

**COUNCIL MINUTES  
WOODLANDS COUNTY  
November 7, 2017**

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The regular meeting of the Council for Woodlands County was held Tuesday, November 7, 2017, at the Municipal Office in Whitecourt, Alberta, commencing at 7 p.m.

**MEMBERS  
PRESENT:**

S. Bonnett	J. Burrows
R. Govenlock	D. Kluin
D. McQueen	B. Prestidge
J. Rennie	

**IN  
ATTENDANCE:**

L. Mercier, Chief Administrative Officer  
S. Wharton, Executive Assistant  
G. Frank, Director Planning & Community Services  
J. Slootweg, Manger Planning & Development  
B. Kerton, Barrhead Leader  
P. Shokeir, Whitecourt Star

**CALLED  
TO ORDER:**

The meeting was called to order by Mayor Rennie at 7:00 p.m.

**ADOPTION  
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

Move delegation 5.1 from 7:30 pm to 7:15 pm.

New Business:

**Add:**

7.1 Invitations

(3) Whitecourt Senior Circle Christmas Supper

(4) Eagle Tower Victim Services HOPE Party

(5) Performing Arts Facility

7.13 Approach Request

7.14 Alarm System

Committee of the Whole:

10.6 Operations Overview (Section 24 of FOIP)

**C-15-563-17**

MOVED by Councillor Kluin that Council adopt the November 7, 2017 agenda as amended.

UNANIMOUSLY CARRIED

Presiding Officer's Initials \_\_\_\_\_  
Designated Officer's Initials \_\_\_\_\_

**ADOPTION OF MINUTES:**

**REGULAR COUNCIL MEETING MINUTES OF OCTOBER 3, 2017**

**C-15-564-17**

MOVED by Councillor Bonnett that Council adopt the minutes of the October 3, 2017, regular Council meeting as presented.

UNANIMOUSLY CARRIED

**MINUTES OF THE OCTOBER 24, 2017 ORGANIZATION COUNCIL MEETING**

**C-15-565-17**

MOVED by Councillor McQueen that Council adopt the minutes of the October 24, 2017, organizational Council meeting as presented.

UNANIMOUSLY CARRIED

**NEW BUSINESS: COUNCIL INVITATIONS**

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

**C-15-566-17**

MOVED by Councillor Govenlock that Council authorize Mayor Rennie to attend Jay Granley’s Retirement party on Friday, November 10, 2017 at the Whitecourt Golf & Country Club.

UNANIMOUSLY CARRIED

**C-15-567-17**

MOVED by Councillor Bonnett that Council ratify Council’s attendance at the 13<sup>th</sup> Annual Candlelight Vigil on November 5, 2017 at the Whitecourt Seniors Circle.

UNANIMOUSLY CARRIED

**C-15-568-17**

MOVED by Councillor Burrows that Council authorize the attendance of Council to attend Whitecourt & District Chamber of Commerce Meet & Greet with Minister of Economic Development and Trade and the Minister of Agriculture and Forestry on November 8, 2017.

UNANIMOUSLY CARRIED

**C-15-569-17**

MOVED by Councillor McQueen that Council authorize the attendance of Council to attend the Whitecourt Seniors Christmas Supper at the Whitecourt Seniors Circle on December 16, 2017 at 5:30 pm.

UNANIMOUSLY CARRIED

**C-15-570-17**

MOVED by Councillor Kluin that Council authorize the attendance of Council to attend the Eagle Tower victim Services HOPE Party at the Eagle River Casino & Travel Plaza on November 24, 2017 at 7 pm.

UNANIMOUSLY CARRIED

**C-15-571-17**

MOVED by Councillor Kluin that Council authorize the attendance of Council to attend the Town of Whitecourt Performing Arts Facility presentation on November 13, 2017 at 7 pm.

UNANIMOUSLY CARRIED

**TIME EXTENSION REQUEST – NE 24-59-13 W5M – 2013SUB23**

**C-15-572-17**

MOVED by Councillor Govenlock that Council approves the request for a time extension to register subdivision application 2013SUB23 to January 22, 2019.

UNANIMOUSLY CARRIED

**DEVELOPMENT PERMIT 15-085-2017 FOR RURAL INDUSTRIAL CLASS II LANDFILL S ½ 17-60-15-W5M**

**C-15-573-17**

Moved by Councillor Bonnett that Council accept the approved Development Permit Application 15-085-2017 for a Class II Landfill on S ½ 17-60-15-W5M, as information and further that Council add the item to points to capture.

UNANIMOUSLY CARRIED

**2018 BUDGET MEETING DATES**

**C-15-574-17**

Moved by Councillor Burrows that Council schedule budget meetings on December 7 & 13, 2017 from 10 am – 2:30 pm at the Woodlands County Municipal Whitecourt Office.

UNANIMOUSLY CARRIED

**DELEGATION(S): WHITECOURT WOODLANDS HAWKS FOUNDATION**

Marc Chayer was in attendance and provided Council with an overview of the Whitecourt Woodlands Hawks Foundation and their endeavour to host a Whitecourt Woodlands Military Tattoo in celebration of the squadron's 20<sup>th</sup> year of operation on June 9 & 10, 2018, including a request for a \$10,000 grant to develop the event.

**C-15-575-17**

MOVED by Councillor McQueen that Council direct administration to bring the funding request of \$10,000 for the Whitecourt Woodlands Hawks Foundation Military Tattoo event back to Council.

UNANIMOUSLY CARRIED

**C-15-576-17**

MOVED by Councillor Burrows that Council accept the Whitecourt Woodlands Hawks Foundation Military Tattoo event as information.

UNANIMOUSLY CARRIED

**NEW BUSINESS: LUNCHEON INVITE**

(Con't)

**C-15-577-17**

Moved by Councillor Burrows that Council direct administration to invite Chad Merrifield and Dan Pritchard to a thank you luncheon on December 12, 2017 at Mountain Steak and Pizza.

UNANIMOUSLY CARRIED

## **JOINT CHRISTMAS DINNER WITH TOWN OF WHITECOURT**

### **C-15-578-17**

Moved by Councillor McQueen that Council direct administration to proceed with a joint Council Christmas dinner to be held on either December 6<sup>th</sup> or 13<sup>th</sup> at 6:30 pm and that an invitation be sent to the Town of Whitecourt.

UNANIMOUSLY CARRIED

## **AGRICULTURE ISSUES OF CONCERN**

### **C-15-579-17**

Moved by Councillor Bonnett that Council direct administration to invite the Minister of Agriculture to a meeting with Council including inviting the ASB members at large and to discuss agriculture issues of concern.

UNANIMOUSLY CARRIED

## **MEETING WITH MINISTER OF TRANSPORTATION AT AAMDC CONFERENCE**

### **C-15-580-17**

Moved by Councillor Burrows that Council request to meet with Hon. Brian Mason, Minister of Transportation at the AAMDC convention and submit the following items for discussion:

- Intersection on Highway 43 and West Mountain Road
- Intersection on Highway 43 and Greencourt
- Mowing along highways
- Culverts

UNANIMOUSLY CARRIED

## **AAMDC BANQUET**

### **C-15-581-17**

Moved by Councillor McQueen that Council host a dinner during the AAMDC Conference on Thursday, November 16<sup>th</sup> and direct administration to invite MLA's G. van Dijken and O. Carlier.

UNANIMOUSLY CARRIED

## **AUMA CONFERENCE**

### **C-15-582-17**

Moved by Councillor Kluin that Council accept the AUMA Conference as information.

UNANIMOUSLY CARRIED

## **LETTER FROM MUNICIPAL AFFAIRS**

### **C-15-583-17**

Moved by Councillor Govenlock that Council accept the letter from Municipal Affairs regarding amendments to the Municipal Government Act and concerns with uncollectable school tax and senior housing requisitions as information.

UNANIMOUSLY CARRIED

## **APPROACH REQUEST**

Administration provided Council with information regarding the request to widen an approach from 5.25m to 7m.

### **C-15-584-17**

Moved by Councillor Bonnett that Council direct administration to bring back various cost options regarding approach replacements requests, as discussed.

UNANIMOUSLY CARRIED

## **ALARMS**

With the recent break-in at the Goose lake hall Councillor McQueen suggested that it might be time to look at what it would cost to have all community halls outfitted with alarm systems.

### **C-15-585-17**

Moved by Councillor McQueen that Council direct administration to research the cost to have all community halls setup with alarm systems.

UNANIMOUSLY CARRIED

**CORRESPONDENCE & INFORMATION:**

**POINTS TO CAPTURE**

**C-15-586-17**

MOVED by Councillor Prestidge that Council accept:

- 5.1 - Whitecourt Woodlands Hawk Foundation;
- 7.3 – Development Permit 15-085-2017 for Rural Industrial Class II Landfill S ½ 17-60-15 W5M; and
- 7.7 – Agriculture Issues of Concern;
- 7.8 – Meeting with Minister of Transportation at AAMDC Conference.

as the points to capture from the November 7, 2017, Council meeting.

UNANIMOUSLY CARRIED

**INFORMATION ITEMS**

Council reviewed L. Mercier’s report outlining correspondence received by Woodlands County.

**C-15-587-17**

MOVED by Councillor McQueen that Council accept the information package dated 24 October 2017 as circulated.

UNANIMOUSLY CARRIED

**REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events they attended.

**C-15-588-17**

MOVED by Councillor Burrows that Council accept the Councillor’s reports, as information.

UNANIMOUSLY CARRIED

**RECESS:**

Mayor Rennie recessed the meeting at 8:36 p.m.

**RECONVENED:**

Mayor Rennie reconvened the meeting at 8:39 p.m.

**COMMITTEE OF THE WHOLE:**

Recommended that Council take the meeting in-camera in accordance with sections 24 and 17 of FOIP for agenda items 10.1 through 10.6.

**C-15-589-17**

MOVED by Councillor McQueen that Council move to an in-camera session at 8:40 p.m.

UNANIMOUSLY CARRIED

**C-15-590-17**

MOVED by Councillor Bonnett that Council come out of camera at 9:42 p.m.

UNANIMOUSLY CARRIED

**WHITECOURT WOODLANDS TOURISM 2018 BUDGET**

**C-15-591-17**

MOVED by Councillor Govenlock that Council direct administration and Mayor Rennie to discuss changes to the Whitecourt Woodlands Tourism 2018 Budget with the Town of Whitecourt.

UNANIMOUSLY CARRIED

**FCM LEGAL DEFENSE FUND**

**C-15-592-17**

MOVED by Councillor Kluin that Council accept the FCM letter regarding the FCM Legal Defense Fund as information.

UNANIMOUSLY CARRIED

**OVERVIEW OF MUNICIPAL ELECTION**

**C-15-593-17**

MOVED by Councillor Burrows that Council direct administration to report back to Council on suggestions regarding municipal election.

UNANIMOUSLY CARRIED



**LETTER FROM ALBERTA TRANSPORTATION ON PT. SE 17-59-11  
W5M**

**C-15-594-17**

Moved by Mayor Rennie that Council accept the letter from Alberta Transportation on PT SE 17-59-11 W5 as information.

UNANIMOUSLY CARRIED

**OPERATIONS OVERVIEW**

**C-15-595-17**

Moved by Councillor Prestidge that Council accept the operations overview as information.

UNANIMOUSLY CARRIED

**2017-19 MEMBERS AT LARGE APPOINTMENTS**

**C-15-596-17**

Moved by Councillor Bonnett that Council accepts the member at large letters of interest and summarization as information.

That Council appoints Lynette Kreddig and Donna McDowell to serve as members at large on the Agriculture Service Board from November 1, 2017 to October 31, 2019.

That Council appoints Marc Chayer and Frank Jensen to serve as members at large on the Economic Development Committee from November 1, 2017 to October 31, 2019.

That Council appoints Faye Myshyniuk and Elizabeth Kerschbaum to serve as members at large on the Woodlands County Library Board from November 1, 2017 to October 31, 2020.

That Council appoints Tracey Mitchel and Marlene Aubrey to serve as members at large on the Municipal Planning Commission from November 1, 2017 to October 31, 2019.

That Council appoints Jeanette Williams and Rick McKinnon to serve as members at large on the Subdivision and Development Appeal Board from November 1, 2017 to October 31, 2019.

That Council appoints Dallas Stevens and Tom Dawson to serve as members at large on the Woodlands County Community Services Committee from November 1, 2017 to October 31, 2019.

That Council appoints Dan Guenette and Stephen Tapp to serve as members at large on the Airport Advisory Committee from November 1, 2017 to October 31, 2018.

**ADJOURNMENT: C-15-597-17**

MOVED by Councillor Prestidge that Council adjourn the meeting at 9:47 p.m.

UNANIMOUSLY CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Secretary