

**COUNCIL MINUTES
WOODLANDS COUNTY
July 2, 2019**

The regular meeting of the Council for Woodlands County held on Tuesday, July 2, 2019, at the Municipal Office in Whitecourt, Alberta, commencing at 7:00 p.m.

**MEMBERS
PRESENT:**

S. Bonnett	J. Burrows	R. Govenlock
D. Kluin	D. McQueen	B. Prestidge
J. Rennie (late arrival @ 7:03)		

**IN
ATTENDANCE:**

G. Frank, Interim Chief Administrative Officer
S. Wharton, Executive Assistant
A. Bachand, Director Infrastructure
R. Twach, Manager of Infrastructure
J. Slootweg, Manager, Planning & Development
K. Kennedy, Manager, Parks & Recreation
K. Scott, Communication Coordinator
B. Roach, Economic Development Coordinator
E. Kallbom
T. Erickson, River Valley Pony Club
S. McNaughton, River Valley Pony Club
A. Clementovich, Whitecourt Press

**CALLED
TO ORDER:**

Mayor Govenlock called the meeting to order at 7:00 p.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

Add:

New Business:

8.1(3) Fire Fighter for a Day
8.10 Freeman River Campground

C-15-420-19

MOVED by Councillor Prestidge that Council adopt the July 2, 2019 agenda as amended.

UNANIMOUSLY CARRIED



**ADOPTION OF
MINUTES:**

REGULAR COUNCIL MEETING MINUTES OF JUNE 18, 2019

C-15-421-19

MOVED by Councillor Bonnett that Council adopt the minutes of the June 18, 2019, regular Council meeting as amended.

UNANIMOUSLY CARRIED

Presiding Officer's Initials 
Designated Officer's Initials 

NEW BUSINESS: COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-422-19

MOVED by Councillor McQueen that Council ratify Councillor Bonnett's attendance at the Anselmo 4-H Wards and Appreciation Celebration at Anselmo Hall on June 26, 2019

UNANIMOUSLY CARRIED

C-15-423-19

MOVED by Mayor Govenlock that Council authorize Councillor Prestidge to attend Northern Gateway Public Schools Summer Boot Camps Showcase celebration on July 12, 2019 at 12 pm at the Hilltop High School.

UNANIMOUSLY CARRIED

C-15-424-19

MOVED by Councillor Rennie that Council authorize Mayor Govenlock and Councillors Kluin and Prestidge to attend the Fire Fighter for a day on July 5, 2019.

UNANIMOUSLY CARRIED

STATEMENT OF REVENUES & EXPENDITURES

C-15-425-19

MOVED by Councillor Kluin that Council accepts the "Statement of Revenues & Expenditures" Report for the period ended June 24, 2019 as information.

UNANIMOUSLY CARRIED

PUBLIC HEARING(S): DEVELOPMENT PERMIT APPLICATION 15-045-2019 NATURAL RESOURCES EXTRACTION (GRAVEL OPERATION) SML 170008 ON PT. SE 21-60-13 W5M

Mayor Govenlock declared the public hearing to review Development Permit 15-045-2019 open at 7:20 p.m.

Joan Sloatweg, Manager Planning & Development, advised no submission were received.

Mayor Govenlock opened the floor for verbal submissions on the proposed Development Permit 15-045-2019.

Eric Kallbom the developer spoke in favour of the proposed development.

Mayor Govenlock declared the public hearing for Development Permit 15-045-2019 closed at 7:21 p.m.

DELEGATION(S): RIVER VALLEY PONY CLUB DELEGATION

Introductions given between Council and members of the Pony Club.

The River Valley Pony Club provided a brief outline of their club, members and current riding level of their riders and thanked Council for the support they receive from Woodlands County.

C-15-426-19

MOVED by Councillor Burrows that Council accepts the River Valley Pony Club presentation as information.

UNANIMOUSLY CARRIED

NEW BUSINESS: TOPLAND RECREATIONAL SOCIETY – FINANCIAL SUPPORT
(Con't)

C-15-427-19

MOVED by Councillor McQueen that Council approve a donation in the amount of \$2,132.32 to the Topland Recreation Society to cover costs associated with the break-in at the hall in 2018.

UNANIMOUSLY CARRIED

C-15-428-19

MOVED by Councillor Burrows that Council direct the Community Services Board to contact the community groups to look at improving their security systems.

UNANIMOUSLY CARRIED

HUESTIS DEMONSTRATION FOREST PROMOTIONAL VIDEO

C-15-429-19

MOVED by Councillor Prestidge that Council accept the Huestis Demonstration Forest Promotional Video as information.

UNANIMOUSLY CARRIED

DELEGATION(S): TRANSITIONAL SOLUTION – STRATEGIC PLAN

Doug Lagore was in attendance to discuss the Strategic and tactical plan.

C-15-430-19

MOVED by Councillor Burrows that Council schedule a special meeting on July 22, 2019 from 9 am – 12 pm to review the Strategic Plan 2019-2022 and Tactical Plan.

UNANIMOUSLY CARRIED

C-15-431-19

MOVED by Councillor Kluin that Council accept Transitional Solution discussion as information.

UNANIMOUSLY CARRIED

RECESS: Mayor Govenlock recessed the meeting at 8:05 p.m.

RECONVENE Mayor Govenlock reconvened the meeting at 8:13 p.m.

TRANSFER STATION INFORMATION

C-15-432-19

MOVED by Councillor McQueen that Council accept the Transfer Station update as information.

UNANIMOUSLY CARRIED

INFORMATION LETTER TO MINISTERS

C-15-433-19

MOVED by Councillor Rennie that Council approves that the Economic Development Committee sends the information letters to the respective Ministers.

UNANIMOUSLY CARRIED

WESTERN DIRECTIVES – PROPOSED PARTNERSHIPS

C-15-434-19

MOVED by Councillor Burrows that Council endorse the Woodlands County Economic Development Committee's recommendation that Woodlands County participates in the partnership with Western Directives in the amount of \$1400 per year to come from the Economic Development 2019 and 2020 operating budget.

CARRIED

MUNICIPAL REQUIREMENTS

C-15-435-19

MOVED by Councillor Rennie that Council appoints Gordon Frank as the Interim Chief Administrative Officer of Woodlands County.

UNANIMOUSLY CARRIED

C-15-436-19

MOVED by Councillor Kluin that Council establish #1 Woodlands Lane, Whitecourt as the Municipal Office of Woodlands County and further that 61053A Hwy 33, Fort Assiniboine be established as the Regional Municipal Office of Woodlands County.

UNANIMOUSLY CARRIED

POLICY 1973 – TRAVEL EXPENSE & REIMBURSEMENT

C-15-437-19

MOVED by Councillor Burrows that Council direct Administration to bring Policy 1973 – Travel Expense & Reimbursement back to a future meeting along with the Council Honorarium policy.

UNANIMOUSLY CARRIED

FREEMAN RIVER CAMPGROUND

C-15-438-19

MOVED by Councillor McQueen that Council defer the Freeman River Campground discussion to the Committee of the Whole.

UNANIMOUSLY CARRIED

**CORRES-
PONDENCE &
INFORMATION:**

POINTS TO CAPTURE

C-15-439-19

MOVED by Councillor Prestidge that Council accept:

- 5.1 – River Valley Pony Club Delegation;
- 5.2 – Transitional Solution – Strategic Plan; and
- 8.3 – Topland Recreational Society – Financial Request.

as the points to capture from the July 2, 2019, Council meeting.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-440-19

MOVED by Councillor Prestidge that Council accept the Councillor's reports for July 2, 2019, as information.

UNANIMOUSLY CARRIED

Presiding Officer's Initials EG
Designated Officer's Initials X

RECESS: Mayor Govenlock recessed the meeting at 9:37 p.m.

RECONVENE Mayor Govenlock reconvened the meeting at 9:44 p.m.

COMMITTEE OF THE WHOLE:

C-15-441-19

MOVED by Councillor McQueen that Council move to a closed session at 9:44 p.m. in accordance with sections 23 & 24 of FOIP for agenda item:

- 11.1 CAO Operations Overview
- 8.10 Freeman River Campground

UNANIMOUSLY CARRIED

The following members of administration attended the closed session to provide administration, procedural support and answer questions from Council: Gordon Frank, Shannon Wharton and Koren Scott.

Councillor Burrows declared a conflict and left the meeting at 10:09 p.m.

Councillor Burrows returned to the meeting at 10:19 p.m.

C-15-442-19

MOVED by Councillor Bonnett that Council return to the public meeting at 10:49 p.m.

UNANIMOUSLY CARRIED

CAO OPERATIONS OVERVIEW

C-15-443-19

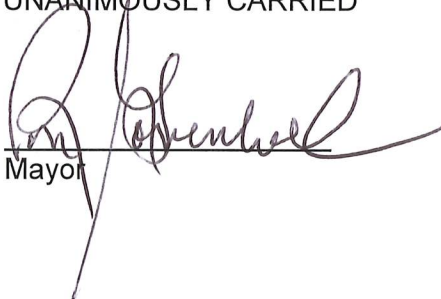
MOVED by Councillor Prestidge that Council accept the CAO Operations Overview as information.

UNANIMOUSLY CARRIED

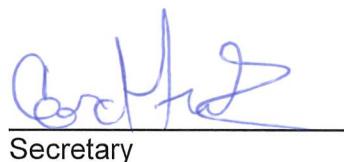
ADJOURNMENT: C-15-444-19

MOVED by Councillor McQueen that Council adjourn the meeting at 10:50 p.m.

UNANIMOUSLY CARRIED



Mayor



Secretary