

**COUNCIL MINUTES
WOODLANDS COUNTY
September 4, 2018**

The regular meeting of the Council for Woodlands County was held Tuesday, September 4, 2018, at the Municipal Office in Whitecourt, Alberta, commencing at 7:00 p.m.

MEMBERS PRESENT:	S. Bonnett D. McQueen	J. Burrows B. Prestidge	R. Govenlock J. Rennie	D. Kluin
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**IN
ATTENDANCE:**

- L. Mercier, Chief Administrative Officer
- S. Wharton, Executive Assistant
- J. Sloodweg, Manger Planning & Development
- J. Whissell
- B. Brost
- L. Brost
- P. Shokeir, Whitecourt Star
- K. Berger, Barrhead Leader

**CALLED
TO ORDER:** Mayor Rennie called the meeting to order at 7:01 p.m.

**ADOPTION
OF AGENDA:** The following amendments were made to the agenda for this meeting:

Add:

New Business:

7.1 (4) Invitation – Tamarack Health Advisory Council Meeting

Committee of the Whole:

10.5 Gravel Pits (FOIP s. 24)

Remove:

7.8 SOG 12.2 Emergency Fire Responses Level Of Service- Swift Water & EMR

C-15-556-18

MOVED by Councillor Kluin that Council adopt the September 4, 2018 agenda as amended.

UNANIMOUSLY CARRIED

ADOPTION OF REGULAR COUNCIL MEETING MINUTES OF AUGUST 21, 2018

C-15-557-18

MOVED by Councillor Bonnett that Council adopt the minutes of the August 21, 2018, regular Council meeting as presented.

UNANIMOUSLY CARRIED

Presiding Officer's Initials
Designated Officer's Initials



SPECIAL COUNCIL MEETING MINUTES OF AUGUST 8, 2018

C-15-558-18

MOVED by Councillor Govenlock that Council adopt the minutes of the August 8, 2018, special Council meeting as presented.

UNANIMOUSLY CARRIED

SPECIAL COUNCIL MEETING MINUTES OF AUGUST 15, 2018

It was noted that the 10:57 a.m. time out of camera was incorrect and should be changed.

C-15-559-18

MOVED by Councillor Burrows that Council adopt the minutes of the August 15, 2018, special Council meeting as amended.

UNANIMOUSLY CARRIED

NEW BUSINESS: COUNCIL INVITATION

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-560-18

MOVED by Councillor Prestidge that Council authorize Mayor Rennie to attend and provide a brief presentation on the value of small business at the 2018 Small Business Award Gala on Friday, October 12, 2018.

UNANIMOUSLY CARRIED

C-15-561-18

MOVED by Councillor McQueen that Council authorize Council to attend the 2018 Whitecourt Fire Department Awards Night Celebration on Saturday, October 20, 2018.

UNANIMOUSLY CARRIED

C-15-562-18

MOVED by Councillor Govenlock that Council authorize Councillor McQueen to attend the Athabasca Watershed Council Municipal Forum on November 17, 2018 at 10 am at the Westlock Inn.

UNANIMOUSLY CARRIED

C-15-563-18

MOVED by Councillor Burrows that Council authorize Council to attend the Tamarack Health Advisory Council meeting & public information session on

Saturday, September 22, 2018 on Addiction and Mental Health Services at the Forest Interpretive Centre in Whitecourt at 10 am.

UNANIMOUSLY CARRIED

GRAVEL PITS

C-15-564-18

MOVED by Councillor Kluin that Council move to an in-camera session at 7:06 p.m. in accordance with section 24 of FOIP.

UNANIMOUSLY CARRIED

C-15-565-18

MOVED by Councillor McQueen that Council come out of camera at 7:38 p.m.

UNANIMOUSLY CARRIED

DEVELOPMENT PERMIT APPLICATION 15-019-2018 NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION) EYBEN PIT ON PT. NE 2-62-5 W5M

C-15-566-18

MOVED by Councillor Kluin that Council defer Development Permit Application 15-019-2018 Natural Resource Extraction (Gravel Operation) Eyben Pit on Pt. NE 2-62-5 W5M until Alberta Environment Approvals have been completed.

UNANIMOUSLY CARRIED

DEVELOPMENT PERMIT APPLICATION 15-048-2018 NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION) BROST AGGREGATES ON PT. SW 5-63-6 W5M

C-15-567-18

MOVED by Councillor Prestidge that Council schedule a tour on Monday, September 10, 2018 at 10 a.m. to tour the properties and spring.

UNANIMOUSLY CARRIED

C-15-568-18

MOVED by Councillor Burrows that Council defer Development Permit Application 15-048-2018 Natural Resource Extraction (Gravel Operation) Brost Aggregates Pt. SW 5-63-6 W5M to a future Council meeting after the tour of the property and spring has been completed.

UNANIMOUSLY CARRIED

DEVELOPMENT PERMIT APPLICATION 15-049-2018 NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION) LOUISE BROST PT. E ½ 5-63-6 W5M

C-15-569-18

MOVED by Councillor Kluin that Council defer Development Permit Application 15-049-2018 Natural Resource Extraction (Gravel Operation) Louise Brost Pt. E ½ 5-63-6 W5M to a future Council meeting after the tour of the property and spring has been completed.

UNANIMOUSLY CARRIED

PUBLIC HEARING: BYLAW 508/18 – ROAD CLOSURE REQUEST – WITHIN PLAN 122-4644 IN NW 31-58-11 W5M

Mayor Rennie declared the public hearing for Bylaw 508/18 – Road Closure Request within plan 122-4544 in NW 53-58-11 W5M open at 7:41 p.m.

Joan Slootweg, Manager Planning & Development, reported that there were no written submission received.

Mayor Rennie opened the floor for verbal submissions on proposed Bylaw 508/18.

Mayor Rennie declared the public hearing for Bylaw 508/18 – Road Closure Request within plan 122-4544 in NW 53-58-11 W5M closed at 7:42 p.m.

NEW BUSINESS: RMA RESOLUTION SCRAP METAL (COOPER) THEFT
(Con't)

C-15-570-18

MOVED by Councillor Kluin that Council adopts the proposed resolution for Scrap Metal (Cooper) Theft and forwards the resolution to the RMA fall Convention for consideration and further that Council sends a letter to the minister regarding the draft legislation.

UNANIMOUSLY CARRIED

FORT ASSINIBOINE FRIENDSHIP CLUB FINANCIAL REQUEST

C-15-571-18

MOVED by Councillor Govenlock that Council approve an unbudgeted expense of \$14,800 for the Fort Assiniboine Friendship Club for the wheel chair ramp.

CARRIED

C-15-572-18

MOVED by Councillor Kluin that administration and local councillors McQueen and Kluin along with the Fort Assiniboine Friendship Club schedule a meeting to discuss building maintenance and options.

UNANIMOUSLY CARRIED

RECESS:
RECONVENED:

Mayor Rennie recessed the meeting at 8:05 p.m.
Mayor Rennie reconvened the meeting at 8:15 p.m.

WHITECOURT LIBRARY BOARD

C-15-573-18

MOVED by Councillor Govenlock that Council accept the Whitecourt Library Board funding for information.

UNANIMOUSLY CARRIED

REQUEST FOR WOODLANDS TO SUPPLY FIELD ACCESS APPROACH

C-15-574-18

MOVED by Councillor Govenlock that Council directs administration to deny request to install a second approach at the County's expense.

UNANIMOUSLY CARRIED

ALBERTA TRANSPORTATION SECONDARY HIGHWAYS

C-15-575-18

MOVED by Councillor Burrows that Council direct administration to advise Alberta Transportation that Woodlands County would be interested in aiding with all potential work on all secondary highways within Woodlands County boundaries.

UNANIMOUSLY CARRIED

FORT ASSINIBOINE MEETING TO DISCUSS ECONOMIC DEVELOPMENT OPTIONS

C-15-576-18

MOVED by Councillor Kluin that Woodlands County Council proceed with the meeting as presented and that any Councillors who are interested attend the event.

UNANIMOUSLY CARRIED

REDEVELOPMENT OPTIONS FOR THE BLUE RIDGE BRIAR PATCH SITE

C-15-577-18

MOVED by Councillor McQueen that Woodlands County Council proceed with the meeting as presented and that any Councillors who are interested attend the event.

UNANIMOUSLY CARRIED

Presiding Officer's Initials
Designated Officer's Initials



PERFORMING ARTS SOCIETY REQUEST LETTER OF SUPPORT

C-15-578-18

MOVED by Councillor Bonnett that Council directs administration to send a letter of support to the Performing Arts Society for their CIP Grant for the 2019 Children's Festival.

UNANIMOUSLY CARRIED

2018 ORGANIZATIONAL MEETING DATE & TIME

C-15-579-18

MOVED by Councillor McQueen that Council schedule the annual Organizational meeting for October 16th at the Regional Municipal Office in Fort Assiniboine commencing at 9:00 a.m.

UNANIMOUSLY CARRIED

RMA'S FALL 2018 CONVENTION

C-15-580-18

MOVED by Councillor Prestidge that Council directs administration to confirm registration for Council at the RMA's 2018 Fall Convention in Edmonton from November 19-22, 2018.

UNANIMOUSLY CARRIED

C-15-581-18

MOVED by Councillor McQueen that Council reschedule the November 20th regular Council meeting to November 27th, 2018.

UNANIMOUSLY CARRIED

REGULATED INDUSTRIAL PROPERTY ASSESSMENT MINISTER'S GUIDELINES

C-15-582-18

MOVED by Councillor Bonnett that Council send a letter to the minister from Mayor Rennie regarding concerns with RIPA.

UNANIMOUSLY CARRIED

AHS & NADC JOINT BURSARY PARTNERSHIP PROGRAM

C-15-583-18

MOVED by Councillor McQueen that Council accept the email from Alberta Health Services and the Northern Alberta Development Council on their Joint Bursary Partnership Program as information.

UNANIMOUSLY CARRIED

INTERMUNICIPAL COLLABORATION FRAMEWORK CHANGES

C-15-584-18

MOVED by Councillor Govenlock that Council accept the letter from Alberta Municipal Affairs regarding changes to the Intermunicipal Collaboration Framework and discussion as information and further direct administration to send a letter to the province acknowledging this change.

UNANIMOUSLY CARRIED

PERFORMING ARTS AND STARS TOUR

C-15-585-18

MOVED by Councillor McQueen that Council direct administration to send a letter to the Town of Whitecourt requesting dates for a performing arts and STARS tour.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-586-18

MOVED by Councillor McQueen that Council accept:

- 7.5 – RMA Resolution / Scrap Metal (Copper) Theft;
- 7.6 – Fort Assiniboine Friendship Club Financial Request;
- 7.10 – Alberta Transportation Secondary Highways;
- 7.11 – Fort Assiniboine Meeting to Discuss Economic Development Options;
- 7.12 – Redevelopment Options for the Blue Ridge Briar Patch; and
- 7.17 – AHS & NADC Joint Bursary Partnership Program.

as the points to capture from the September 4, 2018, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier's report outlining correspondence received by Woodlands County.

C-15-587-18

MOVED by Councillor Burrows that Council accept the information package dated 28 August 2018 as circulated.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-588-18

MOVED by Councillor Burrows that Council accept the Councillor's reports for September 4, 2018, as information.

UNANIMOUSLY CARRIED

**COMMITTEE OF
THE WHOLE:**

C-15-589-18

MOVED by Councillor McQueen that Council move to an in-camera session at 8:59 p.m. in accordance with sections 16, 24, and 25 of FOIP for agenda items 10.1 Grant Application Support Letter, 10.2 Sale of County Lot in Blue Ridge, 10.3 Buote Subdivision Request and 10.4 CAO Operations Overview.

UNANIMOUSLY CARRIED

C-15-590-18

MOVED by Councillor Burrows that Council come out of camera at 9:32 p.m.

UNANIMOUSLY CARRIED

GRANT APPLICATION SUPPORT LETTER

C-15-591-18

MOVED by Councillor Kluin that Council direct administration to send a letter of support for the recycled effluent project.

UNANIMOUSLY CARRIED

SALE OF COUNTY LOT IN BLUE RIDGE

C-15-592-18

MOVED by Councillor Prestidge that Council accepts the offer to purchase for the property located at Lot 4, Block 3, Plan 2835MC dated August 29, 2018 in the amount of \$31,000.00

UNANIMOUSLY CARRIED

BUOTE SUBDIVISION REQUEST

C-15-593-18

MOVED by Councillor Kluin that Council accepts the Buote Subdivision Request as information.

UNANIMOUSLY CARRIED

CAO OPERATIONS OVERVIEW

C-15-594-18

MOVED by Councillor Bonnett that Council accepts the CAO Operations Overview as information.


UNANIMOUSLY CARRIED

ADJOURNMENT:

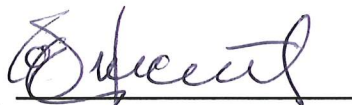
C-15-595-18

MOVED by Councillor McQueen that Council adjourn the meeting at 9:33 p.m.

UNANIMOUSLY CARRIED



Mayor



Secretary

