

**COUNCIL MINUTES
WOODLANDS COUNTY
November 19, 2019**

The regular meeting of the Council for Woodlands County held on Tuesday, November 19, 2019, at the Municipal Office in Whitecourt, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

J. Burrows
D. McQueen

R. Govenlock
B. Prestidge

D. Kluin
J. Rennie

**IN
ATTENDANCE:**

G. Frank, Interim Chief Administrative Officer
S. Wharton, Executive Assistant
A. Bachand, Director Infrastructure
A. Bourbeau, Director, Corporate Services
J. Sloomweg, Manager Planning & Development
K. Scott, Communication Coordinator
B. Roach, Economic Development Coordinator
B. Kerton, Barrhead Leader
C. Prodaniuk, Program Manager Eagle Tower Victim Services
C. Montgomery, Manager Exploration & Production Engagement, CAPP
Z. Wood, Engagement Specialist, AER
E. Berg, Engagement Specialist, AER
M. Hatfield, Operations Director, SRB

**CALLED
TO ORDER:**

Mayor Burrows called the meeting to order at 9:31 a.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

Add:

New Business:

- 8.6 Municipal Reserves
- 8.7 Road Maintenance

C-15-750-19

MOVED by Councillor Prestidge that Council adopt the November 19, 2019 agenda as amended.

CARRIED

**ADOPTION OF
MINUTES:**

SPECIAL COUNCIL MEETING MINUTES OF OCTOBER 25, 2019

C-15-751-19

MOVED by Councillor McQueen that Council rescind motion C-15-717-19 and adopt the revised minutes of the October 25, 2019, special Council meeting as presented.

CARRIED

Presiding Officer's Initials 
Designated Officer's Initials _____

SPECIAL COUNCIL MEETING MINUTES OF NOVEMBER 5, 2019

C-15-752-19

MOVED by Councillor Kluin that Council adopt the minutes of the November 5, 2019, special Council meeting as presented.

CARRIED

REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 5, 2019

C-15-753-19

MOVED by Councillor Rennie that Council adopt the minutes of the November 5, 2019, regular Council meeting as presented.

CARRIED

BYLAW(S):

BYLAW 539/19 – DRAFT WOODLANDS COUNTY / YELLOWHEAD COUNTY INTERMUNICIPAL DEVELOPMENT PLAN

C-15-754-19

MOVED by Councillor Govenlock that Council give first reading to Bylaw 539/19 – Draft Woodlands County / Yellowhead County Intermunicipal Development Plan.

CARRIED

C-15-755-19

MOVED by Councillor Kluin that Council direct Administration to schedule a Public Hearing for Draft Bylaw 539/19 on Tuesday, January 7, 2020 at 7:15 p.m. at the Whitecourt Woodlands County Municipal Office.

CARRIED

DELEGATION(S):

EAGLE TOWER VICTIM SERVICE UNIT – FACILITY TRAUMA DOG

C-15-756-19

MOVED by Councillor Prestidge that Council accept the presentation from Eagle Tower Victim Services as information.

CARRIED

CANADIAN ASSOCIATION OF OIL & GAS PRODUCERS

C-15-757-19

MOVED by Councillor Rennie that Council accept the presentation from Canadian Association of Oil & Gas Producers as information.

CARRIED

ALBERTA ENERGY REGULATOR

C-15-758-19

MOVED by Councillor McQueen that Council accept the presentation from Alberta Energy Regulator (AER) as information.

CARRIED

C-15-759-19

MOVED by Councillor Kluin that Council direct Administration to schedule a public information session with the County of Barrhead with Alberta Energy Regulator, Orphan Wells Association, Surface Right Board, Farmers Advocate and Senergy Alberta.

CARRIED

RECESS: Mayor Burrows recessed the meeting at 11:14 a.m.

RECONVENE Mayor Burrows reconvened the meeting at 11:22 a.m.

NEW BUSINESS: HEALTHCARE CENTRE EXPANSION SUPPORT REQUEST

C-15-760-19

MOVED by Councillor Rennie that Council provide a support letter to the Town of Whitecourt for the proposed Whitecourt Healthcare Centre Expansion.

CARRIED

C-15-761-19

MOVED by Councillor Govenlock that Council rescind motion C-15-760-19.

CARRIED

C-15-762-19

MOVED by Councillor Rennie that Council provide a support letter to the Town of Whitecourt for the proposed Whitecourt Healthcare Centre Expansion after it has been reviewed by Council.

CARRIED

Presiding Officer's Initials 
Designated Officer's Initials 

STATEMENT OF REVENUES & EXPENDITURES

C-15-763-19

MOVED by Councillor Kluin that Council accept the "Statement of Revenues & Expenditures" Report for the period ended October 31, 2019 as information.

CARRIED

SUPPORT LETTERS FOR EXPECTED CARES GRANT APPLICATIONS

C-15-764-19

MOVED by Councillor Rennie that Council provides a support letter for the grant applications for GROWTH REDA, Community Futures Yellowhead East and NorthStar should a reasonable request come forward before the application deadline.

CARRIED

2019 WINTER PARADE DATE

C-15-765-19

MOVED by Councillor Rennie that Council approve Council to attend the December 6, 2019 Winter parade in Whitecourt.

CARRIED

2020 BUDGET MEETING DATES

C-15-766-19

MOVED by Councillor Prestidge that Council schedule Budget Meetings on Friday, November 29, and December 6, 2019 from 9 am – 1 pm at the Municipal Office in Whitecourt.

CARRIED

MUNICIPAL RESERVES

C-15-767-19

MOVED by Councillor Govenlock that Council direct Administration to contact Municipal Affairs regarding providing services to assist Woodlands County in reviewing policy and practices to safeguard reserves.

CARRIED

ROAD MAINTENANCE

C-15-768-19

MOVED by Councillor Govenlock that Council direct Administration to bring the Road Maintenance polices to Council for review.

CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-769-19

MOVED by Councillor Kluin that Council accept:

- 5.1 – Eagle Tower Victim Service – Facility Trauma Dog;
- 5.2 – Canadian Association of Oil & Gas Producers
- 5.3 – Alberta Energy Regulatory and Surface Rights Board;
- 8.1 – Healthcare Centre Expansion Support Request;
- 8.5 – 2020 Budget Meeting Dates;
- 8.6 – Municipal Reserves; and
- 8.7 Road Maintenance.

as the points to capture from the November 19, 2019, Council meeting.

CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events, they attended.

C-15-770-19

MOVED by Councillor Rennie that Council accept the Councillor's reports for November 19, 2019, as information.

CARRIED

RECESS:

Mayor Burrows recessed the meeting at 12:24 p.m.

RECONVENE

Mayor Burrows reconvened the meeting at 12:30 p.m.

COMMITTEE OF THE WHOLE:

C-15-771-19

MOVED by Councillor Kluin that Council move to a closed session at 12:30 p.m. in accordance with sections 23, and 24 of FOIP for agenda items:

11.1 CAO Operations Overview;

CARRIED

Presiding Officer's Initials 
Designated Officer's Initials 

The following members of administration attended the closed session to provide administration, procedural support and answer questions from Council: Gordon Frank, Alicia Bourbeau, Andre Bachand, Shannon Wharton and Koren Scott.

C-15-772-19

MOVED by Councillor Rennie that Council return to the public meeting at 1:38 p.m.

CARRIED

No public present at 1:38 p.m.

CAO OPERATIONS OVERVIEW

C-15-773-19

MOVED by Councillor Kluin that Council accept the CAO Operations Overview report as information.

CARRIED

ADJOURNMENT: C-15-774-19

MOVED by Councillor Prestidge that Council adjourn the meeting at 1:39 p.m.

CARRIED



Mayor



Designated Officer