

**COUNCIL MINUTES
WOODLANDS COUNTY
December 18, 2018**

The regular meeting of the Council for Woodlands County held on Tuesday, December 18, 2018, at the Regional Municipal Office in Fort Assiniboine, Alberta, commencing at 9:30 a.m.

**MEMBERS
PRESENT:**

S. Bonnett	J. Burrows	R. Govenlock
D. Kluin	D. McQueen	B. Prestidge
J. Rennie, Mayor		

**IN
ATTENDANCE:**

P. Vincent, Interim Chief Administrative Officer
S. Wharton, Executive Assistant
G. Frank, Director Planning & Community Services
J. Slootweg, Manager Planning & Development
B. Roach, Economic Development Coordinator
K. Berger, Barrhead Leader

**CALLED
TO ORDER:**

Mayor Rennie called the meeting to order at 9:32 a.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

Add:

New Business:

8.1(4) Whitecourt Seniors Holiday Event Ratification

Remove:

8.9 Bridge File 72805 (Low Level Crossing)

C-15-834-18

MOVED by Councillor Kluin that Council adopt the December 18, 2018 agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF
MINUTES:**

REGULAR COUNCIL MEETING MINUTES OF DECEMBER 4, 2018

The word "renumeration" noted on page 3 of the minutes should be changed to "remuneration".

C-15-835-18

MOVED by Councillor Bonnett that Council adopt the minutes of the December 4, 2018, regular Council meeting as corrected.

UNANIMOUSLY CARRIED

Presiding Officer's Initials
Designated Officer's Initials

JR
BT

BYLAW(S):

BYLAW 514/18 – AMENDING LAND USE BYLAW 490/17 – APPLICATION 2018LUA01 SE 21-60-13 W5M – FO TO NRE-DC

C-15-836-18

MOVED by Councillor McQueen that Council give first reading to Bylaw 514/18 Amending Land Use Bylaw 490/17 – Application 2018LUA01 SE 21-60-13 W5M – FO to NRE-DC.

UNANIMOUSLY CARRIED

C-15-837-18

MOVED by Councillor Burrows that Council direct administration to schedule a public hearing for Bylaw 514/18 on January 15, 2019 at 10:00 a.m. at the Woodlands County Office, Council Chambers in Whitecourt, AB.

UNANIMOUSLY CARRIED

BYLAW 515/18 – DIVIDING ASSESSMENT CLASS 2 NON-RESIDENTIAL

C-15-838-18

MOVED by Councillor Burrows that Council give first reading to Bylaw 515/18 Dividing Assessment Class 2 Non-Residential into Sub-classes.

UNANIMOUSLY CARRIED

BYLAW 515/18 – SCHEDULE OF FEES

A discussion ensued regarding the fee schedule and rates contained therein and that any other recommendations from staff be reviewed and brought back to council.

C-15-839-18

MOVED by Councillor Burrows that Council give first reading to Bylaw 515/18 Schedule of Fees.

UNANIMOUSLY CARRIED

NEW BUSINESS:

COUNCIL INVITATION

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-840-18

MOVED by Councillor McQueen that Council authorize Mayor Rennie to attend the Alberta Rural Education Symposium conference being held in Edmonton from March 3-5, 2019.

UNANIMOUSLY CARRIED

C-15-841-18

MOVED by Councillor Bonnett that Council authorize the attendance of Council to attend the Whitecourt Trailblazers 2019 Annual Snowmobile VIP & Media Ride talking place in Whitecourt on Friday, January 25, 2019.

UNANIMOUSLY CARRIED

C-15-842-18

MOVED by Councillor Prestidge that Council authorize Mayor Rennie to attend a Customer Appreciation Dinner on Wednesday, December 19, 2018 at the Olive Tres.

UNANIMOUSLY CARRIED

C-15-843-18

MOVED by Councillor Kluin that Council ratify Councillor Govenlock's attendance at the Whitecourt Seniors Christmas event held on December 15, 2018 at the Seniors Centre.

UNANIMOUSLY CARRIED

COUNCIL ACTION REPORT UPDATE

Council reviewed the December 4th Action Report update and expressed thanks to staff for all the hard work.

C-15-844-18

MOVED by Councillor McQueen that Council accept the Council Action Request List dated 4 December 2018 and discussion as information.

UNANIMOUSLY CARRIED

TIME EXTENSION REQUEST – 2017SUB14 – NW 9-59-11 W5M

C-15-845-18

MOVED by Councillor Burrows that Council approve the request for a time extension to register Subdivision Application 2017SUB14 to December 20, 2019.

UNANIMOUSLY CARRIED

DRAFT POLICY 6121 – SUBDIVISION TIME EXTENSION POLICY

C-15-846-18

MOVED by Councillor Govenlock that Council approve policy 6121 – Subdivision Time Extension Policy.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 10:05 a.m.

RECONVENED: Mayor Rennie reconvened the meeting at 10:16 a.m.

TOWN OF WHITECOURT ANNEXATION

C-15-847-18

MOVED by Councillor Govenlock that Council approve a letter of support for the Town of Whitecourt annexation to the Municipal Government Board.

UNANIMOUSLY CARRIED

SCHEDULE OPEN HOUSE – NORTH SERVICE ROAD STUDY – HIGHWAY 43

C-15-848-18

MOVED by Councillor McQueen that Council direct administration to schedule an open house on Monday, January 28, 2019 at the Woodlands County Office, Council Chambers in Whitecourt from 5:30 p.m. until 7:00 p.m. for the Highway 43 North Service Road Study.

UNANIMOUSLY CARRIED

Mayor Rennie asked at the request of Councillor Kluin if agenda item 8.7 – EDC – Revised Purpose Statement & Summary of 2019 Strategic Priorities could be moved to Committee of the Whole as some of the information to be discussed relates to specific businesses.

EASTLINK PARK UPDATE

Mayor Rennie advised that Eastlink Park is planning to schedule a date to make the snow that they wish to invite Council to attend and Councillor McQueen indicated that he had been approached to see if Woodlands County had any used culvert the Park could have to run a waterline through.

C-15-849-18

MOVED by Councillor McQueen that Council authorize the attendance of Council at the Santa Day at Eastlink Park on December 22, 2018 and the New Year's Celebration on December 31, 2018.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-850-18

MOVED by Councillor Burrows that Council accept:

- 4.2 – Bylaw 515/18 – Dividing Assessment Class 2 – Non-Residential;
- 8.4 – Draft Policy 6121 – Subdivision Time Extension Policy;
- 8.5 – Town of Whitecourt Annexation; and
- 8.6 – Schedule Open House – North Service Road Study – Highway 43.

as the points to capture from the December 18, 2018, Council meeting.

UNANIMOUSLY CARRIED

REPORTS & QUESTIONS FROM MEMBERS OF COUNCIL:

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-851-18

MOVED by Councillor Kluin that Council accept the Councillor's reports for December 18, 2018, as information.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed P. Vincent's report outlining correspondence received by Woodlands County.

C-15-852-18

MOVED by Councillor Prestidge that Council accept the information package dated 4 December 2018 as circulated.

UNANIMOUSLY CARRIED

COMMITTEE OF THE WHOLE:

C-15-853-18

MOVED by Councillor Prestidge that Council move to an in-camera session at 10:39 a.m. in accordance with sections 21 & 24 of FOIP for agenda items:

- 8.7 EDC – Revised Purpose Statement & Summary of 2019 Strategic Priorities
- 11.1 Community Foundation Committee
- 11.2 Intermunicipal Partnership
- 11.3 CAO Operations Overview

UNANIMOUSLY CARRIED

C-15-854-18

MOVED by Councillor McQueen that Council come out of in-camera at 12:06 p.m.

UNANIMOUSLY CARRIED

EDC – REVISED PURPOSE STATEMENT & SUMMARY OF 2019 STRATEGIC PRIORITIES

C-15-855-18

MOVED by Councillor Govenlock that Council direct administration to take the revised Purpose Statement & Summary of 2019 Strategic Priorities back to the committee for revision.

UNANIMOUSLY CARRIED

C-15-856-18

MOVED by Councillor Kluin that all of council attend the next EDC meeting to discuss the Purpose Statement & Summary of 2019 Strategic Priorities with the committee.

UNANIMOUSLY CARRIED

COMMUNITY FOUNDATION COMMITTEE

C-15-857-18

MOVED by Councillor McQueen that Council direct administration to proceed with setting up a Community Foundation Committee for Woodlands County.

UNANIMOUSLY CARRIED

INTERMUNICIPAL PARTNERSHIP

C-15-858-18

MOVED by Councillor Prestidge that Council accept the Intermunicipal Partnership report as information.

UNANIMOUSLY CARRIED

CAO OPERATIONS OVERVIEW

C-15-859-18


MOVED by Councillor Bonnett that Council accept the CAO Operations overview report as information.

UNANIMOUSLY CARRIED

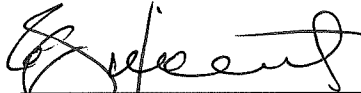
ADJOURNMENT: C-15-860-18

MOVED by Councillor Kluin that Council adjourn the meeting at 12:07 p.m.

UNANIMOUSLY CARRIED



Mayor



Secretary

