63-6 W5M for the purpose of sand and gravel extraction and processes on Tuesday, December 5, 2017 at 7:15 pm at the Fort Assiniboine County Office, Council Chambers in Fort Assiniboine.

UNANIMOUSLY CARRIED

PARK NAME IN FORT ASSINIBOINE

C-15-527-17

MOVED by Councillor Kluin that Council officially names the Fort Assiniboine park; Riverside Memorial Park and directs administration to include the purchase of a plaque & mount in the 2018 Budget.

UNANIMOUSLY CARRIED

**2017 CAPITAL GRANT REALLOCATION – BLUE RIDGE COMMUNITY
LEAGUE**

C-15-528-17

MOVED by Councillor McQueen that Council approves the Blue Ridge Community Leagues request to reallocate 2017 capital grant funds of \$5000 from the Hamlet Flower Pots to replace the shingles on the Boxing Club Building.

IN-FAVOUR:

Mayor Rennie
Councillor Merrifield
Councillor Kluin
Councillor Pritchard
Councillor Bonnett
Councillor McQueen

OPPOSED:

Councillor Govenlock

CARRIED

DESTINATION MARKETING FUND PROGRAM

C-15-529-17

MOVED by Councillor Govenlock that Council defer the Destination Marketing Fund Program until the 2018 budget deliberations.

IN-FAVOUR:

Councillor McQueen
Councillor Govenlock

OPPOSED:

Mayor Rennie
Councillor Merrifield
Councillor Kluin
Councillor Pritchard
Councillor Bonnett

DEFEATED

C-15-530-17

MOVED by Councillor Merrifield that Woodlands County Council approves the reallocation of \$5000 from the Tourism Product Development Grant Program in the 2017 Whitecourt Woodlands Tourism budget to the Destination Marketing Fund Program.

IN-FAVOUR:

Mayor Rennie
Councillor Merrifield
Councillor Kluin
Councillor Pritchard
Councillor Bonnett

OPPOSED:

Councillor Govenlock
Councillor McQueen

CARRIED

DELEGATION(S): REQUEST FOR APPROACH WIDENING – C. HAGMAN

Cam Hagman was in attendance to bring forward concerns regarding his approach. He indicated that his approach needed to be widened and requested that the County widen the approach as well as cover the costs to do so.

C-15-531-17

MOVED by Councillor Kluin that Council direct administration to look at options regarding the approach-widening request and bring information back to the next council meeting.

UNANIMOUSLY CARRIED

TWO (2) NEW CREW CAB 1 TON CAB AND CHASSIS TRUCKS

C-15-532-17

MOVED by Councillor McQueen that Council directs administration to proceed with the purchase of two (2) new crew cab 1 ton cab and chassis 4x4 trucks from Edmonton Motors for the amount of \$93,458.50 plus gst.

IN-FAVOUR:

Mayor Rennie
Councillor Merrifield
Councillor Kluin
Councillor Govenlock
Councillor Bonnett
Councillor McQueen

OPPOSED:

Councillor Pritchard

CARRIED

FORTIS ALBERTA LED STREET LIGHT CONVERSION PROGRAM

C-15-533-17

MOVED by Councillor Kluin that Council directs Administration to proceed with the implementation of the Fortis Alberta LED Street Light Conversion Program as presented, once the Alberta Utilities Commission approves the use of the maintenance multiplier.

UNANIMOUSLY CARRIED

LOW-LEVEL CROSSING ANSELMO, SUMMARY REPORT UPDATE

C-15-534-17

MOVED by Councillor Bonnett that Council accepts the low-level crossing, Anselmo Summary report update as information and direct administration to send a letter to Alberta Transportation Minister regarding the low-level crossing.

UNANIMOUSLY CARRIED

LETTER OF CONCERN – THOMPSON ROAD / RANGE ROAD 120

C-15-535-17

MOVED by Mayor Rennie that Council accept the letter of concern regarding Thompson Road / RR 120 as information.

UNANIMOUSLY CARRIED

REMEMBRANCE DAY CEREMONIES

C-15-536-17

MOVED by Councillor Merrifield that Council authorizes the attendance of local Councillors to attend the Remembrance Day Ceremonies as follows:

Division 1 – Anselmo and Division 5 – Blue Ridge at the Mayerthorpe Legion Remembrance Day Ceremony.

Division 2 – Whitecourt West, Division 3 – Whitecourt Central and Division 4 – Whitecourt East at the Whitecourt Legion Remembrance Day Ceremony.

Division 6 – Goose Lake/Freeman River and Division 7 – Fort Assiniboine/Timeu at the Fort Assiniboine Legion Remembrance Day Ceremony

UNANIMOUSLY CARRIED

MINISTER'S AWARDS FOR EXCELLENCE IN PUBLIC LIBRARY SERVICE

C-15-537-17

MOVED by Councillor Kluin that Council accept the letter from Municipal Affairs regarding the annual Minister's Awards for Excellence in Library Service as information.

UNANIMOUSLY CARRIED

TOPLAND CEMETERY

The Topland Cemetery has been maintained by a group of volunteers whom have been repairing the site and installing fencing around the site. However, in order to complete the fencing they are requesting approximately \$1000.00.

C-15-538-17

MOVED by Councillor Govenlock that Council approve providing the Topland Cemetery group an unbudgeted expenditure of \$1000 in order for the group to complete the new fence.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-539-17

MOVED by Councillor Kluin that Council accept:

- 7.2 - Vegetation Management Control Plan – Alberta Transportation;
- 7.5 - Park Name in Fort Assiniboine; and
- 79 - Fortis Alberta LED Street Light Conversion Program.

as the points to capture from the October 3, 2017, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier's report outlining correspondence received by Woodlands County.

C-15-540-17

MOVED by Councillor Pritchard that Council accepts the information package dated 21 September 2017 as circulated.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-541-17

MOVED by Councillor Pritchard that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 8:28 p.m.

RECONVENED: Mayor Rennie reconvened the meeting at 8:30 p.m.

COMMITTEE OF THE WHOLE:

C-15-542-17

MOVED by Councillor Pritchard that Council move to an in-camera session at 8:30 p.m.

UNANIMOUSLY CARRIED

C-15-543-17

MOVED by Councillor Bonnett that Council come out of camera at 8:53 p.m.

UNANIMOUSLY CARRIED

STANDARD FORM AIRPORT LEASE DOCUMENT

C-15-544-17

MOVED by Councillor Govenlock that Council approve the standard form Airport Lease Document to be used for all future lease requirements at the Whitecourt Airport.

UNANIMOUSLY CARRIED

UPDATE LAND SALE

C-15-545-17

MOVED by Councillor Bonnett that Council direct administration to obtain an appraisal and to update the potential purchaser.

UNANIMOUSLY CARRIED

GRAVEL

C-15-546-17

MOVED by Councillor McQueen that Council direct administration to look into how private landowners are leasing their land for gravel purposes and bring information back to council.

UNANIMOUSLY CARRIED

MILLAR WESTERN CTP

C-15-547-17

MOVED by Councillor Kluin that Council direct administration to get clarification from Millar Western regarding the maps provided Council versus those posted in the paper and further advise Woodlands County may need to amend our support letter.

UNANIMOUSLY CARRIED

C-15-548-17

MOVED by Councillor Merrifield that Council attend the Millar Western Open House.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-549-17

MOVED by Councillor Kluin that Council adjourn the meeting at 8:54 p.m.

UNANIMOUSLY CARRIED

Mayor

Secretary