

**COUNCIL MINUTES
WOODLANDS COUNTY
November 21, 2017**

The regular meeting of the Council for Woodlands County was held Tuesday, November 21, 2017, at the Municipal Office in Whitecourt, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

S. Bonnett	J. Burrows
R. Govenlock	D. Kluin
D. McQueen	B. Prestidge
J. Rennie	

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
G. Frank, Director Planning & Community Services
J. Sloomweg, Manger Planning & Development
B. Kerton, Barrhead Leader
P. Shokeir, Whitecourt Star

**CALLED
TO ORDER:**

The meeting was called to order by Mayor Rennie at 9:31 a.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

Add:

7.12 Conflict with Board

Committee of the Whole:

10.2 Operations Overview (Section 24 of FOIP)

10.3 Fish & Wildlife Game Association Request (Section 16 of FOIP)

C-15-598-17

MOVED by Councillor McQueen that Council adopt the November 21, 2017 agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF
MINUTES:**

REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 7, 2017

C-15-599-17

MOVED by Councillor Burrows that Council adopt the minutes of the November 7, 2017, regular Council meeting as presented.

UNANIMOUSLY CARRIED

Presiding Officer's Initials _____
Designated Officer's Initials _____

NEW BUSINESS: COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-600-17

MOVED by Councillor Govenlock that Council authorize Council to attend the annual "Boob tour" Fundraiser for fighting cancer with comedy on Saturday, December 2, 2017.

UNANIMOUSLY CARRIED

C-15-601-17

MOVED by Councillor McQueen that Council authorize Councillor Burrows to attend GROWTH Alberta's Digital Futures 2017 Strategy and Opportunity Symposium from November 29 through to December 1, 2017 at the Westlock Inn.

UNANIMOUSLY CARRIED

C-15-602-17

MOVED by Councillor Kluin that Council authorize Council to attend the Blue Ridge Golden Age Club Annual Christmas Catered Luncheon on December 13th at 1:00 pm at the Blue Ridge Community Hall and further that Council direct administration to change the budget meeting on December 13th from 9 am – 1 pm.

UNANIMOUSLY CARRIED

C-15-603-17

MOVED by Councillor Bonnett that Council authorize Council to attend the 2018 Annual Snowmobile VIP & Media ride taking place on Friday, January 26, 2018.

UNANIMOUSLY CARRIED

C-15-604-17

MOVED by Councillor Kluin that Council authorize Council to attend Brownlee LLP Emerging Trends in Municipal Law Seminar 2018 in Edmonton on February 15, 2018.

UNANIMOUSLY CARRIED

BLUE RIDGE COMMUNITY LEAGUE JOB PROPOSAL

C-15-605-17

MOVED by Councillor Kluin that Council direct administration to provide a detailed job description for the Blue Ridge Community League Job Proposal.

UNANIMOUSLY CARRIED

TERMS OF REFERENCE COMMUNITY SERVICE COMMITTEE

C-15-606-17

MOVED by Councillor McQueen that Council adopt the Terms of Reference for the Community Service Committee as presented.

UNANIMOUSLY CARRIED

WHITECOURT WOODLANDS HAWKS FOUNDATION MILITARY TATTOO REQUEST

C-15-607-17

MOVED by Councillor Bonnett that Council request the Whitecourt Woodlands Hawk Foundation to submit an application to the Whitecourt Woodlands Tourism Committee grant program once they have finalized their budget proposal.

UNANIMOUSLY CARRIED

WHITECOURT WOODLANDS TOURISM 2018 BUDGET

Recommended that Council take the meeting in-camera in accordance with sections 24 of FOIP.

C-15-608-17

MOVED by Councillor McQueen that Council move to an in-camera session at 10:06 a.m.

IN-FAVOUR: Mayor Rennie, Councillor Govenlock, Councillor Prestidge, Councillor Bonnett, Councillor Kluin, & Councillor McQueen

OPPOSED: Councillor Burrows

CARRIED

C-15-609-17

MOVED by Councillor Kluin that Council come out of camera at 10:17 a.m.

UNANIMOUSLY CARRIED

C-15-610-17

MOVED by Councillor Prestidge that Woodlands County Council commit to 50/50 funding for the 2018 projects as outlined below in addition to reducing the 2018 Grants from \$25,000 to \$20,000 and providing a line item in the budget of \$5000 to Blue Ridge Logging Days.

- Visitor Guide Advertising \$1,500
- Tourism Travel Show \$2,500
- Trade Fair Meet & Greet \$2,500

- Trailblazers Rally \$2,500
- Billboards \$1,500
- Blue Ridge Logging Days \$5,000
- 2018 Grants \$20,000

UNANIMOUSLY CARRIED

DELEGATION(S): EASTLINK PARK

Merv Hilland was in attendance and provided Council with an overview of Eastlink Park operations for the 2017/18 Season as well as the Budget and a request for funding for \$22,500.00.

C-15-611-17

MOVED by Councillor Kluin that Council direct administration to forward the funding request from Eastlink Park for \$22,500.00 to the 2018 budget deliberations.

UNANIMOUSLY CARRIED

C-15-612-17

MOVED by Councillor Kluin that Council accept the Eastlink Park presentation as information.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 10:41 a.m.

RECONVENED: Mayor Rennie reconvened the meeting at 10:49 a.m.

NEW BUSINESS: TRAFFIC COUNTS

(Con't)

C-15-613-17

MOVED by Councillor Prestidge that Council accepts the Traffic Counts Report as information.

UNANIMOUSLY CARRIED

2017 CAPITAL BRIDGE REPAIRS

C-15-614-17

MOVED by Councillor Kluin that Council approves an unbudgeted expenditure of \$80,578.00 for the 2017 Capital Bridge Repairs budget of \$462,378.00 and further awards the Capital Bridge Repairs to the low bidder, Griffin Contracting Ltd. at a total cost of \$334,850 plus GST. The remaining funds of \$127,528.00 to be used for engineering fees, fish salvage and 10% contingency.

UNANIMOUSLY CARRIED

MEETING WITH ALBERTA TRANSPORTATION

C-15-615-17

MOVED by Councillor Bonnett that Council accept the Alberta Transportation correspondence regarding the low level crossing as information.

UNANIMOUSLY CARRIED

SCHEDULE MEETING WITH ALBERTA JUSTICE

C-15-616-17

MOVED by Councillor Govenlock that Council direct administration to schedule a meeting with Alberta Justice Minister Kathleen Ganley to discuss the Sheriff and Department of Transportation enforcement departments

UNANIMOUSLY CARRIED

WOODLANDS COUNTY STRATEGIC PLANNING SESSION

C-15-617-17

MOVED by Councillor Burrows that Council adopt the 2018 interim goals & objectives as presented.

C-15-618-17

MOVED by Councillor Kluin that Council direct administration to schedule a strategic planning session on February 21, 2018 from noon – 4 pm at the Woodlands County Council Chambers in Whitecourt.

UNANIMOUSLY CARRIED

BOARD CONFLICT

Councillor Burrows advised that he would like to be replaced on the Airport Advisory Committee.

C-15-619-17

MOVED by Councillor Bonnett that Council replace Councillor Burrows on the Airport Advisory Committee with Councillor Prestidge.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

Mayor Rennie suggested that he would like to start videoing the points to capture and provide it to Council 24 hours prior for comments prior to forwarding to news outlets.

C-15-620-17

MOVED by Councillor Bonnett that Council accept:

- 5.1 - Eastlink Park;
- 7.6 – Traffic Counts;
- 7.7 – 2017 Capital Bridge Repairs; and
- 7.9 – Schedule Meeting with Alberta Justice.

as the points to capture from the November 21, 2017, Council meeting.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-621-17

MOVED by Councillor Kluin that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

RECESS:

Mayor Rennie recessed the meeting at 11:20 a.m.

RECONVENED:

Mayor Rennie reconvened the meeting at 11:25 a.m.

**COMMITTEE OF
THE WHOLE:**

Recommended that Council take the meeting in-camera in accordance with sections 16, 17 & 24 of FOIP for agenda items 10.1 through 10.3.

C-15-622-17

MOVED by Councillor Govenlock that Council move to an in-camera session at 11:25 a.m.

UNANIMOUSLY CARRIED

C-15-623-17

MOVED by Councillor Kluin that Council come out of camera at 12:23 p.m.

UNANIMOUSLY CARRIED

**MEMBERS AT LARGE APPOINTMENTS FOR COMMUNITY SERVICES AND
SUBDIVISION DEVELOPMENT AND APPEAL BOARD**

C-15-624-17

MOVED by Councillor Prestidge that Council ratify MaryLou Wisk to serve as a member at large on the Subdivision and Development Appeal Board from November 2017 to October 31, 2019.

UNANIMOUSLY CARRIED

C-15-625-17

MOVED by Councillor Prestidge that Council appoint Faye Myshyniuk to serve as members at large on the Woodlands County Community Services Committee from November 2017 to October 31, 2019.

UNANIMOUSLY CARRIED

FISH & WILDLIFE GAME ASSOCIATION REQUEST

C-15-626-17

MOVED by Councillor McQueen that Council accept direct administration and Councillor Burrows to meet with Whitecourt & District Agricultural Society to discuss a non-profit rental rate for the Westward Centre.

UNANIMOUSLY CARRIED

OPERATIONS OVERVIEW

C-15-627-17

MOVED by Councillor Kluin that Council accept the operations overview as information.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-628-17

MOVED by Councillor Burrows that Council adjourn the meeting at 12:24 p.m.

UNANIMOUSLY CARRIED

Mayor

Secretary