

**COUNCIL MINUTES
WOODLANDS COUNTY
April 2, 2019**

The regular meeting of the Council for Woodlands County held on Tuesday, April 2, 2019, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

S. Bonnett	J. Burrows	R. Govenlock
D. Kluin	D. McQueen	B. Prestidge
J. Rennie		

**IN
ATTENDANCE:**

P. Hanlan, Chief Administrative Officer
S. Wharton, Executive Assistant
S. Oberg, Director Corporate Services
G. Frank, Director Planning & Community Services
L. Carter, Supervisor Patrol Services
B. Roach, Economic Development Coordinator

**CALLED
TO ORDER:**

Mayor Govenlock called the meeting to order at 9:34 a.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

Add:

New Business:

- 8.2a 2019 Budget
- 8.2b Mill Rate discussion

Add:

Committee of the Whole:

- 11.3 WWT Funding
- 11.4 Council Code of Conduct

C-15-200-19

MOVED by Councillor Prestidge that Council adopt the April 2, 2019 agenda as amended.

UNANIMOUSLY CARRIED


**ADOPTION OF
MINUTES:**

REGULAR COUNCIL MEETING MINUTES OF MARCH 26, 2019

C-15-201-19

MOVED by Councillor Kluin that Council adopt the minutes of the March 26, 2019, regular Council meeting as presented.

UNANIMOUSLY CARRIED

Presiding Officer's Initials _____
Designated Officer's Initials _____ 

BYLAW(S): **BYLAW 519/19 – NO PARKING BYLAW**

C-15-202-19

MOVED by Councillor Kluin that Council give first reading to Bylaw 519/19 – No Parking Bylaw.

UNANIMOUSLY CARRIED

C-15-203-19

MOVED by Councillor Prestidge that Council give second reading to Bylaw 519/19.

UNANIMOUSLY CARRIED

C-15-204-19

MOVED by Councillor Burrows that Council proceed to third and final reading of Bylaw 519/19.

UNANIMOUSLY CARRIED

C-15-205-19

MOVED by Councillor Kluin that Council give third reading to Bylaw 519/19 – No Parking Bylaw.

UNANIMOUSLY CARRIED

NEW BUSINESS: **COUNCIL INVITATIONS**

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-206-19

MOVED by Councillor Rennie that Council authorize Council to attend the RCMP Musical Ride on August 29, 2019 and that Woodlands County Sponsor an "Adopt a Horse" for the event for \$250.00.

UNANIMOUSLY CARRIED

C-15-207-19

MOVED by Councillor McQueen that Council accept the Hockey Heroes Charity NHL Alumni Hockey Game & Banquet as information.

UNANIMOUSLY CARRIED

2019 SENIOR'S WEEK EVENT

C-15-208-19

MOVED by Councillor Rennie that Council endorse the pre-selected date of Thursday, June 6, 2019 for the 2019 Woodlands County Senior's Week event.

UNANIMOUSLY CARRIED

C-15-209-19

MOVED by Councillor Kluin that Council approves Council's attendance to the 2019 Senior's Week event on Thursday, June 6, 2019.

UNANIMOUSLY CARRIED

ECONOMIC DEVELOPMENT COMMITTEE APPOINTED MEMBER AT LARGE RESIDENCY UPDATE

C-15-210-19

MOVED by Councillor Kluin that Council approve Marc Chayer's appointment on EDC as a member at large until the completion of his current term on October 31, 2019.

CARRIED

Discussion ensued regarding if there was policy establishing that members at large must be Woodlands County residents, which boards or committees this affects if any, as well as the various terms of references for the different committees/boards.

C-15-211-19

MOVED by Mayor Govenlock that Council direct administration to review the committee members at large on EDC to ensure they are residents of Woodlands County and further develop a policy regarding residential requirement in Woodlands County for members at large positions.

POSTPONED

C-15-212-19

MOVED by Councillor Kluin that council postpone the motion (C-15-211-19) to be discussed at a future Council Retreat and brought back to Council for review at a later date.

CARRIED

RECESS: Mayor Govenlock recessed the meeting at 10:05 a.m.

RECONVENE Mayor Govenlock reconvened at 10:10 a.m.

RESERVE TRANSFERS

C-15-213-19

MOVED by Councillor Bonnett that Council approves the transfer of reserves in 2018 as presented.

UNANIMOUSLY CARRIED

**COMMITTEE OF
THE WHOLE:**

C-15-214-19

MOVED by Councillor McQueen that Council move to an in-camera session at 10:24 a.m. in accordance with sections 21, 23, & 24 of FOIP for agenda item:
11.1 Finance Discussion

UNANIMOUSLY CARRIED

C-15-215-19

MOVED by Councillor Burrows that Council come out of in-camera at 11:36 a.m.

UNANIMOUSLY CARRIED

C-15-216-19

MOVED by Councillor McQueen that Council direct the negotiating sub-committee to limit cost sharing to \$2.5 million for the 2018 and to advise the mediation group.

UNANIMOUSLY CARRIED

2019 BUDGET

C-15-217-19

MOVED by Councillor Bonnett that Council accept the 2019 doubtful accounts update and defer any decisions regarding these accounts until after July 1, 2019.

UNANIMOUSLY CARRIED

2019 MILL RATE

C-15-218-19

MOVED by Councillor Kluin that Council approve a 2% mill rate increase for residential and a 2.5% mill rate increase for non-residential and further direct administration to review and reduce the 2019 budget for the \$299,742 shortfall remaining.

CARRIED

COMPLAINT / INQUIRY SUMMARY

C-15-219-19

MOVED by Councillor McQueen that Council accept the Complaint / Inquiry Summaries as information.

UNANIMOUSLY CARRIED

AIRPORT FUNDING REQUEST LETTER TO MD GREENVIEW

Administration reviewed seeking additional partnerships for the Whitecourt Airport and recommended that Council consider sending a letter of request for financial support from the MD of Greenview.

C-15-220-19

MOVED by Councillor Prestidge that Council authorize administration to prepare a letter of Support for Mayor Govenlock's signature to be forwarded to the attention of the MD of Greenview No. 16.

UNANIMOUSLY CARRIED

ATHABASCA WATERSHED COUNCIL MEMBERSHIP & APPOINTMENT

C-15-221-19

MOVED by Councillor Rennie that Council appoint Councillor McQueen as the Woodlands County representative to Athabasca Watershed Council and authorize his attendance at their AGM on May 25, 2019 in Hinton.

UNANIMOUSLY CARRIED

**CORRES-
PONDENCE &
INFORMATION:**

POINTS TO CAPTURE

C-15-222-19

MOVED by Councillor Rennie that Council accept:

- 4.1 – Bylaw 519/19 – No Parking Bylaw;
- 8.3 – 2019 Senior's Event; and
- 8.2b – 2019 Mill Rate.

as the points to capture from the April 2, 2019, Council meeting.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-223-19

MOVED by Councillor McQueen that Council accept the Councillor's reports for April 2, 2019, as information.

UNANIMOUSLY CARRIED

C-15-224-19

MOVED by Councillor Burrows that Council direct administration to investigate parking fees at the airport and whether or not fees are being charged.

UNANIMOUSLY CARRIED

**COMMITTEE OF
THE WHOLE:**

C-15-225-19

MOVED by Councillor Bonnett that Council move to an in-camera session at 12:19 p.m. in accordance with sections 21, 23, & 24 of FOIP for agenda item:

- 11.2 CAO Operations Overview;
- 11.3 WWT Funding;
- 11.4 Councillor Code of Conduct.

UNANIMOUSLY CARRIED

C-15-226-19

MOVED by Councillor Kluin that Council come out of in-camera at 12:50 p.m.

UNANIMOUSLY CARRIED

CAO OPERATIONS OVERVIEW

C-15-227-19

MOVED by Councillor Bonnett that Council accept the CAO Operations Overview report as information.

UNANIMOUSLY CARRIED

WWT FUNDING

C-15-228-19

MOVED by Councillor Rennie that Council direct administration to advise the Town of Whitecourt that any suggested changes to the Whitecourt Woodlands Tourism Funding should be formally requested in a letter to Woodlands County.

UNANIMOUSLY CARRIED

COUNCIL CODE OF CONDUCT

C-15-229-19

MOVED by Mayor Govenlock that Council accept the council code of conduct as information.

UNANIMOUSLY CARRIED

COMMITTEE OF THE WHOLE:

C-15-230-19

MOVED by Councillor Rennie that Council move to an in-camera session at 12:52 p.m. in accordance with section 17 & 24 of FOIP.

UNANIMOUSLY CARRIED

C-15-231-19

MOVED by Councillor Kluin that Council come out of in-camera at 1:30 p.m.

UNANIMOUSLY CARRIED

C-15-232-19

MOVED by Councillor Prestidge that Council authorize Councillors Burrows, Prestidge and Bonnett to develop an appraisal CAO tool and implement the appraisal.

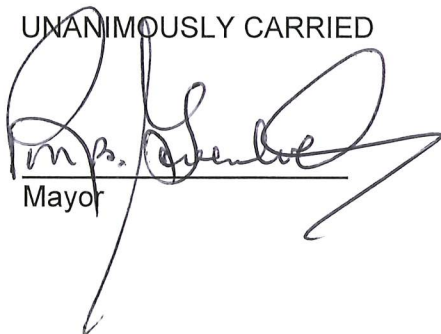
UNANIMOUSLY CARRIED

ADJOURNMENT:

C-15-233-19

MOVED by Councillor Burrows that Council adjourn the meeting at 1:31 p.m.

UNANIMOUSLY CARRIED



Mayor



Secretary