

**COUNCIL MINUTES  
WOODLANDS COUNTY  
March 5, 2019**

The regular meeting of the Council for Woodlands County held on Tuesday, March 5, 2019, at the Municipal Office in Whitecourt, Alberta, commencing at 7:00 p.m.

**MEMBERS  
PRESENT:**

S. Bonnett	J. Burrows	R. Govenlock
D. Kluin	D. McQueen	B. Prestidge
J. Rennie		

**IN  
ATTENDANCE:**

P. Hanlan, Chief Administrative Officer  
S. Wharton, Executive Assistant  
G. Frank, Director Planning & Community Services  
A. Bachand, Director Infrastructure Services  
L. Carter, Supervisor Patrol Services  
B. Roach, Economic Development Coordinator  
B. Kerton, Barrhead Leader  
A. Clemenotvich  
T. Prodaniuk, Eagle Tower Victim Services  
D. Chartrand, Eagle Tower Victim Services  
H. Schutte, Eagle Tower Victim Services

**CALLED  
TO ORDER:**

Mayor Govenlock called the meeting to order at 7:00 p.m.

**ADOPTION  
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

**Add:**

New Business:

8.12 Whitecourt Community Health Meeting

**C-15-133-19**

MOVED by Councillor Kluin that Council adopt the March 5, 2019 agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF  
MINUTES:**

**REGULAR COUNCIL MEETING MINUTES OF FEBRUARY 19, 2019**

It was noted on motion C15-107-19 that point 5 was incomplete and the following needed to be added "and payable by Trident upon the execution of the tax payment agreement."

**C-15-134-19**

MOVED by Councillor Bonnett that Council adopt the minutes of the February 19, 2019, regular Council meeting as amended.

UNANIMOUSLY CARRIED

Presiding Officer's Initials   
Designated Officer's Initials \_\_\_\_\_

**BYLAW(S): BYLAW 519/19 – REVISE NO PARKING BYLAW**

A discussion ensued regarding the definition of “truck”, and a request from administration for clarification to what council wanted changed in the bylaw.

**C-15-135-19**

MOVED by Councillor Kluin that Council direct Administration to revise bylaw 519/19 to include in the truck definition “tandem axel units” and bring back to a future council meeting.

UNANIMOUSLY CARRIED

**BYLAW 520/19 – REVISE COMMUNITY STANDARDS BYLAW**

A discussion ensued regarding the definition of “truck” and concerns with vehicles idling.

**C-15-136-19**

MOVED by Councillor Kluin that Council direct Administration to revise bylaw 520/19 by removing the truck definition from the bylaw and bring back to a future council meeting.

UNANIMOUSLY CARRIED

**DELEGATION(S): EAGLE TOWER VICTIM SERVICES**

Tina Prodaniuk, Program Manager, Darlene Chartrand, Chair and Helen Schutte Secretary with Eagle Tower Victim Services provided Council an overview of the organization, service area, services provide, statistics, municipal and federal funding as well as fundraising initiatives. It was also suggested that a letter be sent to the solicitor general supporting the organization and that rural municipalities require additional funding for victim services.

**C-15-137-19**

MOVED by Councillor Rennie that Council accept the presentation and discussion from Eagle Tower Victim Services as information.

UNANIMOUSLY CARRIED

**BUSINESS ARISING: COUNCIL MEETING START TIMES AND PROPOSED COUNCIL COMMITTEE**

Council reviewed and discussed the options presented regarding changing the meeting start times as well as holding a third meeting of council every month. Concerns were noted regarding consistency, public hearing, travel requirements and additional meetings. It was also suggested that the discussion regarding start times and additional council committee proposal be done at a strategic planning session.

**C-15-138-19**

MOVED by Councillor Kluin that Council moves the schedule start time of the 1<sup>st</sup> Council meeting of each month (regardless of location) to 9:30 a.m.

DEFEATED

**C-15-139-19**

MOVED by Councillor Kluin that Council table agenda item 7.1 - Council Meeting Start Times and Proposed Council Meeting until a date after a strategic planning session has been held.

UNANIMOUSLY CARRIED

**RECESS:** Mayor Govenlock recessed the meeting at 8:27 p.m.

**RECONVENE** Mayor Govenlock reconvened at 8:37 p.m.

**NEW BUSINESS:** **DUST CONTROL**

Administration outlined the proposed changes to dust control policy 3203. A discussion ensued regarding the proposed changes with additional changes being suggested.

**C-15-140-19**

MOVED by Councillor McQueen that Council approves the Dust Control policy 3203 as revised with Hard Luck Road and Twp. Rd. 590b from RR105A to RR110 (.60km) roads to be included in the dust control schedule and that the schedule of fees bylaw be amended to reflect the change in application fee to \$250 for the length of 200 meters and any additional length be charged at \$ 8.00 per meter and further that the dust control fee be increased to \$300 per application in 2020.

That Council approves the reduced "County" funded applications sites as per attachments #4 & 5 and that Policy 5101 be amended to remove all reference to the waiving of dust control fees.

UNANIMOUSLY CARRIED

**GRAVEL POLICY 3205**

Administration outlined the proposed changes to gravel policy 3205 and asked that the reference to "removal of all reference to road construction application rates" remain in the policy.

**C-15-141-19**

MOVED by Councillor Bonnett that Council approves Gravel Policy 3205 as amended.

UNANIMOUSLY CARRIED

**TIME EXTENSION REQUEST – 2017SUB12 – NE 33-58-13 W5M**

**C-15-142-19**

MOVED by Councillor Kluin that Council approve the request for a time extension to register Subdivision Application 2017SUB12 to September 20, 2020.

UNANIMOUSLY CARRIED

**TIME EXTENSION REQUEST – 2018SUB01 – SW 32-61-7 W5M**

**C-15-143-19**

MOVED by Councillor Rennie that Council approve the request for a time extension to register Subdivision Application 2018SUB01 to February 21, 2020.

UNANIMOUSLY CARRIED

**TIME EXTENSION REQUEST – 2017SUB09 – SE/SW 31-59-12 W5M**

**C-15-144-19**

MOVED by Councillor McQueen that Council approve the request for a time extension to register Subdivision Application 2017SUB09 to July 19, 2020.

UNANIMOUSLY CARRIED

**2019 CHAMBER OF COMMERCE TRADE FAIR WEEKEND**

**C-15-145-19**

MOVED by Councillor Rennie that Council authorize Council members to work the trade show booth during the Trade Fair May 10-12, 2019 and attend the Trade Fair Meet and Greet on the evening of May 10, 2019.

UNANIMOUSLY CARRIED

**RMA ENHANCING RELATIONS BETWEEN MUNICIPAL GOVERNMENTS AND INDIGENOUS COMMUNITIES: BLANKET EXERCISE**

**C-15-146-19**

MOVED by Councillor Kluin that Council authorize Council members to attend the Blanket Exercise on March 25, 2019.

UNANIMOUSLY CARRIED

**ECONOMIC DEVELOPMENT COMMITTEE REVISED TERMS OF REFERENCE  
PURPOSE STATEMENT**

**C-15-147-19**

MOVED by Councillor Rennie that Council table agenda item 8.8 – Economic Development Committee revised Terms of Reference Purpose Statement to a date after the Council strategic planning session has been held.

UNANIMOUSLY CARRIED

**EDC STRATEGIC THINKING: SUMMARY OF ECONOMIC DEVELOPMENT  
STRATEGIC PRIORITIES 2019**

**C-15-148-19**

MOVED by Councillor Rennie that Council table agenda item 8.9 – EDC Strategic Thinking: Summary of Economic Development Strategic Priorities 2019 to a date after the Council strategic planning session has been held.

UNANIMOUSLY CARRIED

**REQUEST FOR LETTER OF SUPPORT FOR THE NWSAR-ABMI NW  
COLLABORATIVE CARIBOU RANGES RESEARCH PROJECT**

**C-15-149-19**

MOVED by Councillor Burrows that Council authorizes Administration to prepare the requested support letter for Mayor Govenlock's signature and forward to the NWSAR.

UNANIMOUSLY CARRIED

**2019 SPRING MUNICIPAL LEADERS' CAUCUS**

**C-15-150-19**

MOVED by Councillor McQueen that Council approves Councillor Rennie to attend the AUMA Spring Municipal Leaders' Caucus on March 27-28, 2019 in Edmonton.

UNANIMOUSLY CARRIED

**C-15-151-19**

MOVED by Councillor Kluin that Council approves CAO Paul Hanlan to attend the AUMA Spring Municipal Leaders' Caucus on March 27-28, 2019 in Edmonton representing Woodlands County Administration.

UNANIMOUSLY CARRIED

**WHITECOURT COMMUNITY HEALTH MEETING**

**C-15-152-19**

MOVED by Councillor Kluin that Council authorize Mayor Govenlock and Councillor Rennie to attend the Whitecourt Community Health Meeting on March 26, 2019 at 2 pm.

UNANIMOUSLY CARRIED

**CORRESPONDENCE & INFORMATION:**

**POINTS TO CAPTURE**

**C-15-153-19**

MOVED by Councillor Prestidge that Council accept:

- 8.1 – Dust Control;
- 8.2 – Gravel Policy 3205;
- 8.6 – 2019 Chamber of Commerce Trade Fair Weekend; and
- 8.10 – Request for letter of support for the NWSAR-ABMI NW Collaborative Caribou Ranges Research Project.

as the points to capture from the March 5, 2019, Council meeting.

UNANIMOUSLY CARRIED

**INFORMATION ITEMS**

Council reviewed P. Hanlan’s report outlining correspondence received by Woodlands County.

**C-15-154-19**

MOVED by Councillor Bonnett that Council accept the information package dated 27 February 2019 as circulated.

UNANIMOUSLY CARRIED

**REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events, they attended.

**C-15-155-19**

MOVED by Councillor Rennie that Council accept the Councillor’s reports for March 5, 2019, as information.

UNANIMOUSLY CARRIED

**RECESS:**

Mayor Govenlock recessed the meeting at 9:55 p.m.

**RECONVENE**

Mayor Govenlock reconvened at 9:57 p.m.

**COMMITTEE OF  
THE WHOLE:**

**C-15-156-19**

MOVED by Councillor Kluin that Council move to an in-camera session at 9:58 p.m. in accordance with sections 23 & 24 of FOIP for agenda item:  
11.1 CAO Operations Overview

UNANIMOUSLY CARRIED

**C-15-157-19**

MOVED by Councillor Kluin that Council come out of in-camera at 10:25 p.m.

UNANIMOUSLY CARRIED

**CAO OPERATIONS OVERVIEW**

**C-15-158-19**

MOVED by Councillor Rennie that Mayor Govenlock, Deputy Mayor McQueen and CAO Hanlan schedule and attend a meeting with Deputy Minister Brad Pickering in Edmonton the week of March 11<sup>th</sup> to discuss the County's 2018 tax collection issues.

UNANIMOUSLY CARRIED

**C-15-159-19**

MOVED by Councillor Burrows that Administration prepare a report to be presented at the March 26<sup>th</sup> Council meeting regarding the status of Subdivision 2017SUB09, the approved subdivision extension request and the status of development which has occurred on the un-subdivided lands.

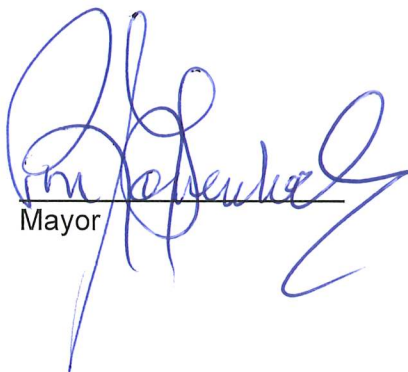
UNANIMOUSLY CARRIED

**ADJOURNMENT:**

**C-15-160-19**

MOVED by Councillor Kluin that Council adjourn the meeting at 10:27 p.m.

UNANIMOUSLY CARRIED

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Secretary



