

**COUNCIL MINUTES
WOODLANDS COUNTY
December 19, 2017**

The regular meeting of the Council for Woodlands County was held Tuesday, December 19, 2017, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

J. Rennie	J. Burrows
R. Govenlock	D. Kluin
D. McQueen	B. Prestidge
S. Bonnett	

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
K. Scott, Community Services Administrative Assistant
G. Frank, Director Planning & Community Services
K. Kennedy, Manager, Parks & Recreation
H. Anderson, Community Liaison and Programming Coordinator
B. Kerton, Barrhead Leader
D. Quick, Northern Gateway Public School
D. Vance, Northern Gateway Public School
M. Sales, Traffic Sergeant, Whitecourt ITU
L. Carter, Peace Officer Supervisor

**CALLED
TO ORDER:**

The meeting was called to order by Mayor Rennie at 9:33 a.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

Add:

- 7.1(1) Eastlink Park New Year's Eve Celebration
- 7.1(2) Alberta Counsel Workshop: Personal Branding

Remove:

- 3. Adoption of Minutes

C-15-665-17

MOVED by Councillor McQueen that Council adopt the December 19, 2017 agenda as amended.

UNANIMOUSLY CARRIED

BYLAW(S): BYLAW 499/17 – AMENDING BYLAW 431/14

C-15-666-17

MOVED by Councillor Bonnett that Council gives first reading of Bylaw 499/17 amending Bylaw 431/17 – Council Procedures.

UNANIMOUSLY CARRIED

C-15-667-17

MOVED by Councillor Kluin that Council gives second reading of Bylaw 499/17.

UNANIMOUSLY CARRIED

C-15-668-17

MOVED by Councillor McQueen that Council proceeds with third and final reading of Bylaw 499/17.

UNANIMOUSLY CARRIED

C-15-669-17

MOVED by Councillor Prestidge that Council gives third and final reading of Bylaw 499/17 amending Bylaw 431/17 – Council Procedures.

UNANIMOUSLY CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-670-17

MOVED by Councillor Bonnett that Council authorizes Council to attend the New Years' Eve celebration on December 31, 2017 at Eastlink Park.

UNANIMOUSLY CARRIED

C-15-671-17

MOVED by Councillor Govenlock that Council authorizes Mayor Rennie and other members of Council to attend the personal branding workshop on January 17, 2018 in Edmonton.

UNANIMOUSLY CARRIED

INTERIM OPERATING BUDGET

C-15-672-17

MOVED by Councillor Kluin that Council adopt the 2018 interim budget as presented.

UNANIMOUSLY CARRIED

DEVELOPMENT PERMIT APPLICATION 15-075-2017 NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION) WILLIAMS PITS ON PT. SW 14-63-6 W5M

C-15-673-17

MOVED by Councillor Govenlock to direct Administration bring back to Council the reclamation process used by Alberta Environment and Parks to determine reclamation security costs.

UNANIMOUSLY CARRIED

ECONOMIC DEVELOPMENT COMMITTEE – MEMBER AT LARGE

C-15-674-17

MOVED by Councillor McQueen to direct Administration to advertise the vacant EDC member at large position with the understanding that the position expires on October 31, 2018.

UNANIMOUSLY CARRIED

POLICY 5102 – SENIOR TRANSPORTATION GRANT UPDATE

C-15-675-17

MOVED by Councillor Kluin to direct Administration to revise policy 5102 – Senior Transportation Grant to include the Healthy Living Program and bring back to the next council meeting.

UNANIMOUSLY CARRIED

REVISED POLICY 7002

C-15-676-17

MOVED by Councillor Kluin that Council adopt the revised Policy 7002 – Community Organization Capital and Operating Grants as presented and further, that Procedure 7002-01 be rescinded.

IN-FAVOUR: Mayor Rennie, Councillor Burrows, Councillor Prestidge,
Councillor Bonnett, Councillor Kluin & Councillor McQueen

OPPOSED: Councillor Govenlock

CARRIED

DELEGATIONS: 2018 CAREER EXPOSURE BOOTCAMP PROPOSAL

C-15-677-17

MOVED by Councillor Burrows that Council accept the Youth Career Exposure Bootcamp proposal as information.

UNANIMOUSLY CARRIED

INTEGRATED TRAFFIC UNIT

C-15-678-17

MOVED by Councillor Burrows that Council accept the Integrated Traffic Unit presentation as information.

UNANIMOUSLY CARRIED

NEW BUSINESS: DESIGNATED INDUSTRIAL PROPERTY ASSESSMENT

(Con't)

C-15-679-17

MOVED by Councillor McQueen that Council approve the Designated Industrial Properties contract as presented, subject to the revenue component being in the \$68,000 range, and further that administration have the latitude to make minor changes to the contract in the final draft, that do not change the integrity of the contract.

UNANIMOUSLY CARRIED

ANNEXATION

C-15-680-17

MOVED by Councillor Govenlock that Council accept the Annexation discussion as information.

UNANIMOUSLY CARRIED

REQUEST FOR SUPPORT LETTER

C-15-681-17

MOVED by Councillor McQueen that Council direct Administration to forward the letter of support to Wellspring Family Resource & Crisis Centre for their grant application.

UNANIMOUSLY CARRIED

AADMC SPRING 2018 CONFERENCE

C-15-682-17

MOVED by Councillor Kluin to direct Administration to confirm registration for Mayor Rennie, Councillor Bonnett, Councillor Kluin, Councillor Prestidge and Councillor Burrows at the AADMC's 2018 Spring Convention in Edmonton from March 19-21, 2018.

UNANIMOUSLY CARRIED

FCM ANNUAL CONFERENCE

C-15-683-17

MOVED by Councillor Burrows that Council authorizes Council members to attend two annual conferences over their entire term.

UNANIMOUSLY CARRIED

POINTS TO CAPTURE

C-15-684-17

MOVED by Councillor McQueen that Council accept:

- 5.1 – 2018 Career Exposure Bootcamp Proposal
- 5.2 – Integrated Traffic Unit
- 7.1 – Interim Operating Budget

CORRESPONDENCE & INFORMATION:

- 7.3 – Economic Development Committee, Member at Large
- 7.7 – Annexation
- 7.8 – Request for Support Letter

as the points to capture from the December 19, 2017, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier's report outlining correspondence received by Woodlands County.

C-15-685-17

MOVED by Councillor Kluin that Council accept the information package dated 14 December 2017 as circulated.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

LETTER OF SUPPORT – ANC

C-15-686-17

MOVED by Councillor McQueen that Mayor Rennie sign the ANC letter of support as presented.

UNANIMOUSLY CARRIED

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-687-17

MOVED by Councillor Prestidge that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

**COMMITTEE OF
THE WHOLE:**

C-15-688-17

MOVED by Councillor Kluin that Council move to an in-camera session in accordance with section 24 of FOIP for agenda items 10.1 Offer to Purchase and 10.2 Airport Lease Rates at 11:39 a.m.

UNANIMOUSLY CARRIED

C-15-689-17

MOVED by Councillor Bonnett that Council come out of camera at 11:53 a.m.

UNANIMOUSLY CARRIED

OFFER TO PURCHASE

C-15-690-17

MOVED by Councillor Prestidge that Council rejects the Offer to Purchase and direct Administration come back to Council with an updated appraisal and further options.

UNANIMOUSLY CARRIED

AIRPORT LEASE RATES

C-15-691-17


MOVED by Councillor Kluin to direct Administration to phase in the airport lease rate increase over two (2) years commencing at \$1.90/ sq. m. per year, effective January 1, 2018 and \$2.75/ sq. m. commencing for leases after January 1, 2019.

UNANIMOUSLY CARRIED

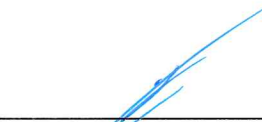
ADJOURNMENT: C-15-692-17

MOVED by Councillor Prestidge that Council adjourn the meeting at 11:54 a.m.

UNANIMOUSLY CARRIED



Mayor



Secretary