

**COUNCIL MINUTES
WOODLANDS COUNTY
November 1, 2016**

The regular meeting of the Council for Woodlands County was held Tuesday, November 1, 2016, at the Forest Interpretive Centre Whitecourt, Alberta, commencing at 7:00 p.m.

**MEMBERS
PRESENT:**

J. Rennie
R. Govenlock
D. Kluin
D. McQueen
D. Pritchard
C. Merrifield
S. Bonnett

**IN
ATTENDANCE:**

L. Mercier, Chief Administrative Officer
S. Wharton, Executive Assistant
J. Sloomweg, Manager, Planning & Development
G. Frank, Director, Planning & Community Services
K. Kennedy, Parks, Recreation & Facilities
B. Kerton, Barrhead Leader
H. Lawson, Whitecourt Star
B. Bettis, General Manager, Telus, Customer Solutions Delivery
T. Johnson, Telus
M. Roma, RC Strategies and PERC
B. Johnston, RC Strategies and PERC

**CALLED
TO ORDER:**

The meeting was called to order by Mayor Rennie at 7:03 p.m.

**ADOPTION
OF AGENDA:**

The following amendments were made to the agenda for this meeting:

New Business:

Add:

7.10 Budget Date

Committee of the Whole:

10.1 Operations Overview

C-15-661-16

MOVED by Councillor Govenlock that Council adopt the November 1, 2016, agenda as amended.

UNANIMOUSLY CARRIED

**ADOPTION OF
MINUTES:**

REGULAR COUNCIL MEETING MINUTES OF OCTOBER 18, 2016

C-15-662-16

MOVED by Councillor Bonnett that Council adopt the minutes of the October 18, 2016, regular Council meeting as presented.

UNANIMOUSLY CARRIED

ORGANIZATION COUNCIL MEETING MINUTES OF OCTOBER 18, 2016

C-15-663-16

MOVED by Councillor Merrifield that Council adopt the organizational council meeting minutes of the October 18, 2016, as amended.

UNANIMOUSLY CARRIED

NEW BUSINESS: COUNCIL INVITATIONS

Council reviewed and discussed their availability with respect to the invitations received requesting Council representation.

C-15-664-16

MOVED by Councillor McQueen that Council ratify Mayor Rennie's attendance at the Hilltop High School's Awards Ceremony on October 26, 2016.

UNANIMOUSLY CARRIED

C-15-665-16

MOVED by Councillor Kluin that Council authorizes the attendance of Mayor Rennie to attend the annual Candlelight Vigil taking place on Sunday, November 6, 2016 at the Whitecourt Senior Centre at 5:30 p.m.

UNANIMOUSLY CARRIED

**DEVELOPMENT PERMIT APPLICATION 15-098-2016 FOR SML 130024
ON PT. NW 18-59-18 W5M**

C-15-666-16

MOVED by Councillor McQueen that administration advertise and schedule a public hearing for Development Permit 15-098-2016 on Pt. NW 18-59-18 W5M. for the purpose of gravel extraction processes on Tuesday, November 22, 2016 at 10:00 am at the Whitecourt Country Office, Council Chambers in Whitecourt, AB.

UNANIMOUSLY CARRIED

JOINT CHRISTMAS DINNER WITH TOWN OF WHITECOURT

C-15-667-16

MOVED by Councillor Bonnett that Council direct administration to proceed with the joint Council Christmas dinner on Thursday, December 15th at 6 p.m. at the Whitecourt Golf & Country Club and that the date be sent to the Town of Whitecourt.

UNANIMOUSLY CARRIED

**CORRESPONDENCE FROM ALBERTA FOREST PRODUCTS
ASSOCIATION**

C-15-668-16

MOVED by Councillor Kluin that Council accept the letter from Alberta Forest Products Association (AFPA) regarding Alberta's Forest Sector – Taking Action to Fight Climate Change as information.

UNANIMOUSLY CARRIED

WOODLANDS COMMUNICATOR QUARTERLY NEWSLETTER

C-15-669-16

MOVED by Councillor Merrifield that Council direct administration to reduce the distribution of the Woodlands Communicator to twice yearly with newsletter boxes located throughout the County, effective spring 2017, in conjunction with regular Facebook updates.

UNANIMOUSLY CARRIED

REMEMBRANCE DAY CEREMONIES

C-15-670-16

MOVED by Councillor Kluin that Council authorize the attendance of Councillor Bonnett at the Mayerthorpe Legion Remembrance Day Ceremony.

UNANIMOUSLY CARRIED

C-15-671-16

MOVED by Councillor Bonnett that Council authorize the attendance of Councillors Pritchard, Govenlock and Merrifield at the Whitecourt Legion Remembrance Day Ceremony.

UNANIMOUSLY CARRIED

C-15-672-16

MOVED by Councillor Kluin that Council authorize the attendance of Councillor McQueen at the Fort Assiniboine Legion Remembrance Day Ceremony.

UNANIMOUSLY CARRIED

DONATION REQUEST FROM 721 HAWK ROYAL CANADIAN AIR CADET SQUADRON

C-15-673-16

MOVED by Councillor Bonnett that Council direct Administration to forward the 721 Hawk Royal Canadian Air Cadet Squadron donation request for their drone pilot program to the Community Services Committee.

UNANIMOUSLY CARRIED

POLICY 1017 – FAMILY MEMBERS ON BOARDS

C-15-674-16

MOVED by Councillor Pritchard that Council adopt policy 1017 – Family Members on Boards/Committees as presented.

UNANIMOUSLY CARRIED

**PUBLIC HEARING: 7:15 P.M. DEVELOPMENT PERMIT APPLICATION 15-086-2016
NATURAL RESOURCE EXTRACTION (GRAVEL OPERATION) – SML
130121 ON PT. SE & SW 5-61-15 W5M & NW 32-60-15 W5M**

Mayor Rennie declared the public hearing to review Development Permit 15-086-2016 open at 7:15 p.m.

Joan Sloomweg, Manager Planning & Development, reported that there were no written submissions received.

Mayor Rennie opened the floor for verbal submissions on proposed Development Permit 15-086-2016.

Mayor Rennie declared the public hearing for Development Permit 15-086-2016 closed at 7:15 p.m.

**NEW BUSINESS: BERRY NICE SPRAY PARK PLAYGROUND FUNDING
(Con't)**

C-15-675-16

MOVED by Councillor Pritchard that Council approves the new playground structure to be installed at the Berry Nice Spray Park for a total of \$50,991.55; \$39,990.55 of which will be paid in 2017 and the unbudgeted expense of \$11,001.00 in 2016 for the deposit.

UNANIMOUSLY CARRIED

BUDGET MEETING DATE

C-15-676-16

MOVED by Councillor Kluin that Council schedule a budget meeting on November 21, 2016 from 1- 4 p.m. at the Woodlands County Offices in Whitecourt.

UNANIMOUSLY CARRIED

DELEGATION(S): TELUS, COMMUNICATION UTILITY TOWERS INITIATIVE

Brian Bettis, General Manager, Telus, Customer Solutions Delivery (Alberta North) and Todd Johnson, Telus Whitecourt area were in attendance to provide Council with an update on Telus' initiatives, spectrum coverage with the new 700mh and potential coverage in the future with 5g.

C-15-677-16

MOVED by Councillor McQueen that Council accept the Telus community utility towers initiative and discussion as information.

UNANIMOUSLY CARRIED

RECESS: Mayor Rennie recessed the meeting at 8:05 p.m.

RECONVENED: Mayor Rennie reconvened the meeting at 8:09 p.m.

DELEGATION(S): **PRESENTATION OF DRAFT RECREATION MASTER PLAN BY RC STRATEGIES AND PERC**

Michael Roma and Brian Johnston were in attendance to provide Council an overview of the Draft Recreation Master Plan.

C-15-678-16

MOVED by Councillor Pritchard that Council accept the draft Recreation Master Plan and State of Recreation Research Report as Information.

UNANIMOUSLY CARRIED

CORRESPONDENCE & INFORMATION:

POINTS TO CAPTURE

C-15-679-16

MOVED by Councillor Bonnett that Council accept:

- 5.1 – Telus, Communication Utility Towers Initiative;
- 5.2. – Presentation of Draft Recreation Master Plan by RC Strategies and PERC;
- 7.5 – Woodlands Communicator Quarterly Newsletter; and
- 7.9 – Blue Ridge Spray Park Playground Funding.

as the points to capture from the November 1, 2016, Council meeting.

UNANIMOUSLY CARRIED

INFORMATION ITEMS

Council reviewed L. Mercier’s report outlining correspondence received by Woodlands County.

C-15-680-16

MOVED by Councillor Pritchard that Council accepts the information package dated 28 October 2016 as circulated.

UNANIMOUSLY CARRIED

**REPORTS &
QUESTIONS
FROM MEMBERS
OF COUNCIL:**

Council members provided verbal reports from recent committee meetings and events they attended.

C-15-681-16

MOVED by Councillor McQueen that Council accept the Councillor's reports, as information.

UNANIMOUSLY CARRIED

**COMMITTEE OF
THE WHOLE:**

C-15-682-16

MOVED by Councillor Kluin that Council move to an in-camera session at 8:31 p.m.

UNANIMOUSLY CARRIED

C-15-683-16

MOVED by Councillor Bonnett that Council come out of camera at 8:51 p.m.

UNANIMOUSLY CARRIED

OPERATIONS OVERVIEW

C-15-684-16

MOVED by Councillor Pritchard that Council accept the Operations Overview report as information.

UNANIMOUSLY CARRIED

ADJOURNMENT: C-15-685-16

MOVED by Councillor McQueen that Council adjourn the meeting at 8:51 p.m.

UNANIMOUSLY CARRIED

Mayor

Secretary

Presiding Officer's Initials
Designated Officer's Initials

