

**COUNCIL MINUTES  
WOODLANDS COUNTY  
February 2, 2016**

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The regular meeting of the Council for Woodlands County was held Tuesday, February 2, 2016, at the Municipal Office in Whitecourt, Alberta, commencing at 7:00 p.m.

**MEMBERS  
PRESENT:**

S. Bonnett  
J. Rennie  
R. Govenlock  
D. Kluin  
D. McQueen  
D. Pritchard  
C. Merrifield

**IN  
ATTENDANCE:**

L. Mercier, Chief Administrative Officer  
S. Wharton, Executive Secretary  
G. Frank, Director, Community Services & Planning  
J. Sootweg, Manager Planning & Development  
B. Kerton, Barrhead Leader  
J. McQueen, Goose Lake Recreation Association  
C. Golden, Goose Lake Recreation Association  
J. Sterling, Topland Recreation Society  
J. Ellens, Topland Recreation Society  
M. Fleming, Topland Recreation Society  
J. Atkin, Fort Assiniboine Agricultural Society  
L. Thompson, Fort Assiniboine Agricultural Society  
K. Charlebois, The Whitecourt Star

**CALLED  
TO ORDER:**

The meeting was called to order by Mayor Rennie at 7:00 p.m.

**ADOPTION  
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

**Add:**

7.1(2) Invitation to ASB Supper

7.13 Request for letter of Support

10.2 Land Development

**C-15-068-16**

MOVED by Councillor McQueen that Council adopt the February 2, 2016, agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF MINUTES:**

**REGULAR COUNCIL MEETING MINUTES OF JANUARY 22, 2016**

**C-15-069-16**

MOVED by Councillor Merrifield that Council adopt the minutes of the January 22, 2016, regular Council meeting as presented.

UNANIMOUSLY CARRIED

**BYLAW(S):**

**BYLAW 475/15 – DEBENTURE – WATER/SEWER BLUE RIDGE**

**C-15-070-16**

MOVED by Councillor Pritchard that Council gives first reading to Bylaw 475/16 – Debenture – Water/Sewer Blue Ridge.

CARRIED UNANIMOUSLY

**BYLAW 476/15 – DEBENTURE – PUBLIC WORKS BUILDING PROJECT**

**C-15-071-16**

MOVED by Councillor Merrifield that Council gives first reading of Bylaw 476-16 – Debenture – Public Works Building Project.

CARRIED UNANIMOUSLY

**NEW BUSINESS: COUNCIL INVITATIONS**

Mayor Rennie advised that the Whitecourt Trailblazers have cancelled their annual snowmobile rally on February 13<sup>th</sup> due to lack of snow.

**C-15-072-16**

MOVED by Councillor Kluin that Council authorize Councillors McQueen, Pritchard, Bonnett and Kluin to attend the 2016 ASB Annual Appreciation Night on February 26, 2016.

UNANIMOUSLY CARRIED

**YELLOWHEAD REGIONAL LIBRARY SATISFACTION SURVEY**

**C-15-073-16**

MOVED by Councillor Pritchard that Council direct administration to forward the completed survey to the Yellowhead Regional Library by February 16, 2016.

UNANIMOUSLY CARRIED

**POLICY 1016 – POINTS TO CAPTURE**

**C-15-074-16**

MOVED by Councillor McQueen that Council approve Policy 1016 – Points to Capture as presented.

UNANIMOUSLY CARRIED

**AMENDED POLICY 6118 – RECOVERY OF CAPITAL COSTS INCURRED FOR NEW OR EXPANDED INFRASTRUCTURE**

**C-15-075-16**

MOVED by Councillor Govenlock that Council approve amended Policy 6118 – renamed from Water & Sewer Line Cost Contribution Fee to Recovery of Capital Costs Incurred for New or Expanded Infrastructure Policy as presented.

UNANIMOUSLY CARRIED

**BRIAR PATCH PORTABLE KITCHEN SURPLUS**

**C-15-076-16**

MOVED by Councillor Merrifield that Council accept the bid for the surplus and removal of the Briar Patch Portable Kitchen from Gene and Alice Schmaus for \$1,600.00.

**IN-FAVOUR:**

Mayor Rennie  
Councillor Bonnett  
Councillor Pritchard  
Councillor Merrifield  
Councillor Kluin  
Councillor McQueen

**OPPOSED:**

Councillor Govenlock

CARRIED

**2016 LOGO CONTEST**

**C-15-077-16**

MOVED by Councillor Pritchard that Council direct administration to bring the logo contest to a future meeting in 2017 to reassess developing should Council pursue a new branding marking initiative in the future.

UNANIMOUSLY CARRIED

**DELEGATION(S): GOOSE LAKE RECREATION ASSOCIATION**

Joanne McQueen and Curtis Golden with the Goose Lake Recreation Association provided Council with an overview of the board’s long-term plans and goals. They also thanked Woodlands County for all the help they have provided over the years.

**C-15-078-16**

MOVED by Councillor Kluin that Council accepts the presentation from the Goose Lake Recreation Association as information.

UNANIMOUSLY CARRIED

**NEW BUSINESS: WHITCOURT WOODLANDS TOURISM**

Con’t

**C-15-079-16**

MOVED by Councillor Pritchard that council accept the recommendation from the Joint Economic Development and Tourism Committee and adopt the committee name “Whitcourt and Woodlands Tourism” to replace “Joint Economic Development and Tourism”.

**IN-FAVOUR:**

Mayor Rennie  
Councillor Bonnett  
Councillor Pritchard  
Councillor Merrifield  
Councillor Kluin  
Councillor McQueen

**OPPOSED:**

Councillor Govenlock

CARRIED

**DELEGATION(S): TOPLAND RECREATION SOCIETY**

Jeannette Sterling, Jonathan Ellens and Maureen Fleming with the Topland Recreation Society provided Council with an overview of the board’s plans

and usage of the Topland Hall. Also discussed was the current issues they have been having with their water well and Alberta Health's concerns with it.

**C-15-080-16**

MOVED by Councillor McQueen that Council accepts the presentation from the Topland Recreation Society as information and approve the expenditure to re-drill the water well.

UNANIMOUSLY CARRIED

**NEW BUSINESS: AIRPORT LANDING FEE IMPLEMENTATION**

Con't

**C-15-081-16**

MOVED by Councillor Govenlock that Council implement the Airport Landing Fee as of April 1, 2016 and notify all affected regular airport users of the implementation and request their comments back by March 15<sup>th</sup> and the results brought to Council at the March 22, 2016 meeting.

**IN-FAVOUR:**

Councillor Govenlock

**OPPOSED:**

Mayor Rennie  
Councillor Bonnett  
Councillor Pritchard  
Councillor Merrifield  
Councillor Kluin  
Councillor McQueen

DEFEATED

**C-15-082-16**

MOVED by Councillor Merrifield that Council directs administration notify all affected regular airport users of the landing fee implementation and request their comments back by April 13, 2016 and bring forward the results to Council at the April 19, 2016 meeting.

UNANIMOUSLY CARRIED

**DELEGATION(S): FORT ASSINIBOINE AGRICULTURAL SOCIETY**

James Atkin and Lisa Thompson with the Fort Assiniboine Agricultural Society provided Council with an overview of the board's long-term plans and goals.

**C-15-083-16**

MOVED by Councillor McQueen that Council accepts the presentation from the Fort Assiniboine Agricultural Society as information.

UNANIMOUSLY CARRIED

**NEW BUSINESS:**  
Con't

**DISCUSS DATES FOR A JOINT MEETING WITH TOWN OF WHITECOURT TO REVIEW THE ARTS & CULTURE CENTRE**

**C-15-084-16**

MOVED by Councillor Pritchard that Council direct administration to forward February 29 or March 3<sup>rd</sup> at 5 pm as potential meeting dates to the Town of Whitecourt to hold a joint meeting to review the Arts & Culture Centre options.

UNANIMOUSLY CARRIED

**CONFLICT  
DECLARED:**

Councillor Merrifield declared a conflict to agenda item 7.10 – Alberta Community Partnership Request from the Town of Whitecourt and left the meeting at 7:52 p.m.

**ALBERTA COMMUNITY PARTNERSHIP REQUEST FROM THE TOWN OF WHITECOURT**

**C-15-085-16**

MOVED by Councillor Bonnett that Council approve two joint applications to the Alberta Community Partnership for the Athabasca Flats East Service Project and Water System Upgrading Project with the Town of Whitecourt to act as the managing partner on both projects.

UNANIMOUSLY CARRIED

Councillor Merrifield returned to the meeting at 7:53 p.m.

**RECESS:**

Mayor Rennie recessed the meeting at 7:53 p.m.

**RECONVENED:**

Mayor Rennie reconvened the meeting at 7:56 p.m.

**REQUEST FOR LETTER OF SUPPORT FROM WHITECOURT WOLVERINES**

**C-15-086-16**

MOVED by Councillor Govenlock that Council direct administration to send a letter of support to the Whitecourt Wolverines for Kraft Hockeyville 2016 under Mayor Rennie's signature.

UNANIMOUSLY CARRIED

**REQUEST FOR LETTER OF SUPPORT FOR LIVING WATERS CATHOLIC SCHOOLS**

**C-15-087-16**

MOVED by Councillor Govenlock that Council direct administration to send a letter of support for the proposed construction and fabrication lab project to Living Waters Catholic Schools under Mayor Rennie's signature.

UNANIMOUSLY CARRIED

**REQUEST FOR LETTER OF SUPPORT FOR WATERLINE**

**C-15-088-16**

MOVED by Councillor Bonnett that Council direct administration to send a letter of support to Opus Stewart Weir Ltd. for the proposed waterline connection from the Town of Whitecourt to Alexis Nakota Sioux First Nation lands under Mayor Rennie's signature.

UNANIMOUSLY CARRIED

**CORRESPONDENCE & INFORMATION:**

**POINTS TO CAPTURE**

**C-15-089-16**

MOVED by Councillor Kluin that Council accept:

- 5.1 – Goose Lake Recreation Association;
- 5.2 – Topland Recreation Society
- 5.3 – Fort Assiniboine Agricultural Society
- 7.7 – Whitecourt Woodlands Tourism;
- 7.8 - Airport Landing Fee Implementation;
- 7.11- Request letter of support from Whitecourt Wolverines; and
- 9 – Fire Hall Tours.

as the points to capture from the February 2, 2016, Council meeting and that all the same points to capture be used for the Woodlands County's Facebook page

UNANIMOUSLY CARRIED

**INFORMATION ITEMS**

Council reviewed L. Mercier's report outlining correspondence received by Woodlands County.

**C-15-090-16**

MOVED by Councillor Pritchard that Council accepts the information package dated 28 January 2016 as circulated.

UNANIMOUSLY CARRIED

**REPORTS &  
QUESTIONS  
FROM MEMBERS  
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events they attended.

**C-15-091-16**

MOVED by Councillor Bonnett that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

**COMMITTEE OF  
THE WHOLE:**

**C-15-092-16**

MOVED by Councillor McQueen that Council move to an in-camera session at 8:19 p.m.

UNANIMOUSLY CARRIED

**C-15-093-16**

MOVED by Councillor Bonnett that Council come out of camera at 8.27 p.m.

UNANIMOUSLY CARRIED



**OPERATIONS OVERVIEW**

**C-15-094-16**

MOVED by Councillor Govenlock that Council direct administration to proceed with both land issues as discussed.

UNANIMOUSLY CARRIED

**LAND DEVELOPMENT**

**C-15-095-16**

MOVED by Councillor Pritchard that Council give direction to Mayor Rennie to discuss possible opportunities as discussed.

UNANIMOUSLY CARRIED

**ADJOURNMENT: C-15-096-16**

MOVED by Councillor Kluin that Council adjourn the meeting at 8:30 p.m.

UNANIMOUSLY CARRIED

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Mayor

\_\_\_\_\_  
Secretary